



## **Board Meeting I**

2024-09-12, 17:00

Room 107 GA Köket, Paradiset

Board of 24/25

Association of Foreign Affairs Lund

Present: *Edwina Magnus, Ella Hellerup, Emil Andersson Herrström, Graciela Moreno Nino, Joosep Raudsepp, Lauren Gerber, Louise Falk, Lucas Röing, Ronja Lamberg, Sabina Rameke, Santeri Rönty, Evelina Ek, Irma Cucevic, Ellinor Adolfsson, Antoine Vincenot, Anna Strenkert, Miljaemilia Wala*

Online: *Agnes Fischer*

1. Opening of the meeting

*President Edwina Magnus opens the meeting at 17.17*

2. Election of Chair of the Meeting

*Edwina Magnus is elected the Chair of the Meeting at 17.18*

3. Election of Secretary of the Meeting

*Ronja Lamberg is elected the Secretary of the Meeting at 17.18*

4. Election of Attestors and Vote Counters of the Meeting

*Louise Falk and Ella Hellerup are elected the Attestors and Vote Counters of the Meeting at 17.19*

5. Approval of the Electoral Roll

*The electoral roll is set to 12 at 17.19*

6. Approval of the Agenda

*Edwina asks to add an Election of Attestor of the Company Card as a point 13. Election of Attestor of the Company Card*

*Grace suggests that the Election of member of the Nomination Committee becomes point 9*

*The revised agenda is approved at 17.25*

7. Decision Point: Election of the legal publishers of the Magazine, Webzine and Pod&Radio

*The Board nominates Graciela Moreno Nino to become the legal publisher of the Magazine at 17.26*

*The Board nominates Roya Juhlin-Dannfelt to become the legal publisher of the Webzine at 17.28*

*Antoine joins the meeting at 17.28*

*The Board nominates Ludwig Eriksson to become the legal publisher of Pod&Radio at 17.29*

8. Decision Point: Election of Head of Nomination Committee

*Edwina says that Miljaemilia is the only applicant for this position.*

*Miljaemilia Wala is a candidate for the position of Head of Nomination Committee. She presents herself to the Board Meeting and shares her views on why she should become the Head of Nomination Committee for the operational year of 2024-2025.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*The Board elects Miljaemilia as the Head of Nomination Committee at 17.35*

*Miljaemilia leaves the meeting at 17.36*

9. Decision Point: Election of member of the Nomination Committee

*Anna Strenkert is a candidate for the position of member of the Nomination Committee. She presents herself to the Board Meeting and shares her views on why she should become a member of the Nomination Committee for the operational year of 2024-2025.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*The Board elects Anna Strenkert as the member of the Nomination Committee at 17.42*

10. Decision Point: Election of UFS Representative

*Santeri Rönty leaves the room.*

*Evelina Ek is a candidate for the position of the UFS Representative. She presents herself to the Board Meeting and shares her views on why she should become the UFS Representative for the operational year of 2024-2025.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*Santeri Rönty is a candidate for the position of the UFS Representative. He presents himself to the Board Meeting and shares his views on why he should become the UFS Representative for the operational year of 2024-2025.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*The Board discusses the two candidates.*

*The meeting decides to perform a secret ballot vote.*

*The Board decides to elect Santeri Rönty as the UFS Representative for the operational year of 2024-2025 at 17.56*

*The electoral roll is set to 13 at 17.59, Santeri is added to the Board.*

11. Decision Point: Election of Website Trustee

*Antoine Vincenot is a candidate for the position of the Website Trustee. He presents himself to the Board Meeting and shares his views on why he should become the Website Trustee for the operational year of 2024-2025.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*The electoral roll is set to 12 at 18.06, Joosep abstains from voting.*

*The Board decides to elect Antoine Vincenot as the Website Trustee for the operational year of 2024-2025 at 18.06.*

