



## **ASSOCIATION OF FOREIGN AFFAIRS**

LUND EST. 1935

### **Board Meeting**

2023-03-23, 17:00-20:00

Eden 222A

The Board 22/23

Association of Foreign Affairs

Present: Annie Anderek, Kathryn Dolan, Santeri Rönty, Anaïs Le Pluart, Francisco Cobos Cabral, Ana Caselles Calle, Claudia Muñoz-Rojas Domínguez, Victor Åstrand, Julia Hampel, Annalena Herrmann, Love Kirkegaard, Anna Holm, Sara Friman, Finn Mott, Elliott Gunnell, Dianne Kok, Ronja Oechsle, Ximena Echevarria, Anna Dorina Szabó, Ella Fasting.

Absent: Natalie de Souza, Isabella Silva Ortiz, Hannah Höfle, Donja Tavakolinia, Zahra Aghazada.

1. Opening of the Meeting

*President Annie Anderek opens the meeting at 17:18.*

2. Election of Chair of the Meeting

*Annie Anderek is elected the Chair of the Meeting at 17:18.*

3. Election of Secretary of the Meeting

*Santeri Rönty is elected the Secretary of the Meeting at 17:18.*

4. Election of Attesters and Vote Counters of the Meeting

*Anaïs Le Pluart and Elliott Gunnell are elected as Attesters and Vote Counters of the Meeting at 17:18.*

5. Approval of the Electoral Roll

*The Electoral Roll is set at 19 at 17:19.*

6. Approval of the Agenda

*Anais Le Pluart wishes to add a Decision point under Other Points: Motion about revision of the Discrimination and Sexual Harassment Policy.*

*Annie Anderek wishes to add a Decision point “Motion for extra budget for the Ball” on point number 7.*

*The Board approves the amendments to the Agenda at 17:21*

7. Decision point: Extra budget for the Ball

*Anna Dorina Szabó and Ximena Echevarria present the motion to the Board regarding an increase to the budget of the Annual Ball. The increase in the budget for the ball would go to a better entertainment for the Ball. The Activity Committee has changed some details of the Ball evening in order to meet at least some of the further needs of the budget.*

*The Activity Committee presents an increase of 6000 SEK to the Activity Committee – specifically for the Ball – from the budget post of Other Expenses. The increase in the budget for the ball would go to a better entertainment for the Ball.*

*Kathryn thanks the Activity Committee for their work. She wonders if some of the current expenses have already been paid for.*

*Julia wonders if offering champagne is against the rules of the UPF.*

*Ximena responds that it is not the champagne that is going to be offered to the members, the budget for “Champagne pre-drink glasses” in the motion stands for the physical glasses.*

*Francisco wonders, taking into account that nothing has been spent yet, how much money will be needed in total for entertainment.*

*Ximena responds that the total is around 10,000 SEK.*

*Francisco wonders if the whole budget comes from the Committee Budget.*

*Victor wonders where the money would be taken from.*

*Elliott wonders if the quotes for the spex were negotiated.*

*Ximena responds that they were in contact with five different spex, and the lowest offer they could get was one that quoted the price at 7000 SEK. The Activity Committee tried to even negotiate that price.*

*Annie points out that drawing the budget from Other Expenses is not what the Other Expenses are for. She says that the 6000 SEK has to be found somewhere else. The reason why this money is not already in the Committee budget is because two, or two expensive, entertainments have not been part of the ball before.*

*Anaïs wonders why the money can not be used from Other Expenses.*

*Annie responds that the budget under the category of Other Expenses is used for unexpected expenses.*

*Anaïs wonders if it can be argued that it is an unexpected expense.*

*Ximena points out that since the spex has not been paid for yet, it could be cancelled.*

*Francisco suggests that it might be possible to raise only 4000 SEK and that would be sufficient.*

*Ella suggests that the Activity Committee does not have too much use of the rest of the budget, so it could be possible to use more of the Committee's own budget.*

