



ASSOCIATION OF FOREIGN AFFAIRS

LUND • EST. 1935

Board Meeting

17:14-21:37 2018-04-19

Eden Room 222A, Lund

The Board of 2017/18

Association of Foreign Affairs

Present: Ebba Coghlan, James Davies, Leon Klingborg, Julia Bergström, Zigne Edström, Vide Wassberg, Tove Jörgensen, Maggie Huynh, Anna Bernhardsson, Soha Kadhim, Tilda Kajbjer, Erik Helldén, Joseph Aivalikli, Márten Randau, Ellen Boije af Gennäs Erre, Jonatan Pupp, Tobias Adolfsson.

1. Opening of the meeting

President Ebba Coghlan declares the meeting open at 17:14.

2. Election of Chair, Secretary and Attesters of the meeting

Ebba Coghlan is elected Chair of the meeting

Leon Klingborg is elected Secretary of the meeting

Anna Bernharsson and Tilda Kajbjer are elected Vote Counters and Attesters of the meeting. (17:15)

3. Approval of the Agenda (Attachment 1)

Decision

Proposal to amend the agenda by adding the other points High School visits, Continuation of the Belarusian Exchange, International Desk, and By-election Guidelines and to approve the amended agenda.

Passed by acclamation. (17:17)

4. Senior Collegium Reporting

(Member of the Managing Group of the Senior Collegium Ebba Bergström enters the meeting at 17:17.)

Member of the Managing Group of the Senior Collegium Ebba Bergström presents the plans for the Senior Collegium alumni event.

The planning of an alumni event is well underway.

Källarsalen in AF Borgen has been booked for a three-course dinner on the 26th of May.

People who are able to serve the food are being sought after.

Before the dinner there will be activities such as a quiz etc.

It will cost around 400 SEK to attend the event.

A policy regulating the procedures of the Senior Collegium is being written.

(Member of the Managing Group of the Senior Collegium Ebba Bergström leaves the meeting at 17:27.)

5. Presidium reporting

President

- The Folkuniversitetet grant forms need to be filled out, some committees have had trouble making it work.
- Preparations for the Annual Election Meeting are underway, the Presidents are currently trying to book a venue.

Secretary

- The new members registry is now up and running.

UFS Representative

- UFS administrator Daniel Kjellen is working on the UFS website.
- A per capsulam motion on having the forum weekend in Uppsala next year passed the UFS board.
- Drafts for propositions for the UFS Election Meeting are being written, UFS Representative Julia Bergström is especially pleased with the drafted budget.

Treasurer

- UPF has been specially selected for extra in-depth accounting of how UPF spent the Folke Bernadotte grant for the year of 2016/17.
- It might be possible to get a grant from the municipality.

Head of IT

- The Perspective Radio website is now linked to the itunes account.

6. Committee reporting

Lecture Committee

- The committee have had a successful lecture, in cooperation with the Career Committee, held by Olof Skoog yesterday, the 18th of April.
- A party debate about the middle east, in cooperation with the Centre for Middle Eastern Studies, planned for the near future might have to be cancelled.
- The Swedish Ambassador to the United States of America Karin Olofsdotter, will hold a lecture before the Summer.

- The Palestinian Ambassador to Sweden will hold a lecture on the 23rd of April.
- Political turbulence in Brazil seems to make it hard for Dilma Rousseff to come to Europe and Lund.

Webzine Committee

- Next week, the 23rd to the 29th of April, there will be a theme week on Belarus following up on the Belarusian Exchange.

PR Committee

- Work on the UPF movie is proceeding.
- The PR Committee is currently looking in to buying UPF sweaters and hoodies, mainly by conducting surveys in the various Committees on the demand of such products.
- There are a lot of events coming up on facebook in the near future and Board Members are therefore encouraged to make an extra effort on promoting UPF events.

Activity Committee

- The study visit to Copenhagen is tomorrow on the 20th of April.
 - The youth party debate will be in matte-annexet. People who would like to help out with the practicalities are being looked after.
 - The waltz lesson was a success.
 - There are only a couple of tickets left for the ball afterparty
 - The Activity Committee is looking in to places were the board could meet before the ball.
- Discussion in the Board about having a pre-ball event for the Board.*
- A board pre-party might collide with committee pre-parties.

Radio Committee

- The Committee have had a hangout on the 19th of April.
- The Palestinian Ambassador to Sweden will be interviewed by The Perspective Radio before her lecture.

Career Committee

- There are three seminars left for this year's prep course.
- A study trip to Stockholm with prep course and mentorship program participants will be made. Visits will be payed to the Australian Embassy, UD, and, if it can be arranged, to Riksdagen.

Travel Committee

- The travel to Brussels was a success.
- The Travel Committee was not able to get the grant from a Member of the European Parliament, but they have gathered information about the process so that it can potentially be used in the future.

