



**ASSOCIATION OF  
FOREIGN AFFAIRS**

LUND • EST. 1935

## **Board Meeting Protocol**

17:12-20:45 2018-01-16

Björckska Rummet Lund

The Board of 2017/18

Association of Foreign Affairs

*Note: There has been a per capsulam decision to buy merchandise for UPF.  
(Attachemnt 1)*

Present: Ebba Coghlan, James Davies, Leon Klingborg, Anna Bernhardsson, Tilda Kajbjer, Glenn Lio, Tove Jörgenssen, Maximin Orsero, Maggie Huynh, Ellen Boije af Gennäs Erre, Jonatan Pupp, Zigne Edström, Joseph Aivalikli, Soha Kadhim, Julia Bergström, Tobias Adolfsson, Christopher Andersson, Mårten Randau, Erik Helldén, Eleonora Hallberg.

### 1. Opening of the meeting

*President Ebba Coghlan declares the meeting open at 17:12.*

### 2. Election of chair secretary and attesters of the meeting

*Ebba Coghlan is elected Chair of the meeting*

*Leon Klingborg is elected Secretary of the meeting*

*Jonatan Pupp and Christopher Andersson are elected Vote Counters and Attesters of the meeting. (17:13)*

### 3. Approval of the Agenda (Attachment 2)

*Proposal to amend the agenda by adding the three other points: Reach*

out to International Debate at Copenhagen University and CBS, Get Active Speeches, and Macron, and to approve the amended agenda. Passed by acclamation. (17:15)

#### 4. Project Integration Reporting

*(Project Coordinators of Project Integration Miriam Steinwall, Arianna Sica and Fanny Teppe, enter the meeting at 17:19.)*

*The Project Coordinators of Project Integration Miriam Steinwall, Arianna Sica and Fanny Teppe introduce themselves, their visions for Project Integration and what they have done so far.*

- The Project Coordinators have reached out to the organisations which Project Integration cooperated with the year of 2016/2017.
- The Project Coordinators wants to create a network to help connecting the different organisations working with integration in the region. For example by providing an online platform
- The Project Coordinators wants Project Integration to be a platform for developing tools for work with integration.
- The Project Coordinators sees potential in cooperation between Project Integration and other parts of UPF.
- The Project Coordinators wants Project Integration to host a conference, on which amongst other things they would like there to be a panel with speakers representing different perspectives on integration.

*(Project Coordinators of Project Integration Miriam Steinwall, Arianna Sica and Fanny Teppe leave the meeting at 17:33)*

5. Election of Head of the Activity Committee and Deputy Board Member (Attachment 3)

*(Head of the Election Committee Carolin Asker enters the meeting at 17:33.)*

*Head of the Election Committee Carolin Asker present the Election Committees nomination for the position of Head of Activity and Deputy Board Member.*

*The Election Committee nominates Lovisa Ziegler as Head of the Activity Committee and Deputy Board Member.*

*The Board asks head of the Election Committee Carolin Asker about the candidates.*

*(Head of the Election Committee Carolin Asker leave the meeting at 17:51)*

*Discussion in the Board about the candidates.*

*End of debate. (18:23)*

Decision:

*Proposal to elect one of the candidates.*

*Lovisa Ziegler is elected Head of the Activity Committee and Deputy Board Member by closed ballot vote and absolute majority. (18:59)*

6. Senior Collegium Reporting

The Project Coordinators for restarting the Senior Collegium have received feedback by some old board members about what they would appreciate in an Alumni Network.

A brief plan for how to divide the work for this semester has been put together.

The Project Coordinators will have a meeting with Ebba Bergström about her possible participation in the project.

## 7. PR Communication Guidelines

The work with developing guidelines is ongoing.

*Discussion in the board about the PR guidelines.*

## 8. UFS Trust Survey

UFS is conducting a survey to get an understanding of how Member Associations perceive UFS.

The Survey will have three phases, the first phase being a discussion in the board, the second a google form, and the third a discussion about how UFS routines could and should improve.

*The Board conducts the first phase by discussing how Board Members perceive UFS.*

*A majority of the Board thinks that the current UFS policy on publishing does not allow member associations to have enough influence in deciding what gets published.*

*(Break at 19:57)*

*(Chair Ebba Coghlan declares the meeting open at 20:08)*

## 9. Motions

- a) Motion – Stress prevention policy (Attachment 4)

*Board Member Joseph Aivalikli presents the motion to the Board.*

*Discussion in the Board about the motion.*

Decision:

*Proposal to amend the Stress Prevention Policy document as follows:*

*To add the following point under “measures to be taken by the board members”*

- *At least once a semester organise a board activity that is primarily focused on stress management and prevention.*

*Passed by acclamation. (20:13)*

Board Members Ellen Boije af Gennäs Erre, Mårten Randau, Joseph Aivalikli and Erik Helldén are interested in organising a stress prevention activity for this semester.

## 10. Other points

- a) Skanör Kick-Off (February 2-3)

The next Board Meeting will be held on Thursday the 1<sup>st</sup> of February before the Board leaves for Skanör.

On Saturday the 3<sup>rd</sup> of February after the Skanör trip the Board will have another activity of some sort in Lund.

*Discussion in the Board about the weekend.*

b) PC Decision

The per capsulam decision to buy UPF merchandise was passed by the Board.

c) Belarus Exchange Update

The work with the exchange is going forward.

Those participating in the exchange from UPF's side will departure for Belarus on 3<sup>rd</sup> of April and stay to the 7<sup>th</sup> of April, the Belarussians participating will arrive in Lund on the 9<sup>th</sup> of April and return for Belarus on the 13<sup>th</sup> of April.