12. Decision Point: Election of Head of Travel

*Irma leaves the room.*

*Ellinor Adolfsson is a candidate for the position of the Head of Travel. She presents herself to the Board Meeting and shares her views on why she should become the Head of Travel for the operational year of 2024-2025.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*Irma Cucevic is a candidate for the position of the Head of Travel. She presents herself to the Board Meeting and shares her views on why she should become the Head of Travel for the operational year of 2024-2025.*

*The Board poses questions to the candidate.*

*The candidate answers the questions.*

*The candidate leaves the room.*

*The Board discusses the two candidates.*

*The meeting decides to perform a secret ballot vote.*

*The Board decides to elect Irma Cucevic as the Head of Travel for the operational year of 2024-2025 at 18.40*

*Edwina proposes a break at 18.40*

*The meeting starts again at 19.03*

13. Election of Attestor of the Company Card

*Edwina begins to explain that the company card would mostly be used for paying for groceries when going to Skanör. She continues to ask if someone would be willing to be the Attestor.*

*Lucas asks if the reason for getting an Attestor is to see whether somebody is misusing the card.*

*Lucas expresses his interests towards being the Attestor of the Company Card.*

*The Board elects Lucas as the Attestor of the Company Card.*

14. Information Point: Teambuilding weekend

*Edwina begins with explaining that the teambuilding weekend will be held on the following weekend and Edwina's mother will organise workshops for the UPF Board.*

*Joosep reminds the Board about the vision workshop during the teambuilding weekend and suggests everyone to talk with their co-head about their ideas.*

15. Information Point: Office Cleaning & Fika Schedule

*Joosep reminds everyone to think about our environmental policy when buying fika and that there would always be enough fika for the whole week.*

*Edwina adds that it is important to first see how much is left from the previous week before buying anything new to the office.*

16. Information Point: Report from first UFS board meeting

*Edwina informs the Board that Gustav has attended the first UFS Board Meeting and that he is not here to tell the Board about the details of the meeting.*

*Edwina promises to send Gustav's notes from the UFS Board Meeting.*

17. Information Point: UFS poor financial management

*Edwina begins to tell that UFS has sent UPF a message about UPF owing them a considerable sum of money which is based on their rules of the UFS local organisation spending the money UFS provides. UFS representative had informed Edwina about UFF in a previous year not spending the UFS provided money which according to their rules, should then be sent back in case it is not used. The UFS representative did not provide any written proof. Edwina contacted the previous Treasurer of UPF and other members*

*of UPF and they together went through all the reporting and past transactions of previous years and they did not find any proof of UPF not using all the money provided to us and that UPF does not owe UFS anything. The UFS representative had answered that they will get back to us with new information when they check the situation from their side and Edwina points out that the Presidium has not heard back from them yet.*

18. Information Point: Annual Meeting

*Edwina informs the Board that we will have an Annual Meeting on the 5th of October in Gustafssen and LUPEF will chair the meeting. The meeting will start at 9am.*

19. Discussion Point: Membership Fee

*Edwina begins the discussion with whether the membership fee should stay at 100 kronor or should it be decreased or increased.*

*Santeri suggests that it should be kept at 100kr.*

*Graciela suggests that it would be coherent to increase it a bit.*

*Ella, Lucas and Emil support keeping the 100kr membership fee.*

*Louise says that in general the Lund associations membership fees and events have increased their prices in recent years and it would be appropriate to increase the prices of UPF events instead of the actual membership fee.*

*Ronja adds that previously the discussion about increasing the membership fee has usually been on the side of keeping it lower and available to as many possible members as possible.*



*Edwina agrees that it would be ideal to focus on getting as many members as possible to join UPF which will also then affect the grants UPF would possibly be provided.*

20. Discussion Point: Operational Budget

*Edwina informs the Board that Gustav has finalised the Operational Budget of the current operational year and committees that would like to propose changes to the amount allocated to them should contact the Treasurer.*