Magazine Committee

- There will be a workshop, open for members of the media committees and the Board, on journalism and the Middle East this Saturday 22nd of April.

(Break at 18:24.)

(Chair Ebba Coghlan declares the meeting open at 18:36.)

7. UFS Annual Election Meeting (Attachment 2)

Nominations from the election committee of UFS have been published and UPF needs to decide who to favour on the UFS election meeting.

(Jonatan Pupp leaves the meeting at 18:41.)

A. UFS president

President Ebba Coghlan presents the nomination to the position to the Board.

President Ebba Coghlan informs the Board about the counter candidates.

Discussion in the Board about the candidates.

(Glenn Lio enters the meeting at 18:56.)

Further discussion in the Board about the candidates.

(Jonatan Pupp enters the meeting at 19:07.)

Decision

Proposal to favour Sakari Teerikoski, in the upcoming election of UFS president for the operational year of 2018/19.

Passed by acclamation. (19:28)

B. UFS vice president

The nominated candidate has withdrawn their candidacy.

President Ebba Coghlan presents the candidates for the position to the Board.

Discussion in the Board about the candidates.

Decision

Proposal to delegate the task of voting in the upcoming election of UFS vice president, for the operational year of 2018/19, to Vice President James Davies together with any present UPF Member.

Passed by acclamation. (19:32)

C. UFS secretary

Julia Bergström and James Davies consider themselves biased (jäviga) and will therefore leave the meeting for the duration of this point.

(Julia Bergström and James Davies leave the meeting at 19:33.)

President Ebba Coghlan presents the nomination to the position to the Board.

President Ebba Coghlan informs the board about the counter candidates.

Discussion in the Board about the candidates.

Decision

Proposal to favour Julia Bergström in the upcoming election of UFS secretary for the operational year of 2018/19.

Passed by acclamation. (19:39)

(Julia Bergström and James Davies enter the meeting at 19:39.)

D. UFS treasurer

President Ebba Coghlan presents the nomination to the position to the Board.

Discussion in the Board about the candidate.

Decision

Proposal to favour Niklas Walgren in the upcoming election of UFS Treasurer for the operational year of 2018/19.

Passed by acclamation. (19:42)

E. UFS head of communication

President Ebba Coghlan presents the nomination to the position to the Board.

Discussion in the Board about the candidate

Decision

Proposal to favour Chanu Autar in the upcoming election of UFS head of communications for the operational year of 2018/19.

Passed by acclamation. (19:46)

All other positions are vacant.

Discussion in the Board about the electoral procedures of UFS.

Board Members Ellen Boije af Gennäs Erre, Soha Kadhim, Tove Jörgenssen and James Davies are interested in writing a motion on this to the UFS election meeting.

(Break at 19:52.)

(Ebba Coghlan declares the meeting open at 20:04)

8. Sexual Harassment Policy

Two contact persons need to be selected, in accordance with the Sexual Harassment Policy, for the remainder of the working year.

Zigne Edström or Glenn Lio are suggested to be the contact person from the Crisis Group.

Discussion in the Board about potential contact persons.

It will be possible to suggest potential contact persons to the Crisis Group, a per capsulam decision will then be taken to appoint the contact persons.

9. Project Integration

President Ebba Coghlan presents a letter from Project Integration to the

Board.

Discussion in the Board about Project Integration.

A set of opinions from the Board will be handed over to Project Integration.

10. Amendment of the Electoral Procedure

President Ebba Coghlan presents a letter from the Election Committee to the Board.

Discussion in the Board about the electoral procedures of UPF by-elections.

A set of opinions from the Board will be handed over to the Election Committee.

11. Motions

No motions.

(Break at 20:52.)

(Erik Helldén leaves the meeting during the break.)

(Chair Ebba Coghlan declares the meeting open at 20:57)

12. Other points

A. Belarus Exchange

The trip to Belarus and Minsk as well as the hosting of the Belarusians was successful.

A theme week on Belarus will be conducted by the media committees as a final part of the Belarus Exchange.

B. Kick out

The Board will have a kick out to Lillsjödalen from the 27th to the 28th of May.

A second kick out is planned for the 24th of May, it will include the AF Borgen rooftop and Copenhagen.

C. UPF Annual Election Meeting

A facebook event will be up shortly.

More details to come.

D. Update By-laws

There is a suggestion to correct the cover to the By-laws.

Board Members Tobias Adolfsson, Soha Kadhim, Joseph Aivalikli, and Julia Bergström are interested in working on an updated cover.

Discussion in the Board about the By-laws.

E. Handovers

President Ebba Coghlan inform the Board that all Board Members are obliged to have handover to the successor to their position, including a handover document.