*POI Anna: Anna needs to leave the meeting.*

*The Electoral Roll is set at 18 at 17:44*

*The Board decides to co-opt Finn Mott, Anna Szabó and Ximena Echevarria to the meeting at 17:45.*

*The Board decides to move the point 7 to point 11 at 17:45 in order to continue the discussion and make a decision at the end of the meeting.*

## 8. Discussion point: Active Members Fund

*Ana presents the discussion point to the Board. The working group suggests a Tack Sittning to the Board and the Active members on 5 May. Ana wonders if the Board has any ideas for a theme for the Sittning.*

*Anaïs suggests that having a symbolic price for the sittning would be good. It also means that people are more likely to attend.*

*Francisco wonders how much money is needed from the budget.*

*Ana responds that the budget would be 5,000 SEK.*

*Kathryn wonders what “most active members” means.*

*Dianne responds that it depends on the Committee, around two or three members.*

*Annie supports the idea of the sitting; she reminds the board about the alcohol policy of the association; she also reminds the Board that the Annual Election Meeting is going to be organised on the 6th of May.*

*Love wonders if the Board and the Trustees combined would reach the 50 people.*

*Dianne responds that it connects to the question of whom to choose from the Committees.*

*POC Elliott: there are 23 Trustees.*

*Ana points out that classifying people into “most active members” is going to be a difficult decision.*

*Elliott suggests that a theme could be “Spring break” twisted with “Cinco de Mayo”.*

*Anaís suggests that Cinco de Mayo could be offensive to some people.*

*Francisco points out that as a Mexican, he would not be offended.*

*Annie points out that using the Active Members Fund used for only Trustees could be problematic.*

*Elliott suggests that the tickets could be released on a very short notice, which would make it easier for the Heads of the Committees.*

*Julia suggests that the active members could even send a short motivation to why they think they should be able to attend the Sitting.*

*Kathryn suggests that as long as a member is active, they should be let fill the spots and the Board should not have priority.*

*Annie points out that the “first come first serve” tactic could be used so that it’s first told to the Active members first. The Committee Heads would send out the information to the Active members.*

*Annalena wonders what the maximum number of people joining the sittning would be.*

*Elliott wonders if there could be a pre-hangout before the sittning where everyone is welcome.*

*Dianne suggests that we could organise a bigger, cheaper get-together separately from the Sittning in order to include everyone.*

*Ella points out that the maximum number of people for a sittning is 70 people.*

*Ana suggests a Star Wars theme for the sittning.*

*Dianne suggests that if we were to ask for 50 SEK from each participant, we still could not afford more than 50 people in total.*

*Annie suggests that the Heads of the Committees should ask their members how many people would be interested in taking part in the sittning.*

*Annie proposes a break of 15 minutes at 18:12.*

*The Board decides to have a break until 18:27.*

*The Board recommences the meeting at 18:28.*

*The Electoral Roll is set at 16 at 18:30.*

## 9. Discussion point: Structure of the Board

*Annie presents the discussion point to the Board. She wants to wake a discussion on the restructuring of a Board where each Committee has only one Board Member. The purpose of the discussion point is to establish an understanding of the Board's opinion on a potential diminishment of the Board and what consequences this would have.*

*Victor wonders how the administrative workload would decrease in the diminishing of the board.*

*Annie responds that the work of a Board would be more efficient and coordinated with a smaller Board. When it comes to the workload, it is more efficient to have a smaller Board. One always needs to confirm things with a bigger group of people, and making the Board smaller would mean half the less contact, which can be time-consuming.*

*Julia suggests that having only one Board Member would lead to less efficiency in the information flow from the Board to the Committee and the Committee Members. Julia is concerned in the workload balance between the Heads of the Committees.*

*Love points out that UPF does not intend to have a hierarchy within the Association. If only one head is a Board Member, then only one of the Heads of the Committee has more power than the one who is not a Board member.*

