



**ASSOCIATION OF
FOREIGN AFFAIRS**

LUND • EST. 1935

Board Meeting Protocol

Eden 236, Lund

The Board of 2017/18

Association of Foreign Affairs

Present: Ebba Coghlan, James Davies, Leon Klingborg, Tobias Adolfsson, Julia Bergström, Christopher Andersson, Erik Helldén, Tilda Kajbjer, Glenn Lio, Joseph Aivalikli, Mårten Randau, Eleonora Hallberg, Tove Jørgensen, Zigne Edström, Hanna Kanon, Maximin Orsero, Maggie Huynh, Soha Kadhim, Jakob Granath, Ellen Boije af Gennäs Erre, Jonatan Pupp.

1. Opening of the meeting

President Ebba Coghlan declares the meeting open at 17:22.

2. Election of chair secretary and attesters and vote counters of the meeting

Ebba Coghlan is elected Chair of the meeting. (17:22)

Leon Klingborg is elected Secretary of the meeting. (17:22)

Jakob Granath and Soha Kadhim are elected Vote counters and Attesters of the meeting. (17:22)

3. Approval of the Agenda (Attachment 1)

Proposal to amend the agenda by adding the motion Motion about an exchange with the Swedish Centre in Minsk and the point Entrance fee and to approve the amended agenda.

Passed by acclamation. (17:26)

4. Presidium reporting

Presidents

- *Application for the Folke Bernadotte grant is sent in.*
- *UFS Annual Meeting coming up, Julia Bergström and Ebba Coghlan will go.*
- *All committees should start study circles to get money from the Folkuniversitetet grant.*

Secretary

- *Secretary Leon Klingborg encourage board members to notify when they want an event included in the newsletter.*

UFS Representative

- *There has been a PC decision to let the administrator do a trip, visiting all UFS member associations.*
- *The President and the Vice President of UFS will participate in the Folk och försvar weekend in Sälen.*
- *The workshop with the Board and the board of UF Malmö is coming up.*
- *UFS is looking for project coordinators for Almedalen.*
- *The first UFS Newsletter has been sent out.*
- *UFS are looking for people to film at the convention.*
- *Between the 23rd and 29th November the Board will manage the UFS Instagram.*
- *The policy competition with the British Embassy is over, UPF was represented in the finals.*

- *UFS Representative Julia Bergström wish to include more information about UFS on UPF's Website.*

Treasurer

- *Treasurer Tobias Adolfsson stresses the importance of new members sending their payment to the right swish number when signing up.*

Head of IT

- *Head of IT Christopher Andersson informs the Board that the work with the website is continuing and moving forward.*

5. Election of Head of Radio Committee and Deputy Board Member (Attachmen 2)

Anna Bernhardsson has applied for the position.

The Election Committee nominates Anna Bernhardsson for the position as Editor-in-Chief of the Perspective Radio and Deputy Board Member.

Discussion in the board about the candidate.

End of debate. (17:42)

Proposal to Elect Anna Bernhardsson as Editor-in-Chief of the Perspective Radio and Deputy Board Member.

Passed by acclamation. (17:42)

6. Election of Social Media Coordinator (Attachments 3 and 4)

Lisen Ehlén and Rebecka Berggren have been interviewed for the position.

The Election Committee nominates Lisen Ehlén for the position as Social Media Coordinator for the Association of Foreign Affairs.

Discussion in the Board about the two candidates.

The Board votes between Lisen Ehlén and Rebecka Berggren in a closed vote.

Twenty-One (21) Board Members are present.

Six (6) abstained.

The Board elects Lisen Ehlén as Social Media Coordinators for the Association of Foreign Affairs. (18:15)

7. Election of Official Photographer (Attachments 3 and 4)

Qian Yang and Eric Hertz have been interviewed for the position.

The Election Committee nominates Eric Hertz for the position as Official Photographer for the Association of Foreign Affairs.

Discussion in the Board about the two candidates.

The Board votes between Eric Hertz and Qian Yang in a closed vote.

Twenty-One (21) Board Members present.

Four (4) abstained.

The Board elects Eric Hertz as Official Photographer for the Association of Foreign Affairs. (18:39)

(Break at 18:41)

Glenn Lio leaves the meeting. (18:48)

(Meeting declared open at 18:49.)