F. High School visit

Board Members Jonatan Pupp and Julia Bergström have been visiting the major high schools in Lund. The visits were successful.

There is a suggestion to set up a system with high school students as ambassadors for UPF on their respective schools.

G. Continuation of the Belarusian Exchange

There is a suggestion to set up a media school project with an association in Belarus.

Board Member Vide Wassberg invites Board Members to cowrite a motion on the suggestion.

Discussion in the Board about a potential media school.

Board Members Zigne Edström and Mårten Randau are interested in cowriting a motion.

H. International Desk

UPF needs to come up with games for the Treasure Hunt.

I. Byelection Guidelines

Has already been covered.

13. Confirmation of next board meeting

Discussion in the Board about potential dates for the next Board Meeting.

President Ebba Coghlan proposes the next board meeting to be held on May the 2nd.

Passed by acclamation. (21:36)

14. Meeting adjourned

Chair Ebba Coghlan declares the meeting adjourned at 21:37.

Leon Klingborg, Secretary

Ebba Coghlan, President

Anna Bernharsson, Attester

Tilda Kajbjer, Attester



Board Meeting

2018-04-19, 17:00 – 20:30 Venue: Eden

Room 222A

1. Opening of the meeting
2. Election of chair, secretary, attesters and vote counters of the meeting
3. Approval of the agenda
4. Senior Collegium Reporting
5. Presidium reporting
6. Committee reporting
7. UFS Annual Election Meeting
8. Sexual Harassment Policy
9. Project Integration
10. Amendment of the Electoral Procedure
11. Motions
12. Other points
 1. Belarus Exchange

2. Kick out
 3. UPF Annual Election Meeting
 4. Update By-laws
 5. Handovers
13. Confirmation of next board meeting
14. Meeting adjourned

Attachment 2

8 April 2018

Nomination

Nominations from the Election Committee

Dear members,

The election committee hereby publishes its nominations to the Swedish Association of International Affairs' electoral meeting. We are very impressed by the vast commitment which characterizes the organization and we are thankful for all nominations and candidatures. First, we will report about the process and then briefly introduce the nominated candidates. Please note that the rival candidates have confirmed their candidatures. There might also be other rival candidatures during the electoral meeting, but that is beyond our knowledge. We nominate a group which we believe will work in an excellent manner together. The final decision will be taken by the member associations at the electoral meeting the 19-20 of May.

At the annual meeting 2017, Axel Nordenstam, Nicolina Nilsson, Emma Janson och Carolina Köhler de Castro were elected to the election committee.

The election process started during the fall of 2017 of the head of the committee, Axel Nordenstam, who took on the responsibility to synchronize the process. During the fall of 2017 two meeting with part of the committee took place. A first meeting where all members of the committee were to participate was booked during this period and set to January 2018.

The first formal meeting took place on Skype 2018-01-22, during this meeting the nomination period was set and the working procedures for the election committee.

The second Skype meeting was carried out on Skype 2018-03-11, we took decisions on how and when interviews were to be carried out. As part of this decisions interview guides were adjusted. We took the decisions that interviews mainly were to be carried out in the beginning of April, which also occurred.

The election committee has worked intensely during the past weeks with interviews as well as evaluations within itself in order to ensure that the nominated candidates are the ones with most merits and motivation. The proposal consists of a group with geographic spreading, experience from both the SAIA board and different member associations, and creativity and stability.

The election committee had its final meeting on the 7th of April where the final decisions were made on who to nominate.

President

The President has the ultimate responsibility to lead the work of the presidium and the executive board and to ensure that the work of the board takes place in accordance with its governing documents and operational plan. Furthermore, the President is responsible for ensuring that the association is working towards a longterm vision and to develop the association's cooperation with other organizations. The President of the board also calls to board meetings and is responsible for making sure all necessary preparations are made for the meetings.

Hanna Waerland-Fager has a great experience from both SAIA and the member associations. She started as the project leader from Almedalen and thereafter she was Umeå's representative in SAIA, and has the last year been SAIA's head of communication. Hanna is an attentive, encouraging and factual leader, something that she has learned to be from her long time and commitment in non-profit organisations. She is prestigeless and lets other people to grow, just like a leader should. Both internal and external communication is very important for Hanna. She wants to have a straightforward communication and appreciates to work in a organised and thought thruway. The fact that Hanna has studied abroad, completed an internship at a key governmental actor in Sweden and has a broad network amongst other youth organisation is a big advantage in the position of president. There are no doubts that Hanna is passionate for SAIA and that she has all the knowledge that is needed to be able to take the responsibility for the presidency of the Swedish associations of international affairs and will do so with excellence.

