



## **Board Meeting II**

2025-09-11, 17:00

Room 128 GA Köket, Paradiset

Board of 25/26

Association of Foreign Affairs Lund

Present: *Axel Bohm Persson, Ella Hellerup, Emelie Andersson, Erika Clesi, Gaia Zubrickaite, Klara Sjöström, Maya Bukhory, Max Ulander, Micol Zubrickaite, Sam Löfström, Wera Hänsch Mauritzon*

Online: *Filippo Fioretti Boccato*

Co-opted: *Akvile Ramanauskaite, Anastasiia Zhelem, Ben Hargreaves, Clara Barbosa, Daniel Simfors, Hannah Schumann, Juan Camilo Franco, Kutalmis Emin Kaplan, Lina Ingstrand, Ellen Sköld Harrestam, Erik Nilsson, Matilda Revell, Märta Brännström, Nina Larsson, Rebecca Radencrantz, Semina Kozic, Vanja Bosnjak, Victoria Olsson*

1. Opening of the meeting

*President Ella Hellerup opens the meeting at 17.07.*

2. Election of Chair of the Meeting

*Ella Hellerup is elected the Chair of the Meeting at 17.07.*

3. Election of Secretary of the Meeting

*Emelie Andersson is elected the Secretary of the Meeting at 17.07.*

4. Election of Attestors and Vote Counters of the Meeting

*Micol Zubrickaite and Klara Sjöström are elected as the Attestors and Vote Counters of the Meeting at 17.08.*

5. Approval of the Electoral Roll

*The electoral roll is set to 10 at 17.09.*

6. Approval of the Agenda

*The agenda is approved at 17.09.*

7. Decision Point: Election of IT Lead

*Akvile Ramanauskaite joins the meeting at 17.11.*

*Erik Nilsson is a candidate for the position of IT Lead.*

*All other candidates leave the room.*

*Erik presents himself to the Board and shares his motivation for seeking the position of IT Lead for the operational year of 2025/26.*

*The board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*Hannah Schumann is a candidate for the position of IT Lead. She presents herself to the Board and shares her motivation for seeking the position of IT Lead for the operational year of 2025/26.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*Axel Bohm Persson joins the meeting at 17.22.*

*Erika Clesi joins the meeting at 17.26.*

*The Board performs a secret ballot vote.*

*The Board elects Hannah Schumann as IT Lead at 17.29.*

8. Decision Point: Election of Head of Activity (Deputy Board Member)

*Nina Larsson is a candidate for the position of Head of Activity (Deputy Board Member).*

*All other candidates leave the room.*

*Nina presents herself to the Board and shares her motivation for seeking the position of Head of Activity (Deputy Board Member) for the operational year of 2025/26.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*The electoral roll is set to 12 at 17.39*

*Märta Brännström is a candidate for the position of Head of Activity (Deputy Board Member). She presents herself to the Board and shares her motivation for seeking the position of Head of Activity (Deputy Board Member) for the operational year of 2025/26.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*Matilda Revell is a candidate for the position of Head of Activity (Deputy Board Member). She presents herself to the Board and shares her motivation for seeking the position of Head of Activity (Deputy Board Member) for the operational year of 2025/26.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*Rebecca Radencrantz is a candidate for the position of Head of Activity (Deputy Board Member). She presents herself to the Board and shares her motivation for seeking the position of Head of Activity (Deputy Board Member) for the operational year of 2025/26.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*Semina Kozic is a candidate for the position of Head of Activity (Deputy Board Member). She presents herself to the Board and shares her motivation for seeking the position of Head of Activity (Deputy Board Member) for the operational year of 2025/26.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*The Board performs a secret ballot vote.*

*The Board elects Semina Kozic as Head of Activity (Deputy Board Member) at 18.19*

*Ella proposes a break at 18.20.*

*Ella opens the meeting again at 18.30.*

9. Decision Point: Election of Head of Lecture (Board Member)

*Clara Barbosa is a candidate for the position of Head of Lecture (Board Member).*

*All other candidates leave the room.*

*Clara presents herself to the Board and shares her motivation for seeking the position of Head of Lecture (Board Member) for the operational year of 2025/26.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*Anastasiia Zhelem is a candidate for the position of Head of Lecture (Board Member).*

*She presents herself to the Board and shares her motivation for seeking the position of Head of Lecture (Board Member) for the operational year of 2025/26.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*Juan Camilo Franco is a candidate for the position of Head of Lecture (Board Member). He presents himself to the Board and shares his motivation for seeking the position of Head of Lecture (Board Member) for the operational year of 2025/26.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*Kutalmis Emin Kaplan is a candidate for the position of Head of Lecture (Board Member). He presents himself to the Board and shares his motivation for seeking the position of Head of Lecture (Board Member) for the operational year of 2025/26.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*Lina Ingstrand is a candidate for the position of Head of Lecture (Board Member). She presents herself to the Board and shares her motivation for seeking the position of Head of Lecture (Board Member) for the operational year of 2025/26.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*Vanja Bosnjak is a candidate for the position of Head of Lecture (Board Member). She presents herself to the Board and shares her motivation for seeking the position of Head of Lecture (Board Member) for the operational year of 2025/26.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*Ben Hargreaves is a candidate for the position of Head of Lecture (Board Member).*

