



## **ASSOCIATION OF FOREIGN AFFAIRS**

LUND EST. 1935

## **Board Meeting**

2023-02-09, 17:00-21:00

Kerstins Rum

The Board 22/23

Association of Foreign Affairs

Present: Annie Anderek, Kathryn Dolan, Lucile Corcoran, Santeri Rönty, Anaïs Le Pluart, Isabella Silva Ortiz, Claudia Muñoz-Rojas Domínguez, Elliott Gunnell, Love Kirkegaard, Anna Holm, Hannah Höfle, Annalena Herrmann, Julia Hampel, Sara Friman, Hassan El-Saghir, Ana Caselles Calle, Dianne Kok, Ronja Oechsle, Victor Åstrand

Absent: Zahra Aghazada, Donja Tavakolinia, Ella Fasting

1. Opening of the Meeting

*Annie Anderek opens the meeting at 17:21.*

2. Election of Chair of the Meeting

*Annie Anderek is elected the Chair of the Meeting at 17:21.*

3. Election of Secretary of the Meeting

*Santeri Rönty is elected the Secretary at 17:21.*

4. Election of Attesters and Vote Counters of the Meeting

*Ronja Oechsle and Anna Holm are elected as Attesters and Vote Counters of the meeting at 17:22.*

5. Approval of the Electoral Roll

*The Electoral Roll is set at 18 at 17:24.*

6. Approval of the Agenda

*Isabella would like to add a discussion point regarding the budget of the ball as "10.1".*

*Kathryn would like to amend the agenda regarding point “7. Policy document working group” to “7. Website working group”.*

*The Electoral Roll is set at 17 at 17:28.*

*The “7. Website working group” will be moved to “10.2”.*

*The agenda is approved by the Board at 17:29.*

## 7. Decisions

### 7.1. Approving elections of new Board Members

*Annie Anderek presents the point to the Board.*

*The Board decides to approve the election of two new Board Members on the 20th of February at 17:30.*

### 7.2. Financing of Magazine issue

*Annie presents the point to the Board. The grant that was cancelled, ForumCiv, was supposed to fund the next issue of the Magazine. That being said, the budget for the issue needs to be reallocated from the rest of the budget of the Board.*

*Anaïs presents the changes in the budgeting to the Board.*

*Annie adds that since we only had three issues this year, we have budgeted for less issues than during the previous operational years.*

*Ronja adds that 500 copies of the new issue would be around 20,000 SEK.*

*Lucile adds that last year, the Board funded only 350 copies.*

*Dianne responds that the latest issue had 700 copies.*

*The Board goes into decision at 17:36.*

*The Board decides to allocate 20,000 SEK to the Magazine from the other budgets at 17:36.*

*The Electoral Roll is set at 18 at 17:37.*

## 8. Presidium Reporting

### 8.1. Presidents

- 8.1.1. Scheduled and ran three information tables in Eden and LUX
- 8.1.2. Initiated classroom visits with the help of the Chief Recruiters
- 8.1.3. Held two Recruitment Working Group Meetings
- 8.1.4. Hosted the Get Active event on February 1st
- 8.1.5. Attended two Policy Working Group meetings
- 8.1.6. Met with Debate
- 8.1.7. Planned Skanör
- 8.1.8. Changed password of the iMac in the office
- 8.1.9. Organised UPF Representation at Hälsningsgillet Student Fair
- 8.1.10. Got out annual collaborations signed with the University institutions
- 8.1.11. Financial reporting for grants

### 8.2. Secretary

- 8.2.1. Sent three newsletters
- 8.2.2. Attended the Get Active event on February 1st
- 8.2.3. Helped out Activity with checking the membership status of those attending the Valentine's sitting
- 8.2.4. Had a meeting with the Policy Working Group
- 8.2.5. Responded to some emails
- 8.2.6. Finished all the Protocols from Board Meetings so far

### 8.3. Treasurer

- 8.3.1. Worked on the reporting of ForumCiv
- 8.3.2. Weekly reimbursements and payments
- 8.3.3. Worked on the reallocation of budget for some committees due to the loss of ForumCiv
- 8.3.4. Started accounting of January

### 8.4. UFS Representative

- 8.4.1. Had a UFS Board Meeting
- 8.4.2. Worked in the policy working group
- 8.4.3. Handled the UFS Almedalen applications

## 9. Committee Reporting

### 9.1. Activity

- 9.1.1. Planned for the Valentine's sitting
- 9.1.2. Planned for a clothes swapping event together with Wermlands nation and circle centre
- 9.1.3. Planned a karaoke night
- 9.1.4. Planned for a committee kick off