Active members of UPF will be able to apply for a spot on the exchange.

*Discussion in the Board about the exchange.*

d) UFS Statistics

As was said on the last Board Meeting, the 7<sup>th</sup> of December 2017, UPF is to every month send statistics to UFS. This will be done through UFS Representative Julia Bergström.

e) Reach out to International Debate at Copenhagen University and CBS

There is a suggestion to try to establish a collaboration with the organisation International Debate at Copenhagen University and CBS.

Board Members Glenn Lio and potentially Julia Bergström will look further in to the possibilities of a collaboration.

f) Get Active Speeches

There is a suggestion to rehearse Board Members speeches before the Get Active Meeting.

*(Soha Kadhim leaves the meeting at 20:33)*

g) Macron

Board Member Maximin Orsero is hoping to bring French President Macron to Lund on a Convention.

The initiative has already come a couple of steps on the way.

President Ebba Coghlan, Vice President James Davies and Board Member Maximin Orsero are to have a meeting with the Vice Chancellor of Lund University about the initiative.

11. Confirmation of next board meeting

*President Ebba Coghlan informs the board that the next board meeting is to be held on February 1<sup>st</sup>.*

12. Meeting adjourned

*Chair Ebba Coghlan declares the meeting adjourned at 20:45.*

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Leon Klingborg, Secretary

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Ebba Coghlan, President

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Jonatan Pupp, Attester

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Christopher Andersson, Attester





## Per Capsulam Decision

2018-01-06 11:13 – 2018-01-08 12:00

Votes were cast via email

The Board of 2017/18

Association of Foreign Affairs

At the previous board meeting, a motion regarding merchandise was presented, and the task of further researching the possibilities of merchandise was delegated. In order to strengthen the representation of UPF we discussed buying in t-shirts to wear at UPF events. These t-shirts would be financed by UPF (which does not stop us from later deciding on t-shirts that can be bought by individual members).

For instance, at Hälsninggillet, Career events etc. the chance of recruiting members and spreading knowledge of UPF would increase if its easier to approach a UPF representative. We have selected a site and a t-shirt with the environmental policy in mind as stated in the motion we agreed upon. The company Spreadshirt seem to cherish sustainability (read more about the company here <https://www.spreadshirt.se/ansvar-C4372>) and the model of the t-shirt we would choose is the eco-friendly one.

The suggestion is to buy in 12 t-shirts in different sizes. For the design of the t-shirt see attached file. It would have been great to have t-shirts to all board members for the Get Active meeting, however that would cost 4 994 kr and the Get Active is probably the only time this year when all of the board would be representatives. The cost of 12 t-shirts will be 2 913 kr. The shipping will be 119 kr. The reason for buying 12 t-shirts is the choice of sizes, for the men-version the suggestion is 3xM, 2xL, 1xXL for the women-version the suggestion is 2xS, 3xM, 1xL. This to ensure that at, representative events, the people representing there will be T-shirts to fit. The aim is for the t-shirts to be used by representatives coming years as well.

*Proposal to order a total of 12 t-shirts, in the various sizes as outlined above, at a total cost of 3 035 kr, to be used by board members and active members during future UPF events.*

*Declared passed by majority closed ballot vote. (2018-01-09 14:48)*



# ASSOCIATION OF FOREIGN AFFAIRS

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## Board Meeting

2018-01-16, 17-20:30

Venue: Björckska Rummet, AF Borgen

1. Opening of the meeting
2. Election of chair, secretary, attesters and vote counters of the meeting
3. Approval of the agenda
4. Project Integration Reporting (15)
5. Election of Head of the Activity Committee and Deputy Board Member (30)
6. Senior Collegium Reporting (10)
7. PR Communication Guidelines (10)
8. SAIA Trust Survey (40)
9. Motions
  1. Motion – Stress prevention policy (15)
10. Other points (15)
  1. Skanör Kick-Off (February 2-3)
  2. PC Decision

3. Belarus Exchange Update

4. SAIA Statistics

11. Confirmation of next board meeting

12. Meeting adjourned

## Attachment 3

### Nomination for the position as Head of Activity and Deputy Board Member

The Election Committee would like to nominate Lovisa Lundin Ziegler for the position as Head of Activity and Deputy Board Member for the spring semester of 2018.

Lovisa has been an active member of UPF and the Activity Committee for three semesters, and has shown a strong dedication to deepen her engagement with the association. She has proven to be an ambitious team-player who can actualize her ideas into concrete events. Lovisa is determined to work with Soha to make the Activity Committee a more inclusive and open environment. She has several feasible ideas for the upcoming semester and has shown an understanding for the duties of a board member.

## Attachment 4

### **Motion – Stress prevention policy**

UPF's current stress prevention policy mandates the presidency to organise at least one workshop dealing with stress prevention each year, and to hold individual talks with each board member halfway through the year. Both of these events have now taken place, which means that with half a year to go, there are no further activities planned that are geared primarily towards stress prevention. I believe that this is a situation which could be improved.

Therefore, I am proposing that the board agrees to organise at least one activity per semester that are geared towards stress management and prevention. These need not be ambitious or expensive: it could simply be a meditation exercise followed by a fika.

At present the responsibility of enforcing UPF's stress prevention policy falls primarily on the presidency, but I believe that if the board works together, we can create a happier and more productive working environment for all of us, perhaps by delegating the issue to an individual or group within the board. A problem shared, after all, is a problem halved.

### **Motion**

*I propose that the board decides to amend the Stress Prevention policy document as follows:*

*To add the following point under "measures to be taken by the board members":*

- *At least once a semester organise a board activity that is primarily focused on stress management and prevention.*

*Joseph Aivalikli*