



ASSOCIATION OF FOREIGN AFFAIRS

LUND EST. 1935

Board Meeting 9

17:29-19:32

2021-03-11

Digital, Zoom

The Board of 20/21

Association of Foreign Affairs, Lund

Present: Agnieszka Gryz, Anna Mizser, Carl Cotton, Clara Karlsson Schedvin, Daniel Bergdal, Demi Bylon, Emma Baker, Frida Lindberg, Gabriella Gut, Hedda Carlsson, Karin Mizser, Kerime van Opijnen, Lovisa Lundin Ziegler, Mara Glas, Miljaemilia Wala, Roja Moser, Soha Kadhim, Thea Sandin, Victoria Becker.

Absent: Henrietta Kulleborn, Maguette Fall, Maximilian Onkenhout.

Co-opted: Anastasia Lazaridi and Saia Said.

1. Opening of the meeting

President Soha Kadhim declares the meeting opened at 17:29.

2. Election of Chair of the meeting

Soha Kadhim is elected Chair of the meeting at 17:30.

3. Election of Secretary of the meeting

Carl Cotton is elected Secretary of the meeting at 17:31.

4. Election of Attesters and Vote Counters of the meeting

Victoria Becker and Frida Lindberg are elected Vote Counters and Attesters of the meeting at 17:32.

5. Co-opted Persons

The request to be co-opted into this meeting has been made by Saia Said and Anastasia Lazaridi.

Saia Said is solely requesting to join the meeting at point 12.1.

Proposal to approve the co-opting of Saia Said and Anastasia Lazaridi.

Passed by acclamation at 17:34.

6. Approval of the electoral roll

The Chairperson Soha Kadhim proposes to set the electoral roll to 19 and asks the vote counters to confirm this.

The electoral roll is set to 19.

7. Approval of the Agenda

(Attachment 1)

Head of Magazine Agnieszka Gryz proposes to amend the agenda by adding a point 10. Discussion Point: PC decision.

Vice President Hedda Carlsson proposes to amend Point 9. from a Discussion Point to an Information Point.

Proposal to approve the amended agenda and update the points accordingly.

Passed by acclamation at 17:36.

8. Information Point: Investments

Chairperson Soha Kadhim briefs the board on a new recurring point regarding investments that will be brought up each board meeting. The board members are encouraged to propose investments to spend the surplus in the budget on.

9. Information Point: Creating Trustee Positions

This point was amended from a Discussion Point to an Information Point.

Vice President Hedda Carlsson informs the board of an idea regarding delegation to combat high stress levels and mental health issues. Every Committee Head is now encouraged to propose potential Trustee Positions that their committees could have.

Questions arise in regards to whether this is mandatory, and touching upon some concrete issues like email addresses for trustees.

10. Discussion Point - PC decision Magazine (Attachment 2)

The Heads of Magazine Victoria Becker and Agnieszka Gryz brief the board on the background of the point and ask the board members for input.

Questions arise in regards to the discussion point and the specifics of the funds, and in which manner the money will be spent.

(The Chairperson Soha Kadhim declares the meeting adjourned for a break at 18:23)

(The Chairperson Soha Kadhim declares the meeting re-opened at 18:35)

11. Decision Point: Anti Corruption Policy (Attachments 3.1, 3.2)

Treasurer Lovisa Lundin Ziegler briefs the board on a motion sent in revolving around the need for a new Anti Corruption Policy. There is currently no policy in place to deal with issues concerning corruption.

There are no questions or concerns regarding the policy.

Proposal to adopt the Anti Corruption Policy.

Passed by acclamation at 18:40.

12. Motions

12.1. Motion about "Policy of Sexual Harassment" (Attachment 4)

Discrimination Contact Person Saia Said briefs the board on an issue she noted in regards to the formulation of the current Policy of Sexual Harassment.

The board decides to vote on both of the proposals at the same time due to them being interconnected.

Proposal-

To change point 2.1 in the policy of Sexual Harassment.

To change point 2.1 to "At the beginning of each board year, two sexual harassment contact persons (preferably not of the same gender) should be chosen".

Passed by acclamation at 18:44.