- 9.2. Career
  - 9.2.1. Hosted two Prep Course seminars
  - 9.2.2. Planned one FBA seminar with another one on the way
  - 9.2.3. Appointed a working group and started planning for a study visit to Copenhagen
  - 9.2.4. Started planning a possible CV/Cover Letter/LinkedIn seminar
  - 9.2.5. Been in contact with Rikard regarding the Mentorship Programme
  - 9.2.6. Written Letters of Recommendation for the HR students who selected participants for the Mentorship Programme
  - 9.2.7. Planned a kickoff meeting
  
- 9.3. Lecture
  - 9.3.1. Held weekly meetings
  - 9.3.2. Planned the semester – 2/3 FBA lectures confirmed
  - 9.3.3. Held a workshop and our members have invited speakers on their own
  - 9.3.4. Been in touch with our collaboration partners and discussed the events for this semester
  - 9.3.5. Recruited people at the Get Active and Hälsningsskillet
  
- 9.4. Magazine
  - 9.4.1. Held three meetings, mainly focused on finalising the second edition
  - 9.4.2. Attended the Hälsningsskillet, Get Active, and Foreign Affairs Café
  - 9.4.3. Met up with our designers, one for the cover and a new illustrator – the first sketches are very promising
  - 9.4.4. Admin wise – received advertisements and is in touch with the printer about the cost estimate of the second edition
  
- 9.5. Pod&Radio
  - 9.5.1. Had the first Live Show of 2023
  - 9.5.2. Appointed a new Live Show Trustee
  - 9.5.3. Scheduled the semester
  - 9.5.4. Recruited more active members
  - 9.5.5. Recorded a pilot podcast with three new members
  - 9.5.6. Planned the following meetings with attention paid towards the FBA podcasting interviewees and sourced new games for members to play during meetings
  
- 9.6. PR
  - 9.6.1. Held weekly meetings with the committee
  - 9.6.2. Created content and discussed future content creation for upcoming months
  - 9.6.3. Divided and explained trustee roles and responsibilities
  - 9.6.4. Planned a kickoff meeting

## 9.7. Travel

- 9.7.1. Decided on a destination for the Spring trip 2023
- 9.7.2. Created a sign-up sheet for the trip, and promoted it on the Get Active
- 9.7.3. Created a PR request of the event
- 9.7.4. Started looking at flights and a cost analysis
- 9.7.5. Had committee meetings

## 9.8. Webzine

- 9.8.1. Has had three meetings with lots of new articles planned
- 9.8.2. Has been talking about a committee hangout
- 9.8.3. Has been working on its own Instagram page

## 10. Other Points

### 10.1. Budget for the ball

*Isabella presents the point to the Board. Essentially, the budget for the ball does not allow for the medals that are going to be distributed. Around 2,000 to 3,000 SEK will be needed to be reallocated to the budget for the ball.*

*Elliott wonders if the extra money could be taken from the ticket sales.*

*Annie adds that at this point it is difficult to estimate how many non-members are going to sign up. Since the amount that one pays for the medal is going to be put on top of the price of a ticket.*

*Essentially, the money from the non-member tickets could be used to fund the medals. If there are any other solutions, the board is free to discuss other options.*

*Annie adds that the price for one medal (going up from 100 SEK to 140 SEK) is not a big difference. One could easily pay 40 SEK extra. The 40 SEK could also be equally distributed among all participants' ticket costs.*

*Elliott suggests that one could propose redistributing the budget so that the "Project of the year" fund could be used to pay for the difference.*

*Dianne suggests that some of the Active Members' Fund could be used to pay for the increase in the price of medals.*

*Anaïs points out that one should look at the "Project of the year" guidelines in order to determine whether or not it can be used to fund the medals.*

*Annie responds that it is an option to use the "Project of the year" funds.*

*Elliott points out that there is a savings account for UPF that could be used; however, there shouldn't be a savings account for UPF in order for it to remain a non-profit association.*

*Annie responds that the savings account is supposed to be used in case of an emergency.*

10.2. Website working group

*Elliott presents the point to the Board. He suggests measures to be taken for the Website to work more efficiently that increase log-in safety, as well as adding for instance contact information of the sexual harassment contact person, and other details.*

*Having received multiple suggestions regarding changes and updates on the Website, Elliott responds that any changes can be sent to the Website working group.*


11. Confirmation of Next Board Meeting


*The Next Board Meeting will be held on the 20th of February at 20:00.*


12. Meeting Adjourned

*Annie Anderek adjourns the meeting at 18:33.*

  
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President  
Annie Anderek

  
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Secretary  
Santeri Rönty

  
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Meeting attester  
Ronja Oechsle

  
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Meeting attester  
Anna Holm