



Annual Meeting

2025-10-05, 09.00

Eden Auditorium, Eden

Board of 25/26

Association of Foreign Affairs Lund

Present: *Ella Hellerup, Emelie Andersson, Klara Sjöström, Lina Ingstrand, Maya Bukhory, Olivia Lindgren, Semina Kozic, Tara Sirkkanth, Moa Gustafsson, Petter Malmnäs, Veronika Gréen*

Online: *Joosep Raudsepp, Sam Löfström*

1. Opening of the meeting

President Ella Hellerup opens the meeting at 9:15.

2. Election of Chair of the Meeting

Proposal to elect Petter Malmnäs as Chair of the Annual Meeting.

Petter Malmnäs is elected as Chair of the Annual Meeting at 9:16.

3. Election of Secretary of the Meeting

Proposal to elect Veronika Gréen as Secretary of the Meeting

Veronika Gréen is elected as Secretary of the Meeting at 9:17.

4. Election of Attestors and Vote Counters of the Meeting

Proposal to elect Ella Hellerup and Klara Sjöström as Attestors and Vote Counters of the Meeting.

Ella Hellerup and Klara Sjöström are elected as Attestors and Vote Counters of the Meeting at 9:17.

5. Approval of the Electoral Roll

There are 10 eligible voters in the meeting.

The electoral roll is set at 10 at 9:18.

6. Approval of the Agenda

The Annual Meeting approves the agenda at 9:19.

7. Considerations of whether the Summons to the Annual Meeting were carried out in accordance with the Statutes

Ella Hellerup presents the considerations regarding the fact that the Summons to the Annual Meeting were carried out in accordance with the Statutes.

The Annual Meeting found that the considerations of the Statutes were met at 9:19.

8. Annual Report of the Operational Year of 24/25

Joosep Raudsepp presents the Annual Report of the Operational Year of 24/25 to the Annual Meeting.

The Annual Meeting decides to archive the Annual Report of the Operational Year of 24/25 at 9:28.

9. Audit Report for the Operational Year of 24/25

President Ella Hellerup presents the Audit Report for the Operational Year of 24/25 submitted by the Auditor, Fabio Cavaliere, to the Annual Meeting.

The Annual Meeting decides to archive the Annual Report of the Operational Year of 24/25 at 09:29.

10. Discharge of Responsibility of the Board of 24/25

The Chair of the meeting opens the discussion for this point.

For this point Ella Hellerup and Joosep Raudsepp will abstain from voting and will leave the room due to having been part of the Board of the Operational Year of 24/25, so the electoral roll is set at 9.

The Annual Meeting decides to give Discharge of Responsibility to the Board of the Operational year of 24/25 at 9:31.

11. Setting the Operational Budget for the Operational Year of 25/26

Klara Sjöström presents the Operational Budget for the Operational Year of 25/26. She informs the Annual meeting that it has been approved by the Board and is now presented for approval to the Annual Meeting.

The Annual Meeting approves the budget for the Operational Year of 25/26 at 9:36.

12. Setting the Operational Plan for the Operational Year of 25/26

Ella Hellerup presents the Operational Plan for the Operational Year of 25/26. The Operational Plan has been drafted by the Board members.

The Annual Meeting decides to approve the Operational Plan for the Operational Year of 25/26 at 9:37.

13. Setting the Membership Fee of the Operational Year 25/26

Ella Hellerup presents the proposition from the Board to establish the membership fee for UPF Lund at 100 SEK for the operational years of 25/26.

The annual Meeting decides to approve the proposition at 9:40.

14. Consideration of proposals and motions

- 14.1. Motion to remove the position of Pod&Radio Trustee from the Travel Committee's Rules & Regulations section.

As the submitter is not present, Ella Hellerup presents the motion to amend the Rules and Regulations and change the following under 4.9 The Travel Committee:

From

§5 The Travel Committee has two (2) Trustee positions. One (1) Travel PR Lead and one (1) Travel Podcast Lead.

To

§5 The Travel Committee has one (1) Trustee position: Travel PR Lead.

As well as remove

§7 The Travel Podcast Lead is obligated to:

- *Produce at least one podcast during the trip, and*
- *Lead the Podcast working group within the committee.*

The annual meeting decides to approve the motion at 9:46.

- 14.2. Motion for amendments to the Rules and Regulations regarding Trustee positions for Webzine and Debate committee.

Maya Bukhory presents the motion to amend the Rules and Regulations and change the following under 4.10 The Webzine Committee:

From

§5 The Webzine Committee has two to three (2-3) Sub-Editors.

§6 The Sub-Editors of the Webzine Committee are obligated to

- *Work closely with the Heads of the Committee and handle articles from the point they are handed in by a writer, to publishing,*
- *Handle practical duties such as editing articles, includes the tasks of:*
- *Remove spelling mistakes and grammatical errors,*
- *Revise material/prompting sentences,*
- *Create a better flow that reads better and adheres to the house style of a particular publication,*
- *Ensure that a story fits a particular word count by cutting or expanding material as necessary.*
- *Check facts and hyperlinks presented in the article to ensure that they are accurate, adhere to copyright laws, are not unfounded or based on personal opinions, and*
- *Crop photos and decide where to use them for the best effect and make sure that the photos are hyperlinked and are included in the same document as the article.*
- *Manage and respond to emails that are sent to the Sub-Editors inbox*
- *Take on additional responsibility for theme weeks, and*
- *Occasionally assist the Heads of the Committee in running the weekly meetings or taking notes when for example one of the Heads of the committee cannot make it.*

To

§5 The Webzine Committee has two to three (2-3) Subeditors, two to three (2-3) Fact-Checkers and one (1) PR Trustee.

