



Annual Election Meeting

2023-05-05, 9:00–16:00

Gustafscenen

The Board 23/24

Association of Foreign Affairs, Lund

Attending: Karolina Magnusson, Anna Dorina Szabo, Francesca Recht, Kristin Häsler, Lauren Gerber, Emelie Andersson, Agnes Fischer, Emil Andersson Herrström, Roya Juhlin-Dannfelt, Louise Falk, Ludvig Eriksson, Ella Hellerup, Ronja Lamberg, Natalie de Souza, Sabina Rameke, Michael Müller, Edwina Magnus, Daljia Logar, Johan Oddbjörn, Jaara Chikfa, Micol Zubrickaite, Gustav Yxell, Elliott Gunnell, Iris Diotallevi, Emily Wudie Johnsson, Seth Engellau, Joosep Raudsepp, Nora Eliassen, Herman Roberth, Lucas Röing, Antoine Vincenot, Liam Jelmhag, Claudia Muñoz-Rojas Domínguez, Fabio Cavaliere, Cajsa Aronsson, Xoan Alcalde, Lizaveta Muraieva, Graciela Noreno Niño, Adrian Edelborg, Johan Blomberg, Ana Caselles Calle, Lukas Baker

1. Opening of the Annual Election Meeting

The President Claudia Muñoz-Rojas Domínguez opens the meeting at 09.30.

2. Election of the Secretary of the Annual Election Meeting

Johan Blomberg is elected as Secretary at 09.31.

3. Election of Chair of the Annual Election Meeting

Adrian Edelborg is elected as Chairperson of the meeting at 09.30.

4. Election of two Attesters and Vote-counters

Karolina Markusson and Antoine Vincenot are elected as Attesters and Vote Counters at 09.31.

5. Approval of the Electoral Roll

The Chairperson proposes to set the Electoral Roll to 35, and asks the Attestors and Vote-counters to confirm this.

The Electoral Roll is set to 35 at 09.33.

6. Consideration of Whether the Summons to the Annual Election Meeting were Carried Out in Accordance with the Statutes

The President describes the process of sending out the summons.

The Meeting approves of the circumstances under which the Summons were sent out at 09.34.

7. Approval of the Agenda

The agenda is approved at 09.34

8. The Nomination Committee's Working Procedures

The Nomination Committee consisting of Ana Caselles Calle details the Working Procedures of the Nomination Committee.

The Working Procedures of the Nomination Committee is approved at 09.38.

9. Election of the Association's Presidium Positions for the upcoming year of operations

9.1. Election of the Association's President.

Edwina Magnus introduces herself and speaks on her qualifications.

The meeting poses questions to the candidate.

Edwina Magnus leaves the room as the Meeting asks questions to the Nominating Committee and discusses the candidate.

Edwina Magnus is elected President for the upcoming year of operations at 09.45.

9.2. Election of the Association's Vice President.

Joosep Raudsepp introduces himself and speaks on his qualifications.

The meeting poses questions to the candidate.

Joosep Raudsepp leaves the room as the Meeting asks questions to the Nominating Committee and discusses the candidate.

Joosep Raudsepp is elected Vice President for the upcoming year of operations at 09.54.

9.3. Election of the Association's Secretary.

Ronja Lamberg introduces herself and speaks on her qualifications.

The meeting poses questions to the candidate.

Ronja Lamberg leaves the room as the Meeting asks questions to the Nominating Committee and discusses the candidate.

Ronja Lamberg is elected Secretary for the upcoming year of operations at 10.01.

9.4. Election of the Association's Treasurer.

Gustav Yxell introduces himself and speaks on his qualifications.

The meeting poses questions to the candidate.

Gustav Yxell leaves the room as the Meeting asks questions to the Nominating Committee and discusses the candidate.

Gustav Yxell is elected Treasurer for the upcoming year of operations at 10.09.

The meeting is adjourned at 10.11

The meeting is re-opened at 10.23

9.5. Election of the Association's representative to the Swedish Association of International Affairs (UFS).

Xoan is not present

The Meeting asks questions to the Nominating Committee and discusses the candidate.

The Meeting requests a secret ballot.

The meeting decides not to elect Xoan Alcalde at 10.34

The annual meeting decides to keep the position vacant at 10.35

10. Election of the Association's Heads of Committees, Boards Members, and Deputy Board Members

10.1. Election of the Heads of Activity

Louise Falk introduces herself and speaks on her qualifications. The meeting poses questions to the candidate.