8. Crisis Group

Head of Lecture Ellen Boije af Gennäs Erre, Head of Travel Glenn Lio and Vice President James Davies have been suggested to be the Crisis Group.

Head of Activity Soha Kadhim, Deputy Head of Lecture Jonatan Pupp and Editor-in-chief of the Perspective Magazine Zigne Edström are also interested.

Discussion in the Board about the Crisis Group.

The Board thinks that at least Head of Travel Glenn Lio and one of the Presidents should be a part of the Crisis Group because of their respective positions.

Proposal to appoint Zigne Edström, Glenn Lio and James Davies as the the crisis group.

Passed by acclamation. (19:28)

9. Senior Collegium / Alumni network

Suggestion to start up the Senior Collegium as the Alumni network of UPF.

Discussion in the Board on possibilities for the Senior Collegium.

Leon Klingborg, Maximin Orsero, Maggie Huynh and Tove Jörgensen are interested in looking further in to the Senior Collegium.

Proposal to delegate the task of investigating the possibilities for the

Senior Collegium to Leon Klingborg, Maximin Orsero, Maggie Huynh and Tove Jörgensen.

Passed by acclamation. (19:33)

10. The Project for the Board of 17/18

The Budget for the Project of 17/18 is 9 000 Swedish Crowns (SEK).

Discussion on possible projects.

Suggestions include: A fund which members can apply for money for individual projects from. Starting up the Senior Collegium.

The possibility of sending in motions on what the project should be communicated to members before the Board decide.

11. Motions

- a) Motion about an exchange with the Swedish Centre in Minsk (Attachments 5 and 6)

The proposed exchange project is intended to be an exchange where students from UPF go to Belarus and later host students from Belarus.

Discussion in the Board about the motion.

Proposal to Initiate an exchange project between the Association of Foreign Affairs in Lund and the Swedish Centre in Minsk.

Passed by acclamation. (19:56)

(Break at 19:57)

(Meeting declared open at 20:12.)

12. Committee reporting

Magazine Committee

- *The first issue of The Perspective Magazine of the year 17/18 is soon ready to be published.*
- *A workshop with Webzine and Radio about writing, general journalistic work is being planned.*

Radio Committee

- *Two live shows have been broadcasted so far.*
- *Committee work is going well.*
- *There is a problem with sharing the shows as podcasts which needs to be resolved.*
- *A show on nationalism is coming up.*

Career Committee

- *The HR students which were supposed to nominate the participants of the prep-course and the mentorship program have proven to be hard to contact and the Career Committee might have to change how they nominate participants.*
- *Lund Diplomatic Club wants more cooperation with UPF.*

Zigne Edström leaves the meeting. (20:21)

- *Olof Skoog, the Swedish ambassador to the United States will be a part of the prep-course and might hold a lecture and a prep-course for the Board as well.*
- *The Career Committee needs at least another two people to hold seminars for the Prep Course.*

Glenn Lio Enters the meeting. (20:33)

Activity Committee

- *The first sitting of the year will be held on the 21st of October.*
- *There is a Cooperation with the Department of Political Science together with LUPEF on arranging movie-nights.*
- *The next sitting will be held the 8th of December.*
- *Suggestion to have dance lessons leading up to the Ball in May.*
- *A seminar with Solidaritetsorganisationen Afrikagruppern about sustainable development is being planned.*

Lecture Committee

- *The committee has started working in project groups.*
- *Attendance on the lectures have been satisfactory lately.*
- *There will be a closed lecture capped to 200 with the Israeli Deputy Ambassador to Sweden which we will have to advertise a bit differently because of security concerns from the lecturer.*
- *Raoul Wallenberg Institute is interested in working with other committees than just Lecture.*

PR Committee

- *The advertisement for the Lecture with the Israeli Ambassador will be advertised through a closed facebook event.*
- *Workshops about PR work are being planned.*
- *The Heads of PR encourage members to order advertisement as soon as possible. If requests are not on time the PR*

Committee will have to turn them down more frequently than have previously been done.

