



# ASSOCIATION OF FOREIGN AFFAIRS

LUND EST. 1935

## Board Meeting

2022-11-24, 17:00-21:00 Kerstins rum, AF Borgen  
The Board 22/23

Association of Foreign Affairs

Present: Annie Anderek, Santeri Rönty, Kathryn Dolan, Anaïs Le Pluart, Lucile Corcoran, Ella Fasting, Isabella Silva Ortiz, Nora Eliassen, Love Kirkegaard, Sara Friman, Zahra Aghazada, Claudia Muñoz-Rojas Domínguez, Dianne Kok, Julia Hampel, Hassan El-Saghir, Anna Holm, Ana Caselles Calle, Helene Witte

Absent: Ronja Oechsle, Victor Åstrand, Elliott Gunnell, Laila Sasivarevic

1. Opening of the Meeting

*President Annie Anderek opens the meeting at 17:15.*

2. Election of Chair of the Meeting

*Annie Anderek is elected the Chair of the Meeting at 17:16.*

3. Election of Secretary of the Meeting

*Santeri Rönty is elected the Secretary of the meeting at 17:16.*

4. Election of Attesters and Vote Counters of the Meeting

*Sara Friman and Anaïs Le Pluart are elected as Attestors and Vote Counters of the Meeting at 17:18.*

5. Approval of the Electoral Roll

*The Electoral Roll is set at 18 at 17:18.*

6. Approval of the Agenda

*The Agenda is approved by the Board at 17:18.*

7. Discussion point: Events for January/February

*Annie Anderek presents the discussion point to the Board.*

*Regarding the annual Lundsala Exchange, Nora wonders if it is possible to go to Uppsala after having left the Board.*

*Annie responds that if we have elected new Heads for the Travel Committee, they will be going instead.*

*Isabella wonders if it is only Board members who are going to Uppsala.*

*Annie says that it is only Board members who are able to go.*

*Hassan wonders if someone from the Board is resigning.*

*Annie responds that Nora, Laila, and Helene are resigning by the end of the semester.*

*Love wonders if UPF pays for us traveling to Uppsala.*

*Annie responds that it depends on how many people are going.*

*Hassan asks if we are supposed to sign up to the events already now.*

*Annie responds that it is better to sign up for the events as soon as possible.*

8. Discussion point: Foreign Affairs Café

*Kathryn presents the discussion point to the Board.*

*Hassan wonders if the Presidency has new office hours, and if the café is open then.*

*Kathryn responds that they do have new office hours, and that the café is open then.*

*Ana thinks it is a good idea as long as it does not become a question of budgeting.*

*Julia suggests that Board members and Trustees could be invited.*

*Anaïs suggests that we could have a trial period.*

*Ana suggests that we could promote it as much as possible in order to make it a big thing. If it becomes a bigger thing, the next Board can decide on whether or not to continue it.*

*Hassan is concerned about the workload of the café.*

*Kathryn suggests that the café could be initiated already on the 1st of December.*

*Santeri suggests that there could be different themes for each time we organise the café.*

*Nora suggests that the café could be kept simple and with too much of a variation regarding the theme.*

*Helene suggests that the café could have different themes a couple of times a semester.*

*Isabella wonders about how often the café would be open.*

*Annie responds that it is uncertain at this point, but maybe once or twice a week.*

9. Discussion point: Structure of Committee Meetings

*Annie presents the discussion point to the Board.*

*Ella suggests that the Activity Committee meetings are nowadays split into the part where they work for 30 minutes and then just hang out for 30 minutes, and due to this, more people started showing up.*

*Ana recommends workshops for Committee meetings.*

*Julia wonders how everyone is feeling about the attendance numbers in the Committee meetings.*

*Sara says that the attendance in the Lecture Committee meetings have not been too high lately.*

*Love suggests that the low attendance in the Lecture Committee meetings is a bigger problem.*

*Ana wonders what the perceptions of UPF Committees is about attendance in the Committee meetings.*

*Hassan asks how it is possible to keep a track on attendance at our meetings and events.*

*Annie responds that the Board has a Board Calendar where all committees and attendance is saved.*

*Julia suggests that Webzine could get far more readers than what they receive now. The amount of articles could be reduced to a more sustainable amount.*

## 10. Information point: Individual meetings

*Annie and Kathryn present the information point to the Board. The Presidency will publish an excel in which the Committee Heads can book times for individual meetings.*

## 11. Presidium Reporting

### 11.1. Presidents

- 11.1.1. Attended the Forum Weekend and met Board Members from most other Member Associations
- 11.1.2. Annie attended the Annual Assembly meetings in which we finally elected a UFS Secretary
- 11.1.3. Talked a lot with UF Malmö about wanting to cooperate closer with them
- 11.1.4. Have started planning the recruitment period of next semester
- 11.1.5. Have been working a lot with gathering what needs to be restructured budget/FBA wise within different committees
- 11.1.6. Decorated the office