Louise Falk leaves the meeting.

Emelie Andersson introduces herself and speaks on her qualifications.

The meeting poses questions to the candidate.

Emelie Andersson leaves the room as the Meeting asks questions to the Nominating Committee and discusses the candidates.

Louise Falk is elected Head of Activity and Board Member for the upcoming year of operations at 10.52.

Emelie Andersson is elected Head of Activity and Deputy Board Member for the upcoming year of operations at 10.52.

10.2. Election of the Heads of Career

Agnes Fischer introduces herself and speaks on her qualifications. The meeting poses questions to the candidate.

Agnes Fischer leaves the meeting.

Lizaveta Muravieva introduces herself and speaks on her qualifications.

The meeting poses questions to the candidate.

Lizaveta Muravieva leaves the room as the Meeting asks questions to the Nominating Committee and discusses the candidates.

Agnes Fischer is elected Head of Career and Board Member for the upcoming year of operations at 11.08.

Lizaveta Muravieva is elected Head of Career and Deputy Board Member for the upcoming year of operations at 11.08.

10.3. Election of the Editors-in-Chief of Pod&Radio

Sabina Rameke introduces herself and speaks on her qualifications. The meeting poses questions to the candidate.

Sabina Rameke leaves the meeting.

The electoral roll is set to 34 at 11.14.

Ludvig Eriksson introduces himself and speaks on his qualifications.

The meeting poses questions to the candidate.

Ludvig Eriksson leaves the room as the Meeting asks questions to the Nominating Committee and discusses the candidates.

Sabina Rameke is elected Editor-in-Chief of Pod & Radio and Board Member for the upcoming year of operations at 11.22.

Ludvig Eriksson is elected Editor-in-Chief of Pod & Radio and Deputy Board Member for the upcoming year of operations at 11.23.

10.4. Election of the Heads of PR

Ella Hellerup introduces herself and speaks on her qualifications. The meeting poses questions to the candidate.

Ella Hellerup leaves the meeting.

Yara Chikfa introduces herself and speaks on her qualifications.

The meeting poses questions to the candidate.

Yara Chikfa leaves the room as the Meeting asks questions to the Nominating Committee and discusses the candidates.

Ella Hellerup is elected Head of PR and Board Member for the upcoming year of operations at 11.37.

Yara Chikfa is elected Head of PR and Deputy Board Member for the upcoming year of operations at 11.37.

10.5. Election of the Editors-in-Chief of Magazine

Graciela Moreno Niño introduces herself and speaks on her qualifications. The meeting poses questions to the candidate.

Graciela Moreno Niño leaves the meeting.

Micol Zu introduces herself and speaks on her qualifications.

The meeting poses questions to the candidate.

Micol Zu leaves the room as the Meeting asks questions to the Nominating Committee and discusses the candidates.

Nora Eliassen is not voting in this election.

Graciela Moreno Niño is elected Editor-in-Chief of Magazine and Board Member for the upcoming year of operations at 12.00.

Micol Zu is elected Editor-in-Chief of Magazine and Deputy Board Member for the upcoming year of operations at 12.00.

The meeting is adjourned until 13.00

The meeting is re-opened at 13.01

The electoral roll is set to 26 at 13.02

10.6. Election of the Editors-in-Chief of Webzine

Lauren Gerber introduces herself and speaks on her qualifications. The meeting poses questions to the candidate.

Lauren Gerber leaves the meeting.

Roya Juhlin-Dannfelt introduces herself and speaks on her qualifications.

The meeting poses questions to the candidate.

Roya Juhlin-Dannfelt leaves the room as the Meeting asks questions to the Nominating Committee and discusses the candidates.

Lauren Gerber is elected Editor-in-Chief of Webzine and Board Member for the upcoming year of operations at 13.10.

Roya Juhlin-Dannfelt is elected Editor-in-Chief of Webzine and Deputy Board Member for the upcoming year of operations at 13.10.

10.7. Election of the Heads of Travel

Liam Jelmhag introduces himself and speaks on his qualifications. The meeting poses questions to the candidate.

Liam Jelmhag leaves the meeting as the Meeting asks questions to the Nominating Committee and discusses the candidates.