§6 The Subeditors of the Webzine Committee are obligated to

- *Work closely with the Heads of the Committee and handle articles from the point they are handed in by a writer, to publishing,*
- *Handle practical duties such as editing articles, includes the tasks of:*
- *Remove spelling mistakes and grammatical errors,*

- *Revise material/prompting sentences,*
- *Create a better flow that reads better and adheres to the house style of a particular publication,*
- *Ensure that a story fits a particular word count by cutting or expanding material as necessary,*
- *Actively respond to online messages from writers and other team members during the editorial process.*

§7 The Fact-Checkers of the Webzine Committee are obligated to

- *Check facts and hyperlinks presented in the article to ensure that they are accurate, adhere to copyright laws, are not unfounded or based on personal opinions, and*
- *Make sure that the photos are hyperlinked and are included in the same document as the article,*
- *Actively respond to online messages from writers and other team members during the editorial process.*

§8 The PR Trustee is obligated to

- *Promote Webzine articles on Webzine's social media outlets,*
- *Contribute with digital design and marketing strategies,*
- *Act as a liaison between their committee and the PR committee.*

Maya Bukhory also presents the motion to amend the Rules and Regulations and change the following under 4.4 The Debate Committee:

From

The Lecture Committee exists to provide a platform for intellectual debate and critical thinking and to help the Association's Members to improve their argumentative and public speaking skills.

§1 The Lecture Committee is responsible for the debate-related events for active

members and members of the Association.

§2 The Debate Committee consists of active members and two (2) Heads of the Debate Committee. The committee is open and any UPF member can, at any point, become active in the Debate Committee.

§3 The Debate Committee is obligated to

- *Arrange weekly debate practices,*
- *Encourage active members to participate in international debate competitions,*
- *Organise debate cafés and speed debating events, and*
- *Organise regional debate competitions, when possible.*

§4 The Heads of the Debate Committee are obligated to

- *Summon the Debate Committee,*
- *Lead committee meetings and practices,*
- *Carry out the visions from the Operational Plan, and*
- *Make sure that the Debate Committee is following the policies and other steering documents within the Association.*

§5 The Debate Committee has three (3) Trustee positions. Two (2) Tournament Trustees and one (1) PR Liaison Trustee.

§6 Tournament Trustees are responsible for

- *Organising at least one (1) regional debate competition (Lund Open) per year; and*
- *Being in close contact with the Heads of the Debate Committee to coordinate the work.*

§7 The PR Liaison Trustee is responsible for

- *Promoting their committee,*
- *Contributing with digital design, captions and marketing strategies,*

- *Acting as a liaison between their committee and the PR committee.*

To

The debate committee exists to provide a platform for intellectual debate and critical thinking and to help the Association's Members to improve their argumentative and public speaking skills.

§1 The Debate Committee is responsible for the debate-related events for active members and members of the Association.

§2 The Debate Committee consists of active members and two (2) Heads of the Debate Committee. The committee is open and any UPF member can, at any point, become active in the Debate Committee.

§3 The Debate Committee is obligated to

- *Arrange weekly debate practices,*
- *Encourage active members to participate in international debate competitions,*
- *Organise other events related to the committee stated aim and purpose,*
- *Organise a Lund spring debate tournament.*

§4 The Heads of the Debate Committee are obligated to

- *Summon the Debate Committee,*
- *Lead committee meetings and practices,*
- *Carry out the visions from the Operational Plan, and*
- *Make sure that the Debate Committee is following the policies and other steering documents within the Association.*

§5 The Debate Committee can have minimum 3 and maximum 7 trustees.

§ 6 The heads of the committee decides on the work description for each trustee

position. The work description must work to further the debate committees aim and purpose, or to further the committees PR or outreach.

The Annual Meeting decides to approve the motion at 9:50.

- 14.3. Motion to Approve Changes to the Rules and Regulations regarding the Magazine Committee.

Olivia Lindgren presents the motion to amend the Rules and Regulations and change the following under 4.6 The Magazine Committee:

From

§ 4.6.5 The Magazine Committee has three (3) Trustee positions. Two (2) Sub-Editor Trustees, and one (1) PR Liaison Trustee.

To

§ 4.6.5 The Magazine Committee has four (4) Trustee positions. Two (2) Sub-Editor Trustees, one (1) Illustrator/Graphic Designer Trustee, and one (1) PR Liaison Trustee.

The Annual Meeting decides to approve the motion at 9:52.

15. Other Points

No other points.

16. Confirmation of the next Board Meeting


The next board meeting will be held 9/10.

17. Meeting adjourned

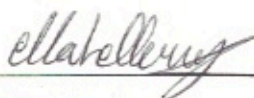
Petter Malmnäs adjourns the Annual Meeting at 9:53.



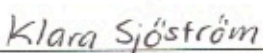
Chair
Petter Malmnäs



Secretary
Veronika Gréen



Meeting attestor
Ella Hellerup



Meeting attestor
Klara Sjöström