- *We now have the possibility of advertising events through the Studetlund online calendar.*

Travel Committee

- *The Heads of Travel have started to have meetings with their newly put together committee.*
- *Contact with Taiwanese diplomatic representatives about the trip have continued.*

Webzine Committee

- *Publishing is going well.*
- *Theme week "a brighter future" will be held soon.*
- *The Editors-in-Chief of The Perspective Webzine encourages Board Members to like Webzine's articles on facebook*

13. Other points

a) Study Circles

Already covered.

b) Office Responsible

Soha Kadhim might be interested in being Office Responsible.

c) The Blog

The Blog will be focusing on active members and what they do in the committees.

d) Entrance fee

Will be discussed on another occasion.

14. Confirmation of next board meeting

President Ebba Coghlan informs the Board that the next board meeting will be held on November 16th.

15. Meeting adjourned

Chair Ebba Coghlan declares the meeting adjourned at 21:05.

Leon Klingborg, Secretary

Ebba Coghlan, President

Jakob Granath, Attester

Soha Kadhim, Attester

Attachment 1



ASSOCIATION OF FOREIGN AFFAIRS

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Board Meeting

2017-10-19, 17:00 – 20:30

Venue: Eden Room 236

1. Opening of the meeting
2. Election of chair, secretary, attesters and vote counters of the meeting
3. Approval of the agenda
4. Presidium reporting
5. Election of Head of Radio Committee and Deputy Board Member
6. Election of Social Media Coordinator
7. Election of Official Photographer
8. Crisis Group
9. Senior collegium / Alumni network
10. The Project for the Board of 17/18
11. Motions
12. Committee reporting
13. Other points
 1. Study Circles

2. Office Responsible

3. The Blog

14. Confirmation of next board meeting

15. Meeting adjourned

Attachment 2

Nomination for Head of Radio – Anna Bernhardsson

The Election Committee has decided to nominate Anna Bernhardsson for the position as Editor-in-Chief of The Perspective Radio and Deputy Board Member. Anna has shown great enthusiasm and a clear vision for her potential position as Head of Radio. The Election Committee believes that Anna will contribute to a good group dynamics and make sure that every member of the Radio Committee will get their voice heard. With her positive energy and creativity, the Election Committee believes that Anna will become an inspiring and welcoming board member as well as Head of Radio.

Attachment 3

Nominations for the PR positions

The election committee would like to nominate Eric Hertz for the position as official photographer for the Association of Foreign Affairs. Eric has a genuine interest in photography and a solid experience from working with it. Eric is organized, motivated, easy to get along with and has valuable experience from coordinating photographers at events. The election committee believes that Eric will not only do a professional job as UPF's official photographer, but will also become an appreciated aid for the heads of PR.

The election committee would like to nominate Lisen Ehlén for the position as social media coordinator for the Association of Foreign Affairs. Lisen is a teamplayer who has several creative and interesting ideas for UPF's social media channels. She has a broad understanding of the organization as a whole as well as her potential role within it. The election committee believes that Lisen will ensure that the social media channels of UPF will have high quality content and that she will be a great asset for the heads of PR.

Attachment 4

Guidelines positions PR-committee

Photographer: It's important that the person who has this role is willing to work closely and actively with the committee but also other committees. They need to be enthusiastic and motivated about the work and be willing to put time and effort into the tasks given. The person will be in charge of taking photos at lectures, events and whenever a project is being done that would include taking photos. The person also has a responsibility to make sure that someone else is taking photos if the person would be unable to attend an event themselves, therefore it is important that the person have some organizational skills and a sense of responsibility. We are looking for a driven, enthusiastic person that will bring a professional touch. If the person has their own camera that is great, but we also have a camera to offer if needed.

Social Media Coordinator: For this position, it is very important that the person has visions about how to bring the social media channels forward. It is much meriting if the person has been active with UPF before and thus have knowledge about the association and how we present ourselves online, also meriting if the person has experience from other organizations with communication. The person will be in charge of our Instagram, Twitter and LinkedIn accounts, so any kind of previous experience with this is meritorious. This person needs to be organized, willing to take initiative but also work closely with the heads of PR. We are looking for a person who is able to work on their own initiative but also follow our overall instructions. The person also needs to be driven, enthusiastic and be positive about putting time on this. For example, the person would be in charge of overseeing live-tweeting from lectures, be project-leader for the Christmas-calendar, Instagram posts weekly and build up the non-existent LinkedIn-page. Of course, though, with a lot of help from the Heads but with freedom for a lot of initiative

The duration of the positions is during the fall semester and the persons must be willing to continue working that full period.