*He presents himself to the Board and shares his motivation for seeking the position of Head of Lecture (Board Member) for the operational year of 2025/26.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*The Board performs a secret ballot vote.*

*The Board elects Lina Ingstrand as Head of Lecture (Board Member) at 19.56.*

*Ella proposed a break at 19.56.*

*Akvile Ramanauskaite leaves the meeting at 19.57.*

*Ella reopens the meeting at 20.06.*

*Electoral roll set at 13 at 20.07.*

10. Decision Point: Election of Heads of Lecture (Deputy Board Members)

*Daniel Simfors is a candidate for the position of Head of Lecture (Deputy Board Member).*

*All other candidates leave the room.*

*Daniel presents himself to the Board and shares his motivation for seeking the position of Head of Lecture (Deputy Board Member) for the operational year of 2025/26.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*Victoria Olsson is a candidate for the position of Head of Lecture (Deputy Board Member). She presents herself to the Board and shares her motivation for seeking the position of Head of Lecture (Board Member) for the operational year of 2025/26.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*Ellen Sköld Harrestam is a candidate for the position of Head of Lecture (Deputy Board Member). She is online and presents herself to the Board through Zoom and shares her motivation for seeking the position of Head of Lecture (Board Member) for the operational year of 2025/26.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*The Board performs a secret ballot vote.*

*Lina abstains from voting because she has not had the opportunity to hear all candidates.*

*The Board elects Juan Camilo Franco and Ellen Sköld Harrestam as Heads of Lecture (Deputy Board Members) at 21.06.*

11. Information Point: Slack-etiquette

*Emelie presents the information point about Slack etiquette. She emphasizes the importance of being more proactive in responding to messages, rather than only reacting to them, so that everyone knows their messages have been seen and acknowledged. Additionally, she notes that it is possible to adjust your working hours in Slack to avoid missing notifications, particularly if the app stops sending them early in the day.*

12. Information Point: Operational Plan

*Ella presents the information point regarding the Operational Plan, which must be submitted by October 5th. She explains that during the Annual Meeting on October 5th, the Board will present the Operational Plan, which the meeting will vote on.*

*Ella explains that The Operational Plan is a collaborative document outlining the Board's plans and visions for the upcoming year. Each committee or presidium member is expected to contribute by writing a short section about their respective work in UPF. She emphasises that for committee board members, the text should be done in coordination with their committee head; however, the responsibility is with the board member to ensure that their contribution is completed by the internal deadline of September 17th.*

*Ella encourages everyone to review last year's Operational Plan as a reference when drafting their sections.*

13. Information Point: UPF Office Hours

*Ella presents the information point regarding UPF Office Hours. She explains that the office will be open every Thursday from 15:00 to 17:00, providing a time for members to drop by, ask questions, and enjoy some fika.*

*Ella adds that there is a calendar available, shared via Slack, where board members can sign up for the time slots they are available to join. She encourages everyone to participate and help create a welcoming and accessible environment during these hours.*

14. Information Point: Skanör!

*Ella presents the information point about the upcoming Skanör trip. She reminds everyone who has not yet signed up to do so as soon as possible. Even those who are unable to attend are asked to fill out the form, so that she and the presidium have a clear overview of who will be participating.*

*Ella explains that the trip will take place from Friday, September 19th to Sunday, September 21st. During the weekend, there will be opportunities to get to know each other better through group activities, workshops, and social time. She also adds that we will also be taking photos for the website and to bring appropriate clothes for this.*

15. Information Point: Annual Election Meeting

*Ella explains that the Annual Meeting will be held on the 5th of October at 09.00 in Eden.*

## 16. Presidium reporting

### 16.1. Presidents

Assisted and hosted events during Orientation Week

Assisted and moderated the lecture with MFA

Answered critical voices regarding lecture with MFA

Been interviewed by Lundagård regarding the lecture with MFA

Held meetings with RSR

Presidium meetings

Handled the applications for vacant positions

Attended Hälsningsgillet

Started planning Skanör

Been in contact with our collaborating partners

Helped and overseen the events during the Orientation week

Printed and folded the flayers presenting UPF

Went to five class visits to present UPF

Recruited people

Invited people to join the novische week

Helped out at the Lecture with the Swedish Minister of Foreign Affairs

Answered through a template email to the email we have received regarding the lecture with the Minister