21. Presidium reporting

21.1. Presidents

- Helped move things to the new office
- Uploaded the latest version of the digital magazine on theperspective.se
- Presented UPF Lund to the newly enrolled students of the five graduate school programmes during the introduction day
- Had multiple meetings with the President regarding planning, problems and opportunities for the academic year; admin stuff
- Done admin work, email responding, booking venues (e.g. for the BM, annual meeting, get active)
- Participated in the International Student Fair; helped with the waffle stand; helped with the foreign affairs pub quiz made in coordination with Hallands Nation; helped coordinate the documentary evening
- Recruited new members for the association
- Discussed the recruitment budget with the treasurer

- Had a meeting with Elliott, the former VP to discuss alumni network, recruiting and general matters regarding to VP work
- Participated in the teambuilding weekend and led a vision workshop
- Planned international student week activities including the International Student Fair, Waffle Stand, Pub Quiz and Documentary film night
- Signed new rental contracts with AF
- Visited the bank and become an official signatory to the organisation
- Summoned and planned the Annual Meeting
- Planned and taken part in the Teambuilding weekend
- Participated in EU days
- Organised talks with UFS about finances

#### 21.2. Secretary

- Held meetings with the Presidium
- Gathered Excels of the new UPF members
- Started to create memberships for new members in Cardskipper
- Helped PR
- Started to design the weekly newsletters

#### 21.3. Treasurer

- Created a budget
- Held meetings with all committees + presidents
- Working on gaining access to PayPal
- Participated in UFS' BM1
- Went through old accounting with President and previous president and treasurer

- Done the accounting for June, July, and August, last operational year's accounting will hopefully be finished by end of September
- Payments are up to date
- Emailed and called CFE and RWI about nonexistent payments
- Will create a financial report next week for all committees to be able to track their expenses
- Created an economic guideline document
- Compiled a few grants for committees to apply for
- Taken portrait photos with Ella for the website

#### 21.4. UFS Representative

- The UPF Lund Board finally has a UFS Rep
- UFS Board Meeting coming up on 24th of September
- UFS Annual Assembly taking place on the 29th of September

## 22. Committee reporting

### 22.1. Activity

- Helped move things to the new office
- Booked 3 sittings for the fall semester (novisch, halloween & Christmas)
- Discussed ideas for field trips, clothing swaps, hikes, pub quizzes, bike parties, and karaoke nights.
- Hosted Pub-quiz with VP at Hallands for the international student week
- Organised and developed each sitting with theme etc
- Reached out to Grand Hotel to book the spring ball (set a preliminary date for the ball)

- Had meeting with Henrietta (head of activity/president) regarding the 90 year ball for the spring
- Started the process of having a physical songbook for UPF
- Reached out to book printers for preliminary info
- Developed the entire novisch period concept (new for UPF)
- Organised schedule and activities for the novisch period
- Sent out sign-up for the first sitting of the semester 28/9
- Recruited new member to UPF through the novisch period
- Created motion for 2 new trustee positions for the 25/26 year
- Had meeting with treasurer about budget for the 24/25 year
- Had 2 activity meetings so far, with new and old members 4/9 & 11/9
- Participated in the first board meeting / team building weekend

## 22.2. Career

- Participated in a Student Association Fair on 23.08
- Met with the Treasurer to discuss finances
- Discussed ideas and potential dates regarding our upcoming events; career fair, EU event and potential a study trip to Copenhagen and a cv and LinkedIn seminar
- Held our first committee meeting on the 11.09
- Had a meeting with a Lecture Committee to discuss upcoming event with the EU Commission's Representative this autumn
- Attended the first board meeting

## 22.3. Lecture

- Reached out to potential speakers and cooperation partners that we have contracts with to plan lectures.
- Helped plan PUB-quiz with VP and Activity
- Participated in Hälsningsgillet
- Met with the Treasurer to discuss finances
- Had a meeting with career to discuss upcoming event with the EU Commission's Representative this autumn
- Had a meeting with SASNET discussing an upcoming lecture and further cooperations
- Secured lectures on the 26th of September and the 3rd of October
- Had two committee meetings
- Attended the first board meeting

#### 22.4. Magazine

- Planned and hosted a documentary screening with the Perspective Collective and the VP.
- Meet with the Treasurer to discuss the budget.
- Established the schedule for the first issue, as well as its theme.
- Established writing guidelines for the writers.
- Started tracking possible grants.
- Started looking for new printers to reduce the costs of the magazine.
- Reached a Journalism Professor for a possible workshop.
- Hosted the first committee meeting on 10 September.
- Received 12 tentative article proposals.
- Received 3 applications for sub-editor positions.