Liam Jelmhag is elected Head of Travel and Board Member for the upcoming year of operations at 13.20.

The annual meeting decides to keep the position as Head of Travel and Deputy Board Member vacant at 13.21.

10.8. Election of the Heads of Lecture

Francesca Jil Recht introduces herself and speaks on her qualifications. The meeting poses questions to the candidate.

Francesca Jil Recht leaves the meeting.

There is a registered counter-candidate, Emil Andersson Herrström.

The third position of Head of Lecture remains vacant. The Chairperson asks the Meeting if anyone is interested in freely nominating themselves.

Emil Andersson introduces himself and speaks on his qualifications and the meeting poses questions to the candidate.

Emil Andersson Herrström leaves the room as the Meeting asks questions to the Nominating Committee and discusses the candidates.

Gustav Yxell and Michael Müller abstain from voting in this election.

Francesca Jil Recht is elected Head of Lecture and Deputy Board Member for the upcoming year of operations at 13.45.

Emil Andersson Herrström is elected Head of Lecture and Board Member for the upcoming year of operations at 13.45

The meeting proposes to keep the vacant position vacant.

The Annual Meeting decides to keep the position vacant at 13.45.

10.9. Election of Heads of Debate

There are two registered counter-candidates, Lucas Röing and Michael Alexander Müller. Lucas Röing and Michael Alexander Müller leave the meeting.

Herman Roberth introduces himself and speaks on his qualifications. The meeting poses questions to the candidate.

Herman Roberth leaves the meeting.

Lucas Röing re-enters the meeting, introduces himself and speaks on his qualifications.

The meeting poses questions to the candidate.

Lucas Röing leaves the room.

Michael Alexander Müller re-enters the meeting, introduces himself and speaks on his qualifications.

The meeting poses questions to the candidate.

Michael Alexander Müller leaves the room as the Meeting asks questions to the Nominating Committee and discusses the candidates.

The meeting decided to perform a secret ballot vote.

Gustav Yxell and Emil Andersson Herrström abstain from voting in this election.

Lucas Röing is elected Head of Debate and Board Member for the upcoming year of operations at 14.41.

Herman Roberth is elected Head of Debate and Deputy Board Member for the upcoming year of operations at 14.41

11. Other Positions

11.1. Election of Auditor for the upcoming year of operations.

There are no nominees for the position of Auditor for the upcoming year of operations.

The Chairperson asks the Meeting if anyone is interested in freely nominating themselves.

Lukas Baker is floor-nominated to the position as Auditor.

Lukas Baker introduces himself and speaks on his qualifications. The meeting poses questions to the candidate.

Lukas Baker leaves the room as the meeting discusses the candidate.

Lukas Baker is elected Auditor at 14.52

11.2. Election of Chairperson of the Nomination Committee

There are no nominees for the position of Chairperson of the Nomination Committee for the upcoming year of operations.

The Chairperson asks the Meeting if anyone is interested in freely nominating themselves.

There are no floor nominations.

The meeting proposes to keep the vacant position vacant.

The Annual Meeting decides to keep the position vacant at 14.55.

11.3. Election of Members of the Nomination Committee

There are no nominees for the position of Members of the Nomination Committee for the upcoming year of operations.

The Chairperson asks the Meeting if anyone is interested in freely nominating themselves.

There are no floor nominations.

The meeting proposes to keep the vacant position vacant.

The Annual Meeting decides to keep the position vacant at 14.55.

11.4. Election of Alternative Members of the Nomination Committee

There are no nominees for the Alternative Members of the Nomination Committee for the upcoming year of operations.

The meeting proposes to keep the vacant position vacant.

The Annual Meeting decides to keep the position vacant at 14.56.

11.5. Election of Sexual Harassment Contact Persons

There are no nominees for the Sexual Harassment Contact Person for the upcoming year of operations.

The Chairperson asks the Meeting if anyone is interested in freely nominating themselves.

Ella Hellerup is floor-nominated.

Ella Hellerup introduces herself and speaks on her qualifications.

The meeting poses questions to the candidate.

Ella Hellerup leaves the room as the Meeting discusses the candidates.

Ella Hellerup is elected Sexual Harassment Contact Person for the upcoming year of operations at 15.02.

The meeting proposes to keep the vacant position vacant.

The Annual Meeting decides to keep the position vacant at 15.02.