Attachment 5



Motion about an exchange with the Swedish Centre in Minsk

Background

Belarus is known as the “last dictatorship in Europe” but is currently opening up to the world, enabling travel and changing in many ways. As Belarus is opening up, it is useful to find out more about this country bordering East and West. At the same time, there are many students in Belarus studying Swedish with an interest for Sweden. Therefore, an exchange between Minsk and Lund is a project that would open minds on both sides and bring educational, cultural and social value.

After receiving encouragement from the chairman of Forum Syd and enthusiasm from the Swedish Centre in Minsk, an information project in the form of an exchange is a possibility for UPF Lund in the spring of 2018.

Purpose

The purpose of conducting an exchange project with the Swedish Centre in Minsk is to open up to relationships and to develop knowledge on and spread information about democracy and human rights in Belarus.

The expectations of the project are to execute an exchange project where both parties experience a development of their political, cultural and social understanding of the other country and its people and where a relationship between the two parties can be established, which in the future might grow into something stable. When our current members are sitting on positions of authority in the future, an experience like this will give them a different perspective to consider. The project would not be included in UPF Lund’s budget.

Proposal

This motion proposes that the board decides to:

Initiate an exchange project between the Association of Foreign Affairs in Lund and the Swedish Centre in Minsk.

Julia Bergström, UFS Representative

Attachment 6



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Pitch for exchange between Lund and Minsk

The Association of Foreign Affairs in Lund (UPF Lund) is a politically independent association with the purpose of conducting activities to spread knowledge and encourage debate about issues concerning international affairs. As an association, we try to cover all sorts of topics and regions and one country that is often overlooked is Belarus. As Belarus is opening up to the world, we want to find out more about this country bordering East and West. At the same time, there are many students in Belarus studying Swedish with an interest for Sweden. Therefore, an exchange between Minsk and Lund is a project that would open minds on both sides and bring educational, cultural and social value.

The proposal from the Association of Foreign Affairs in Lund is simple:

- Ten of our members visit Minsk for five days and learn about life in Belarus, visit associations and meet Belarusians. We write articles and blog posts about what we have learned, record interviews for our radio and promote Belarus in our social media.
- After this visit, the ten students hosting our members in Minsk visit Lund for five days. They get to see and experience Sweden and Swedish culture, practice their Swedish and learn about what we do in Lund.

The project is based on personal responsibility and independence for the two groups visiting each country, as well as hospitality and openness towards each other.

Funding:

There are two ways for the Association of Foreign Affairs in Lund to fund this project.

1. We can apply for grants via e.g. Svenska Institutet (Creative Force, projekt i Östersjöregionen and Visbyprogrammet, which other actors than academics also can apply for), Stiftelsen Clara Lachmanns fond (for the Belarusian visit to Sweden), Carl Hiertas minnesfond, Kungliga Patriotiska Sällskapets Understödsfond and Postkodstiftelsen.
2. We can write a motion as having this exchange as our annual project for 2018, and if voted through, receive 10 000 SEK for the project, although since we expect needing around 40 000 SEK (of which ca 32 000 is covering flight tickets) for the project, we are firstly looking at other grants.

Expectations:

The expectations from the Association of Foreign Affairs in Lund are to execute an exchange project where both parties experience a development of their cultural and social understanding of the other country and its people and where a relationship between the two parties can be established, which in the future might grow into something bigger and more fundamentally stable. Our alumni include people such as former Prime Minister Ingvar Carlsson and current elected chairman of Forum Syd

Kent Härstedt, and we believe that when our current members are sitting on positions of authority in the future, an experience like this will give them a different perspective to consider.



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General suggested timeline:

September and October:

- Write project plan
- Apply for grants to fund the project *November and December:*
- Start planning the marketing of the projects, see to possibilities for self-funding if grants applications are not approved *January:*
- Recruit participants for the project, promote the exchange in all channels *February:*
- Choose participants for the project, book flight tickets and start applying for visas, book hostel/ hotel if necessary
- Start correspondence between the participants in Sweden and Belarus

March:

- Set out itinerary for the trips, go through the UPF Lund Crisis and Risk Mitigation Policy with all Swedish participants, establishing rules to follow during the exchange *April:*
- Do the exchanges

May:

- Report, write project summary, share experiences, articles and photographs on media channels