#### 22.5. Pod&Radio

- Hosted a documentary night with the other Perspective Collective committees
- Met with the Treasurer to discuss finances
- Held our first committee meeting on the 11th
- Prepared frameworks for recurring series
- Attended an EU Days event featuring Ylva Johansson which may be covered in a future episode

#### 22.6. PR

- Discussed the recruitment budget with the treasurer
- Taken photos of almost all committee heads, both individually and together with co-heads as well as of the board/all co-heads as a whole
- Taken over @akademiskaforeningen instagram to market UPF to a new audience
- Attended and documented other committee meetings
- Participated in the first UPF Lund board meeting of the academic year
- Participated in the teambuilding weekend and led a marketing and digital design workshop
- Hosted committee meetings where discussion about eg. the alumni network has been held

#### 22.7. Travel

- Helped move the office
- Started and nearly completed a grant application to Olof Palmes Minnesfond
- Participated in the waffle stand
- Started planning our upcoming trip to Croatia for HT24
- Initiated a co-operation with UF-Uppsala regarding VT25

## 22.8. Webzine

- participated in the waffle stand/halsingsgillet
- Hosted a documentary night with magazine and pod&radio
- Held our first committee meeting on 10.9
- Published a fact-checker/sub-editor trustee application, with three applications already
- participated in the first board meeting/teambuilding weekend

## 22.9. Debate

- Started the weekly debate sessions
- Planned the future debate tournaments and aimed to focus on making Lund more attractive to debators

## 23. Other Points

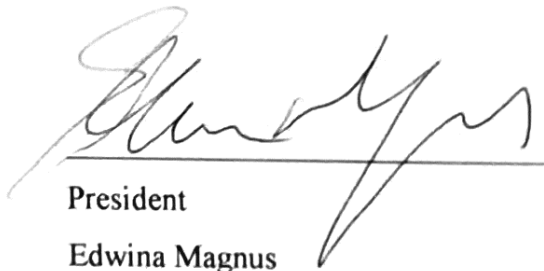
*There are no other points.*

## 24. Confirmation of the next Board Meeting

*The next Board Meeting will be the Annual Meeting held on the 5th of October.*

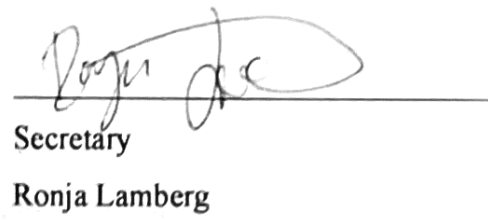
## 25. Meeting adjourned

*Edwina Magnus adjourns the meeting at 20.09*



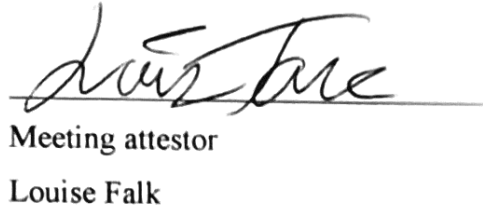
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President  
Edwina Magnus



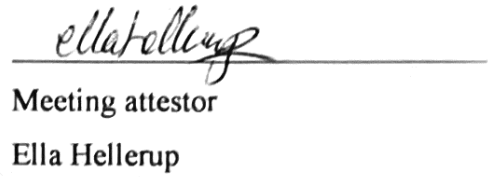
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Secretary  
Ronja Lamberg



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Meeting attestor  
Louise Falk



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Meeting attestor  
Ella Hellerup