*Ana sees both perspectives of the discussion. She wonders if there are other Boards that have shown that smaller Boards are more successful.*

*Annie points out that the Statutes do not require changes in order to implement the election of a smaller Board.*

*Claudia points out that she understands the different views of the discussion. She wonders how it would be decided who becomes a Board Member in the Committee.*

*Elliott suggests that if there are no documents outlining the roles of the Heads of Committees, it will be difficult to understand the changes. He wonders how long it would take to implement a possible change like this.*

*Annie responds that the earliest time it could be implemented is at the elections of the Board of the Operational Year of 24/25.*

*Ronja wonders why the Board has become bigger throughout the years.*

*Annie responds that she does not know the reason for that.*

*Francisco points out that the discussion is especially interesting in the context of the Debate becoming a committee. He argues that a future Debate Committee would only need one Board member. It is simply not necessary for the Committee to have more than one Board member.*

*Victor is concerned about the equality aspect of having only one Board Member.*

*Annie points out that the discussion about the subject needs to exist. She argues that having a Board with many members makes it more complicated. She understands the equality aspect of the discussion, but points out that the change would take place in such a way that new Board members need to apply and should be elected to the respective positions.*

*Julia points out that a strong need should be presented for changing the composition of the Board. She suggests that there are other solutions to diminish the workload.*

*Ana wonders if the next board is expected to make the decision.*

*Annie responds that the Board can be directed towards such a discussion and they can be bound to do so by a decision at the Annual Meeting.*

*Elliott suggests that it is a lot easier to have two people vote on the behalf of the committee in order to reflect it on the workload. He wonders who would send a motion to the Annual Meeting.*

*Annie responds that the motion can be sent in by whomever.*

*Dianne points out that having the responsibility of a whole Committee as a single Board member is a lot of work.*

*Francisco points out that a lot of communication is needed between the Board member and the non-Board member is needed, but it is not impossible.*

*Kathryn points out that she has not decided her position in the question. She does point out that it is easy to communicate with the other Head of the Committee when they are equal, for instance when one of the Heads is away.*

*Annie thanks the Board for the input on the discussion.*

*Francisco concludes that a possible solution could be “one committee, one vote”.*

*Annie points out that the last Board had difficulties with discussions during the Board Meetings, which is why all documents are published beforehand in order for the Board members to have an understanding of the topics that would be discussed at the Board Meetings.*

10. Discussion point: Project of the year

*Annie presents the discussion point to the Board.*

*Julia supports the Project of the year.*

*Annie points out that the Board needs to decide on what the budget will be used for.*

*Francisco wonders why this is decided now and not earlier.*

*Annie responds that it is because there was too much to do earlier.*

*Elliott suggests that the event could be something where the Committees hold workshops on what they do in practice. Elliott wants to see a more playful event that lets people explore what Committee work is all about.*

*Annie suggests that the event could be an intra-committee workshop, where the committees and their active members share their skills.*

*Francisco points out that he likes the idea a lot, and that a way of organising it could be making a Facebook event where people can post skillsharing.*

*Annie points out that the budget is 5,000 SEK.*

*Victor wonders if the budget could be put into merchandise.*

*Julia suggests that the budget could be used for a sticker maker and then we could hold a sticker workshop.*

*Elliott wonders if there is a due date for the project.*

*Annie says that the project should be paid by the 30th of June 2023.*

*Kathryn, Francisco, Annie, and Claudia are willing to become part of the Project Working Group.*

11. Decision point: Extra budget for the ball (Continuation of point 7)

*Francisco estimates that only around 5,000 SEK would be needed to allocate to the Activity Committee in order to meet the changes in the programme of the Ball.*

*Love points out that he understands the value of entertainment, but wonders how problematic it would be to cut off the entertainment in the Ball.*

*Claudia points out that maybe PR could be able to contribute to the balance needed by the Activity Committee. PR could for instance take over the cards and posters that need to be printed, which would cover 600 SEK.*