## 11.2. Secretary

- 11.2.1. Three newsletters written
- 11.2.2. Created an excel on all our members and their personal numbers for AF
- 11.2.3. Almost finished with the Protocols for the 4th and 5th Board Meetings as well as the Annual Meeting Protocol
- 11.2.4. Attended the Forum Weekend in Karlstad
- 11.2.5. Worked on the Policy Working Group things
- 11.2.6. Contacted Michal from UFS to initiate the possibility to become a member for a duration of two and three years

## 11.3. Treasurer

- 11.3.1. Has done the accounting
- 11.3.2. Regular payments and reimbursements done

## 11.4. UFS Representative

- 11.4.1. Attended the Forum Weekend
- 11.4.2. Worked on Secretary issues within UFS
- 11.4.3. Had a UFS Board Meeting
- 11.4.4. Had a UFS Annual Meeting
- 11.4.5. Kept working on the Board Guide

## 12. Committee Reporting

### 12.1. Activity

- 12.1.1. Organised a Pub Quiz
- 12.1.2. Organised a clothes swapping event
- 12.1.3. Planned the following activities: Games day (26/11), Spinning class (3/12), Christmas sitting (9/12), as well as the Ball (21/4).
- 12.1.4. Attended UFS Forum Weekend in Karlstad

### 12.2. Career

- 12.2.1. Organised the Career Fair on the 17th of November
- 12.2.2. Scheduled and cancelled an FBA seminar due to the speaker having the flu. Rescheduling taking place as soon as possible.
- 12.2.3. Application period for the Prep Course and Mentorship Programme have closed. Now contacting the HR students and giving them information on how to proceed with the selection process.
- 12.2.4. Continued planning for the Prep Course. We have a preliminary schedule and three speakers booked.

- 12.3. Lecture
  - 12.3.1. Held lectures with Barbara Magalhães Teixeira (9/11) and Tareq Al-Shalak (16/11), reaching our FBA goals for the semester.
  
- 12.4. Magazine
  - 12.4.1. Held three committee meetings, focusing on layout and finalising the magazine
  - 12.4.2. Finalised nine articles for the first edition
  - 12.4.3. Wrote editors' note, collected presidents' address, sorted out list of addresses
  - 12.4.4. Contacted and received advertisements from all partners
  - 12.4.5. Spent a lot of time in InDesign
  - 12.4.6. Has now completed the full first edition of The Perspective of this operational year
  - 12.4.7. Difficulties:
    - 12.4.7.1. Layout took a lot of time
    - 12.4.7.2. Budgeting problems: should we use the full FBA grant available for the first edition, we'd end up with an insane amount of magazines. We're planning to print 700 now (rather than the quoted 1000 which we have the funds for)
  - 12.4.8. The committee is doing the final check now and forwarding our final file to the printer today, so on schedule
  - 12.4.9. In the last two committee meetings, the committee has started working on the themes/titles/pitches for the second edition
  - 12.4.10. Enjoyed the Forum Weekend
  
- 12.5. Pod&Radio
  - 12.5.1. Editing podcast 1
  - 12.5.2. Started editing FBA podcast 2
  - 12.5.3. Pod and Radio committee trustees helping with edits and live shows
  - 12.5.4. Searching for new live show trustees
  
- 12.6. PR
  - 12.6.1. Applied and acquired Canva's license for Non-profits
  - 12.6.2. Fixed the issues with Facebook and Instagram ads
  - 12.6.3. Runs ads on an event
  - 12.6.4. Taken photographs at several events, including the Career Fair
  - 12.6.5. Created content for Lecture, Activity, and Career events
  - 12.6.6. Interviewed trustee applicants

12.7. Travel

- 12.7.1. Travelled in Jordan: Amman, Petra, Wadi Rum, and Dana
- 12.7.2. Met with the Swedish Dialogue Institute, the Swedish Embassy in Jordan, Jordan Hospital, I Dare (grassroots organisation), ACHRS, UN Women, Desert Bloom, UNHCR in Amman
- 12.7.3. Now using the content from Jordan for a vlog, podcasts, and articles
- 12.7.4. Doing reimbursements and climate compensations
- 12.7.5. Creating and filling out evaluation form and FBA documents

12.8. Webzine

- 12.8.1. Started posting from a sustained article schedule
- 12.8.2. With external help from Samuel Gunnarson, Webzine has fixed the image problem on the Perspective website
- 12.8.3. Slowly getting a stable core of writers

13. Other Points

14. Confirmation of Next Board Meeting


*December 15th at 17:00 at the UPF Office.*

15. Meeting Adjourned

*Annie Anderek adjourns the meeting at 18:16.*



\_\_\_\_\_  
President  
Annie Anderek



\_\_\_\_\_  
Secretary  
Santeri Rönty



\_\_\_\_\_  
Meeting attestor  
Sara Friman



\_\_\_\_\_  
Meeting attestor  
Anaïs Le Pluart