Went to the meetings with RSR

Helped finding new fadders for the novische week

Went to the Presidium meetings

Contacted Teahuset Java for a possible partnership

Contacted CBSS (Council of the Baltic Sea States) for a possible partnership

#### 16.2. Secretary

Finalised the last BM Protocol

Sent out two newsletters

Emailed people who signed the interest form at the student fairs with information regarding UPF

Attended/ helped coordinate the waffle stand

Helped out at the pub-quiz

Helped out at the Discussion night

Helped out at the Lecture with the Minister of Foreign Affairs

Helped out at the Student Fairs

Started planning Skanör with the presidium

#### 16.3. Treasurer

Done the accounting for August

Had a meetings with RSR about the knowledge exchange

Participated and planned the Waffle stand

Stood at the Student Association Fair

Attended the lecture with the Minister of Foreign Affairs

Attended meetings with the presidium

Helped activity keep track of payments for the Novice Week

#### 16.4. UFS Representative

Attended a UFS Board Meeting (detailed report coming during the weekend!)

Signed up for a committee within UFS (Events!)

Written a motion about the Knowledge Exchange that will be presented during a later UPF BM (Talked a little more about the Knowledge exchange organization with UF Uppsala (we got pre-approved 5000sek!))

Attended a Presidium meeting

## 17. Committee reporting

### 17.1. Activity

Started the Committee weekly meetings

Recruited fadders

Started to finalize the final plans for the novish week (ex. Activities and locations)

### 17.2. Career

Booked Cafe Athen for October 23 and started sending out invites to companies, NGOs

Contacted the representative for the diplomatic association regarding the mentorship program, and discussed the possibility of expanding the program

Stood at hälsningsgillet

Organized discussion night with FN association

Held first committee meeting, Tuesdays 19-20

### 17.3. Debate

Started debating (first debate was successful).

Received (10) trustee applications and started the selection process.

Been in contact with interested actives.

Working with PR to bring attention to the debate committee.

### 17.4. Lecture

Organised a lecture with the FM.

Made a group chat with people wanting to be engaged in the committee.

Starting to plan a panel discussion in collaboration with SASNET + another eventual panel later on also with SASNET.

Been in contact with other eventual lecturers

#### 17.5. Magazine

Started holding Committee Meetings on Tuesdays from 18:00 to 19:00;

Selected a new Printing Company that can ensure a comparable printing quality for a lower price compared to the previous partner;

Selected an additional Layout Designer and nominated two Sub-Editor Trustees;

Started holding Meetings to Coordinate with RSR for the joint publications;

Answered emails from new members inquiring about their participation in Magazine Committee;

Renewed contacts with UPF Partners for Magazine;

Participated in Orientation Week activities.

#### 17.6. Pod&Radio

Co-hosted Documentary Night 24/8 with the Magazine and Webzine Committees

Designed and sent a "thank you" and feedback survey to Documentary Night 24/8 attendees

Responded to inquiry e-mails regarding weekly Pod&Radio meetings, will begin meeting weekly on 17/9 from 19:00-20:00

Coordinated Documentary Night 14/9 with the Travel Committee, sent out mass e-mail to previous Documentary Night 24/8 attendees

Designed a flyer for Documentary Night 14/9 and communicated with PR for release

Began planning a film/documentary night initiative

Continued preparations toward podcast series and potential guests

### 17.7. PR

Photographed during the lecture with the minister of foreign affairs

Helped out during the discussion night

Posted committees vacant trustee positions

Updated LinkedIn

Started posting the weekly schedules

The Instagram has reached over 2600 followers, an increase of about 300 people since this operational year started!

### 17.8. Travel

Since the last BM, the Travel Committee has:

Selected Ottawa and Montreal as destinations for the fall '25 trip

Created cost estimates, selected dates, and started reaching out to potential orgs/people to visit on the Canada trip

Opened applications for the Canada trip

Started preparing for a documentary night (Sunday 14/09) to help promote the application round, in collaboration with Pod&Radio

Held its first committee meeting

Started brainstorming with committee members ahead of a Copenhagen trip in or around early October

### 17.9. Webzine

Hosted a documentary night

Added four articles to the publishing schedule

Completed a writers guide and checklist

Held its first committee meeting

Edited this years first article

Shared a google form for trustee applications (received 7 applications so far)

18. Other Points

*No other points.*

19. Confirmation of the next Board Meeting

*The next Board meeting will be held on the 9th of October.*

20. Meeting adjourned

*Ella adjourns the meeting at 21.35.*

Ella Hellerup

Ella Hellerup

Chair of the Meeting

Emelie Andersson

Emelie Andersson

Secretary of the Meeting

Klara Sjöström

Klara Sjöström

Attestor and Vote Counter

Micol Zubrickaite

Micol Zubrickaite

Attestor and Vote Counter