The electoral roll is set to 25 at 15.02

11.6. Election of Senior Collegium Group Members

There are no nominees for the Senior Collegium for the upcoming year of operations.

The meeting proposes to keep the vacant position vacant.

The Annual Meeting decides to keep the position vacant at 15.03.

12. Consideration of Proposals

12.1. Proposal to for the creation of the UPF Accountability Guidelines

Claudia Munoz-Rojas presents the UPF Accountability Guidelines.

The Meeting discusses the issue.

The Board proposes that the Annual Meeting approves the UPF's Accountability Guidelines as in Annex 1.

The proposal passes at 15.11.

12.2. Proposal to modify the LDS Legacy Fund into the UPF Debate Committee Tournament Fund

Seth Engellau presents the proposal to modify the LDS Legacy Fund into the UPF Debate Committee Tournament Fund.

The Meeting discusses the issue.

The Board proposes that the Annual Meeting approves the proposal to modify the LDS Legacy Fund into the UPF Debate Committee Tournament Fund.

Claudia Muñoz-Rojas Domínguez abstains from voting in this election.

The proposal passes at 15.18.

13. Other Issues

There are no other points.

14. Meeting Adjourned

The Chairperson adjourns the meeting at 15.19.

President

Adrian Edelborg

Secretary

Johan Blomberg

Meeting attester

Karolina Markusson

Meeting attester

Antoine Vincenot

President of UPF 23/24

Claudia Muñoz-Rojas Domínguez



ASSOCIATION OF FOREIGN AFFAIRS

LUND EST. 1935

UPF Lund Accountability Guidelines

This accountability policy stands as a beacon, guiding our commitment to the fundamental values of UPF Lund. Upholding transparency, fairness, and justice, our accountability system is designed to ensure the safety and inclusivity of UPF Lund while fostering a culture of responsibility and respect.

By addressing significant breaches and holding responsible parties accountable, we protect the integrity and efficiency of our association. Through clear guidelines for elected members we establish a strong framework for upholding our values and ensuring UPF Lund's continued success.

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1) VISION

1.1. This policy is a shield against actions that jeopardize the values and the functioning of UPF Lund. It is a tool to maintain the integrity of the association.

1.2. The focus of this policy is on actions that have a tangible impact on the reputation or functioning of our association. The policy shan't be applied to issues of a purely personal nature that do not directly affect the operations of UPF.

1.3. The application of the policy is reserved exclusively for sitting elected members of the association It will not be applied to regular members or trustees.

1.4. The policy is not to be invoked in instances of interpersonal conflicts between board members or for minor errors made in good faith.

2) DEFINITIONS

2.1 The accountability procedure adheres to the fundamental principle of “innocent until proven guilty”. The burden of proof lies on the auditor(s), or in the absence of an auditor, by a fact-finding committee. The person(s) who initiated the accountability procedure must cooperate with the fact-finding committee

2.2 The accountability procedure can be triggered against any active elected position within UPF Lund. Namely, board members, presidium members, committee heads, senior collegium members, nomination committee members, and sexual harassment and discrimination contact persons. However, the auditor is not subject to the accountability procedure, therefore discretion when choosing the auditor is of utmost importance. The accountability procedure cannot be triggered retroactively against anyone who has been discharged from responsibility for the positions specified above.

2.3. A *resolution of no confidence* is the official document which initiates the accountability mechanism. A resolution of no confidence can only be triggered against one person. If multiple individuals are accused of misconduct, distinct resolutions of no confidence must be separately administered in accordance with the criteria outlined below (see section 3.1.e of this document).

2.4. A *vote of no confidence* refers to the official vote in which the board decides the outcome of the accountability procedure. A vote of no confidence can only occur against one person according to the points outlined in a resolution of no confidence (see section 3.3 - 4 of this document).

2.5 List of wrongdoings that merit a resolution of no confidence:

2.5a) Deliberate Misuse of Funds or Means: This entails deliberately using the funds or resources of the association for actions that do not align with the purpose and mission of UPF, for personal gain, or for other inappropriate purposes without obtaining authorization or consulting the board.

2.5b) Misconduct: Public or clearly visible actions or statements that directly oppose the steering documents of the association in connection with its daily operations. Misconduct specifically excludes actions or statements unrelated to the association's daily operations.