13. Presidium reporting

13.1. **Presidents**

- *Vice President Hedda Carlsson reports to the board on a meeting with the Discrimination Contact Persons that went very well. Speaks briefly on the event that will be held with Uppsala in a couple of weeks. Due to scheduling issues the date of the Annual Election Meeting has been changed to 15th of May. Will soon get back to the board with a more detailed plan for the upcoming elections. Next board meeting is an open board meeting, which anyone could attend, on the 25th of March.*

13.2. Secretary

- *The Secretary Carl Cotton reports the membership numbers to the board.*

13.3. Treasurer

- *Treasurer Lovisa Lundin Ziegler encourages everyone to contact her if they want breakdowns of their budgets. Reminds the board members of a message sent out earlier in reference to the ForumCiv.*

13.4. UFS-representative

- *UFS-representative Mara Glas reports that the UFS has made some decisions in reference to the upcoming board and their work. Decisions have also been made to make the member associations more equal, such as trying to compensate for the geographical distance between some of the member associations. Work has begun on establishing a UFS-alumni association.*

14. Committee reporting

14.1. Webzine

- *Head of Webzine Daniel Bergdal reports that committee membership is still rising and that a new sub-editor has been*

elected. From now on two articles will be posted each week. Head of Webzine Kerime van Opijnen reports that an ad is currently being run. Both the heads are a bit stressed but this will hopefully improve with the new sub-editor.

14.2. Travel

- *Head of Travel Thea Sandin reports that they are having trouble with attendance. Has elected a trustee for podcasts.*

14.3. PR

- *Head of PR Gabriella Gut reports that the merch-sweaters have been ordered. Head of PR Roja Moser briefs the board on an upcoming event.*

(The Chairperson Soha Kadhim declares the meeting adjourned for a break at 19:04)

(The Chairperson Soha Kadhim declares the meeting re-opened at 19:17)

14.4. Pod&Radio

- *Head of Pod&Radio Clara Karlsson Schedvin reports that the work is going well. Some upcoming episodes are mentioned to be especially excited about.*

14.5. Lecture

- *Head of Lecture Karin Mizser reports that the remainder of the semester is almost fully booked, and goes through the upcoming events and mentions the lecturers for these events.*

14.6. Magazine

- *Head of Magazine Victoria Becker reports that the layout week is ongoing. She also touches on several upcoming happenings. Finally speaks on an issue with a source who was unhappy with how they had been treated by a reporter, and how the heads had solved the issue.*

14.7. Career

- *Head of Career Anna Mizser reports that everything is booked for the upcoming prep course. The mentorship program is also going well. The first FBA seminar was a success, and the second seminar has been booked. Seeing a rise in committee members.*

14.8. Activity

- *Head of Activity Miljaemilia Wala reports that a digital ball is being planned.*

15. Other points

There are no other points.

16. Confirmation of next board meeting

President Soha Kadhim informs the board that the next board meeting will be held on the 25th of March (25/3) at 17.00.

17. Meeting adjourned


Chairperson Soha Kadhim declares the meeting adjourned at 19:32.



Carl Cotton, Secretary



Soha Kadhim, Chair



Victoria Becker, Attester



Frida Lindberg, Attester

Attachment 1

1. Opening of the meeting
2. Election of Chair of the meeting
3. Election of Secretary of the meeting
4. Election of Attesters and Vote Counters of the meeting
5. Co-opted Persons
6. Approval of the Electoral Roll
7. Approval of the Agenda
8. Information Point: Investments
9. Discussion Points: Creating trustee positions
10. Decision Point: Anti Corruption Policy
11. Motions
 - 11.1. Motion about "Policy of Sexual Harassment"
12. Presidium reporting
 - 12.1. Presidents
 - 12.2. Secretary
 - 12.3. Treasurer
 - 12.4. UFS-Representative
13. Committee reporting
 - 13.1. Webzine
 - 13.2. Travel
 - 13.3. PR
 - 13.4. Pod&Radio
 - 13.5. Lecture
 - 13.6. Magazine
 - 13.7. Career
 - 13.8. Activity
14. Other points
15. Confirmation of next board meeting
16. Meeting adjourned

Attachment 2

Motion About Increasing THE PERSPECTIVE Magazine's Budget

Background

Due to extensive costs of printing and distribution, we are currently 8 038,50 SEK over the initial Magazine budget approved by the Operational Year 2020/2021. The majority of our budget deficit comes from financing #1 Issue. Traditionally, the one issue not tied to any grant (in our case, #1 Issue), is financed by 1) Excess amount of Committee funds 2) Fundraising. Given the pandemic, we were unable to raise funds for its publication through any other means, e.g. event tickets. Purchasing Adobe Creative Cloud License, as well as printing and distribution of #1 Issue consumed our spare funds, forcing us to go beyond the budget.

Purpose

We propose to increase our budget by 13 000 SEK with the intentions of:

- 1) Covering the 8 038,50 SEK deficit;
- 2) Financing #3 Issue: we predict that the cost of printing and distribution will exceed the ForumCiv 2021 Grant (22 000 SEK) by roughly 3 000–4 000 SEK. Our estimation is based on the approximate printing cost calculated per page (0,5 SEK). It also takes into consideration fluctuation in Membership numbers and the variable cost of distribution associated with it.
- 3) Delivering the hard copy of the Magazine to the Active Members of the Magazine Committee and their Sources residing outside Lund and Malmö. Due to PostNord's inefficiency, some of our Active Members did not receive the hard copy of the Magazine. As a result, we shipped it to them privately. So far we have spend roughly 1000 SEK and we anticipate similar costs for the upcoming two issues. We believe assuring our Members and Contributors receive a hard copy free of charge contributes to creating a positive image of the Association—as neither receive any other form of compensation.