The nominated candidate: Hanna Waerland-Fager Rival candidate: Sakari Teerikoski, Arash Bolouri

Proposition to the electoral meeting:

to elect Hanna Waerland-Fager as the President for the year of operation 20182019.

Vice President

The Vice President shall support the president in the leadership of the presidium and the board. The Vice President shall also assist member associations if necessary. In addition, the Vice President shall be a contact person in the board and for the association's project groups.

Salomon Rutikanga-Masaka has an impressive ability to complete tasks meanwhile contributing with an analytical mind to the group. As the current President of UF Stockholm, Salomon has proven leadership and professionalism, which will contribute to a vibrant group dynamic within the presidium. In addition, the election committee believes that Salomon and Hanna would serve as an excellent presidential team as their experiences compliment each other, and because of the fact that both are analytical and attentive leaders.

The nominated candidate: Salomon Rutikanga-Masaka
Rival candidates: Emilia Kock, Sakari Teerikoski

Proposition to the electoral meeting:

to elect Salomon Rutikanga-Masaka as the Vice President for the year of operation 2018-2019.

Secretary

The Secretary is responsible for recording board meetings in writing, as well as having these protocols adjusted, filled out and archived. The Secretary is also responsible for having the adjusted protocols and other public documents available to the members of the association. Furthermore, the secretary is responsible for making these documents archived, sorted, readily and easily accessible.

Ida Wicht has studied political science at the University of Umeå and has previously been the secretary of UPF Umeå. Having excellent structure and utmost focus, Ida has handled policies with excellency. During the past year, she has been active in SAIA's communication committee, which has given her an insight of the dynamics within the board. The election committee is convinced that Ida will ensure that the protocols and policies are in order.

The nominated candidate is: Ida Wicht. Rival candidate: Julia Bergström

Proposition to the electoral meeting:

to elect Ida Wicht as the Secretary for the year of operation 2018-2019.

Treasurer

The treasurer leads SAIA's finance committee and is responsible for preparing the association's budget. The treasurer has the main responsibility for the association's strategic financial work to secure the association's economic stability and development.

Niclas Hvalgren is currently completing a bachelor program in economics, thus financial knowledge comes without saying. Niclas is currently the president of UF Uppsala and has previously been the program secretary, which implies that he will contribute with excellent knowledge of large scale events and financial planning. A position within the SAIA presidium is a natural next stage for Niclas and the election committee is convinced that his financial analysis will strengthen the strategic perspective within the board.

The nominated candidate: Niclas Hvalgren

Rival candidate: -

Proposition to the electoral meeting:

to elect Niclas Hvalgren as the Treasurer for the year of operation 2018-2019.

Head of Communications

The head of communications is responsible for the association's communication work, both internally towards SAIA's member associations and externally towards the public and collaboration partners. Furthermore, the head of communications is responsible for the appearance, design and functionality of the association's website, as well as responsible for coordinating and developing the communication platform, the communication plan and the media strategy of the association.

Chanu Autar is an energetic dutch girl with experience of managing communications for a wide array of organisations, including UF Malmö. With her international perspective, joyfull energy and extensive experience in strategic communication we believe that she will be an asset for SAIA and all the member associations. In addition, Chanu would play a key role in the internationalization of SAIA.

The nominated candidate: Chanu Autar

Rival candidate: -

Proposition to the electoral meeting:

to elect Chanu Autar as the Head of Communications for the year of operation 20182019.

Election committee

The election committee is responsible for delivering a suggestion for a new presidium as well as other key positions within SAIA. The work of the election committee should be based on the interest of the members of SAIA and the committee should make sure that the organization develops in close cooperation with its members.

The election committee calls upon all member associations to nominate people to the election committee during the annual election meeting as the current election committee does not want to nominate themselves.

Proposition to the electoral meeting: **to** vacate 3-7 positions to the election committee for the year of operation 20182019.

Authorized Accountant

The Authorized Accountant is a professional whose job it is to make sure that the association's economy is handled properly.

Proposition to the electoral meeting:

to allow the board to appoint an Authorized Accountant for the year of operation 2018-2019.

Ordinary Ley Accountant

The Ordinary Ley Accountant's task is to review, advise and act as a support to the Board throughout the year. The Ley Accountant's mission is to insure the member associations that the board follows previous decisions and acts properly. The election committee has not received any nominations or applications.

Proposition to the electoral meeting:

to vacate the position as the Ordinary Ley Accountant for the year of operation 2018-2019.

Deputy Ley Accountant

The Deputy Ley Accountant's task is to review, advise and act as a support to the board throughout the year together with the Ordinary Ley Accountant. The Deputy Ley Accountant's mission is to insure the member associations that the board follows previous decisions and acts properly. The election committee has not received any nominations or applications.

Proposition to the electoral meeting:

to vacate the position as Deputy Ley Accountant for the year of operation 20182019.