*Victor assumes that some committees might go over their budget, but that Career has 200 SEK extra and any committee could reallocate some of their budget to the Activity Committee.*

*Kathryn points out that we might not need the spex for the Ball. We would be able to fill in that time with something else.*



*Annalena suggests that the champagne could possibly be cut out of the programme. People will either way be having pre-drinks somewhere else before coming to the Ball, so it seems unnecessary for UPF to invite the Board as well as Active Members/Trustees to the office for that only.*

*Ella points out that the members of UPF deserve high-quality entertainment which in this case would be the spex.*

*Julia suggests that people can bring their own champagne before the Ball in order to cut the costs. She also points out that a spex would not be needed and it could be replaced to do something else.*

*Annie points out that the budget can be determined later, and that if the decision cannot be made today, propositions can be sent on Slack for a Per Capsulam decision.*

*Elliott suggests that if one does not have the money, one has to be creative. The Activity Committee could come up with some other kind of entertainment that would not cost much or anything at all. The examples that are brought up include the Board members singing karaoke and going around to interview and highlight our members.*

*Claudia suggests that in order to adhere to the theme of the Ball, it would be difficult to come up with a solution that Elliott has suggested.*

*Francisco suggests that since we have already contacted the people doing the spex, out of respect, we should find the money and let the spex be part of the programme.*

*Victor suggests that the amount required is not too much, and it will for sure be found somewhere.*

*Julia points out that even if it were to be done out of respect, it is still a big question about the budget.*

*Annie lists the three possibilities that can be taken:*

*The Board agrees to reallocate the budget,*

*The Board decides later about reallocating the budget, and*

*The Board declines the reallocation of the budget.*

*Victor suggests that the decision should be done later.*

*The Electoral Roll is set to 15 at 19:55.*

*It is proposed that the board vote to either reject the motion to allocate the money to the activity committee, or give Activity and the Treasurer the task to look over the budget and propose a reallocation of the budget, for the Board to approve through a PC decision.*

*The Treasurer of the Association is given the task to help the Board to determine the reallocation of the budget.*

*The proposal is approved by the Board at 17:56.*

## 12. Presidium Reporting

### 12.1. Presidents

- 12.1.1. Ordered new sweaters for the new board members
- 12.1.2. Rewriting the recruitment strategy
- 12.1.3. Received FBA decision
- 12.1.4. Sent out three Sunday Updates to the Board
- 12.1.5. Updated the Board page and the UPF Lund Copyright on the website
- 12.1.6. Contacted Medtryck for updates on ongoing merchandise orders
- 12.1.7. Provided the nomination committee with necessary information for election process
- 12.1.8. Ran three successful FACs
- 12.1.9. Meetings with Uppsala to plan *Lundsala*
- 12.1.10. Met with LUPEF, and by the time of the BM chaired the LUPEF Annual Meeting
- 12.1.11. Organising Anna Lindh lecture through LU
- 12.1.12. Attended Karaoke Night on March 17th
- 12.1.13. Presented on “UPF Board Members as American Girl Dolls”
- 12.1.14. Started FBA reporting

### 12.2. Secretary

- 12.2.1. Written three newsletters
- 12.2.2. Taken part in the Policy Working Group meetings, where the group has successfully gone through all the planned documents
- 12.2.3. Responded to some mails
- 12.2.4. Helped Magazine with finding the addresses of all current members
- 12.2.5. Finished, printed, signed, and sent all the Protocols to the Auditor
- 12.2.6. Attended the Karaoke night on Friday 17 March
- 12.2.7. Joined both Magazine and Webzine to write articles

### 12.3. Treasurer

- 12.3.1. Got access to the bank account
- 12.3.2. Caught up with payments and accounting for the month of February
- 12.3.3. Realised payments until mid-March
- 12.3.4. Updated following committee budgets according to their expenditure:  
Radio, Magazine, Webzine, PR, and Activity
- 12.3.5. Taken part in one Policy Working Group meeting
- 12.3.6. Attended two FACs
- 12.3.7. Replenished paper and printer toner