2.5c) Mismanagement of responsibilities and duties: This refers to a consistent pattern of disregarding or failing to fulfill the duties and responsibilities outlined in the association's steering documents. It also includes instances of dishonesty and deliberate attempts to conceal wrongdoing.

2.5d) Undisclosed Conflicts of Interest: These are undisclosed personal interests or affiliations that clash with the best interests of the organization, resulting in biased decisions or actions that harm the goals and functioning of the association.

2.5e) Breaking Swedish law: A person is convicted in a court of law of engaging in illegal activity in Sweden, during their tenure as an elected member of UPF.

2.5.1 In case of Discrimination or Harassment: follow the designated process outlined in the sexual harassment and discrimination guidelines.

2.6. A person cannot be held accountable according to the system of accountability for the following reasons:

2.6.a) Minor mistakes: an involuntary or minor mishandling of responsibilities that the person has taken responsibility for and tried with care and professionalism to remedy.

2.6.b) Personal issues: The accountability system must not be used to solve personal issues, conflicts, or minor disagreements between active elected members.

2.6.d) Non-involvement or lack of evidence: If there is no evidence or indication of the individual's involvement in the matter triggering the accountability system.

2.6.e) Incorrect Jurisdiction: If the issue outlined in a resolution of no confidence does not fall within the scope of the accountability systems criteria outlined in points 2.5a-2.5e

2.7. False allegations are statements or accusations that are unproven and untrue in the spirit of deliberateness or deceit. Accusations made in bad faith can trigger a new accountability process. However, if a vote of no confidence fails to pass, it should not be considered a false accusation.

3) PROCEDURE

3.1 Submission of the resolution of no confidence to an oversight body

3.1.a Any current UPF member can submit a resolution of no confidence to an oversight body for the triggering of an accountability process including: board members; presidium members; senior collegium members; sexual harassment and discrimination contact persons; UPF general members.

3.1.b The resolution of no confidence must contain a detailed summary of the main events, including:

- Date of submission;
- the name of the person submitting the resolution of no confidence;
- the name of the person suspected of having committed the wrongdoing;
- the position held by the accused person;
- the wrongdoing/s committed as listed under section 2.5 of this policy document;
- specific written account of what the accused person did that warrants a vote of no confidence;

3.1.c The oversight body must be impartial and independent.

3.1.d The oversight body is composed of the auditor.

3.1.e If there is no current auditor in place, an oversight body comprising three impartial board members should be established. These board members must adhere to the requirements outlined in Section 3.1.a of this policy document. Specifically, they should not have any involvement in the main events under scrutiny and must not possess any conflicts of interest with either the accused or the accuser.

3.1.f The oversight body must consider the submission of the resolution of no confidence in a timely fashion

3.2 Fact-finding process

3.2.a If the oversight body considers that the content of the resolution of no-confidence has merit in accordance with this policy document, then the oversight body can start a fact-finding process.

3.2.b As soon as the oversight body starts the fact-finding process, it must notify the accused person of what they are being accused of.

3.2.c This process shall aim at gathering information. This fact-finding process might include questioning of members or non-members of UPF depending on the nature of the accusation.

3.2.d During the entire fact-finding process the principle of “innocent until proven guilty” must be respected as stated under Section 2.1 of this policy document.

3.2.e At the end of the fact finding process the oversight committee should present the process they have followed to the board, including important facts that the committee has gathered.

3.2.f The oversight committee in its report should state whether the board should proceed on voting for a motion of no-confidence.

3.3 Vote of no-confidence: expulsion from the position

3.3.a After the oversight committee has presented its report and its decision, the accused person has the absolute right to defend themselves from the accusations to the board.

3.3.b The board should hold a discussion, assessing the information presented both by the oversight body and by the accused, with the purpose of deciding whether the accused should be expelled from the position. The discussion must be held in the presence of the accused person.

3.3.c After the discussion, the board should proceed with the anonymous voting.

3.3.d The motion of no-confidence for the expulsion of the accused from the position will be passed with a qualified majority

3.3.e In cases where the severity of the matter warrants, it is advised to consult statutes point 2.13, pertaining to the exclusion of a member: *"Any member who acts contrary to the purposes of the Association as defined in §1.1, or in any other way harms the Association, can be excluded by a decision of the Board. The decision has to be taken with a qualified majority"*.