### 12.4. UFS Representative

- 12.4.1. Written motions for and had a UFS Board Meeting
- 12.4.2. Had Policy Working Group meetings
- 12.4.3. Held discussions with the UFS Presidium
- 12.4.4. Planned the Lundsala exchanged
- 12.4.5. Been secretary for LUPEF's Annual Meeting

## 13. Committee Reporting

### 13.1. Activity

- 13.1.1. Had our Karaoke night
- 13.1.2. Had a committee hangout
- 13.1.3. Submitted a motion for more money for the Ball
- 13.1.4. Planned upcoming events:
  - 13.1.4.1. Movie night on March 26th
  - 13.1.4.2. Hike on April 1st
  - 13.1.4.3. Waltz workshop
  - 13.1.4.4. Ball on April 21st
  - 13.1.4.5. BBQ

### 13.2. Career

- 13.2.1. Hosted one Prep Course seminar
- 13.2.2. Had a kick-off
- 13.2.3. Finalised planning for the CV seminar
- 13.2.4. Finalised Prep Course line up
- 13.2.5. Hosted the lecture with Pascal Grimm in collaboration with the Lecture Committee
- 13.2.6. Pestered UN City about responding about the study visit

### 13.3. Lecture

- 13.3.1. Has held two lectures, one with SAK and RWI and Pascal Grimm alongside Career
- 13.3.2. Has had a kick-off with our committee members
- 13.3.3. Finalising planning for lectures in April/May
- 13.3.4. Is having an inter-committee hangout with the Perspective Committees on Friday

### 13.4. Magazine

- 13.4.1. Received the second edition
- 13.4.2. Shared the schedule for the third edition with the committee
- 13.4.3. Received the first drafts for the third edition
- 13.4.4. Scheduled a peer review for the first drafts
- 13.4.5. Planned a committee hangout with Pod&Radio, Webzine, and Lecture

### 13.5. Pod&Radio

- 13.5.1. Scheduled our FBA interviews
- 13.5.2. Hosted two live shows
- 13.5.3. Planned on how to use the Committee Hangout Budget

### 13.6. PR

- 13.6.1. Taken trustee pictures and received trustee bios
- 13.6.2. Taken pictures at events and lectures
- 13.6.3. Created content for UPF's committees

### 13.7. Travel

- 13.7.1. Had committee meetings
- 13.7.2. Booked flights
- 13.7.3. Booked accommodation
- 13.7.4. Started contacting organisations
- 13.7.5. Had a committee kick-off

### 13.8. Webzine

- 13.8.1. Scheduled to increase the publishing to two articles per week
- 13.8.2. Elected and established our new sub-editors and fact checkers
- 13.8.3. Together with Pod, Magazine, and Lecture planned an inter-committee hangout for Friday the 24th of March

14. Other Points: Decision point: Motion about revision of the Discrimination and Sexual Harassment Policy

*Anaïs presents the decision point. The Policy Working Group wanted to test run the procedure for voting on changes in the policy documents, which is why this point was brought to the attention of the Board. Most of the policies that steer UPF can be changed by a Board decision, while for changes in the Statutes and the Rules and Regulations, two decisions by the Annual Meeting are needed.*

*The Electoral Roll is set at 16 at 20:00.*

*The point will be tabled at the next Board meeting.*


15. Confirmation of Next Board Meeting


*The next Board Meeting will take place on the 13th of April 2023 at 17:00.*


16. Meeting Adjourned

*Annie Anderek adjourns the Board Meeting at 20:00.*

  
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President  
Annie Anderek

  
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Secretary  
Santeri Rönty

  
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Meeting attestor  
Anaïs Le Pluart

  
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Meeting attestor  
Elliott Gunnell