Any excess amount of money shall be allocated towards financing #4 Issue of THE PERSPECTIVE Magazine.

Proposal

We propose that the board decides

To increase the Magazine Committee's budget by 8 000 SEK to cover the existing budget deficit;

To further increase the Magazine Committee's budget by 5 000 SEK to cover printing and distribution cost for #3 Issue of THE PERSPECTIVE Magazine.

Agnieszka Gryz
Victoria Becker
Heads of Magazine

Attachment 3.1

Motion to adopt Anti Corruption Policy

Background

When the association applies for Folke Bernadotteakademins (FBA) grants they ask us to provide information on how the organisation works with preventing corruption. Due to us missing an anti corruption policy, we have argued that UPF Lund follows Utrikespolitiska Förbundet Sverige (UFS) anti corruption policy which we find problematic. This is because none of their policy documents are actually binding on a local level. To make up for not having a policy, we in our application, informed FBA that we during our operational year would implement an anti corruption policy and that we up until the implementation of our own policy, would follow our umbrella organisation (UFS) policy.

Purpose

The purpose of this motion is to set a policy in place that informs on how the association should act in case corruption would occur but more importantly, that corruption within UPF Lund is not acceptable. Furthermore, a policy such as this is vital to have in place when any organisation applies for public funding or grants from other organisations.

Proposal

We propose that the board decides:

to adopt the Anti Corruption policy

Lovisa Lundin Ziegler, Treasurer 20/21

Soha Kadhim, President 20/21

Attachment 3.2

Anti Corruption Policy

UPF Lund applies zero tolerance for corruption. Our approach and work must be characterised by never accepting corruption and always preventing, acting and informing for a corruption-free environment.

Purpose

This policy is meant to be a tool for preventing corruption within the organisation.

Definition

UPF Lund, similar to its umbrella organisation, The Swedish Association of International Affairs (UFS/SAIA), follows SIDA's definition of corruption, which is: "misuse of a mandate, of power or of a position for undue private profit. Corruption includes, but not exclusively, bribery, blackmailing, bias and nepotism". This is a translation from the Swedish version. In case of conflict, the Swedish version is the predominant version and reads: "missbruk av förtroende, makt eller position för otillbörlig vinning. Korruption innefattar bland annat mutor, bestickning, utpressning, jäv samt nepotism"

How to deal with corruption

- Prevention
 - UPF Lund should continuously work on preventing corruption within the association. Any potential occurrence of corruption shall be prevented within the Board of the Association, the Committees, Project Groups as well as partnerships and other third parties.

- Unacceptance
 - Corruption is never accepted within UPF Lund.
- Information
 - Always inform what UPF Lund stands for and its values.
 - Suspicion or hint of corruption from a person/people in positions of trust, must be reported to the President and/or the Auditor of the Association.

- The President/Auditor is obliged to immediately bring the information to the Board.
- In case suspicion is brought against the entire Board, the member shall report its suspicion to the Auditor.

- Action

- In case of suspicion or hint of corruption the Board is obligated to make a plan for how to proceed in this matter.
- A working group shall be appointed by the Board to make enquiries about the suspicion that has been raised. This working group shall consist of two (2) to three (3) people who are not under the suspicion of corruption and at least one should be a board member.
- The working group must as soon as possible report back on the action plan to the Board, but no later than three (3) weeks after being appointed. The working group has no mandate to take actions on behalf of the association, the actions must be presented and approved by the Board.
- In case a suspicion is brought against the entire Board, the Auditor will be responsible for creating the working group that shall consist of two (2) to three (3) people who are not under the suspicion of corruption that investigates the situation and reports back no later than three (3) weeks after being appointed.
- If the working group finds the suspicion legitimate, the Auditor is then obligated to call for an extra annual meeting.

Procedures

UPF Lund shall:

- Prevent, take notice of and counteract all forms of corruption within UPF Lund.
- Promote democratic processes that build on openness, responsibility, participation and inclusion.
- Aim for transparency towards our members.
- Inform people in UPF Lund about this anti corruption policy as well as the risks and consequences that follow corrupt behaviour.
- Investigate every case of suspected corruption, and for each confirmed case prepare an action plan.

Contact information

- President can be reached at President@upflund.se
- Auditor can be reached at Auditor@upflund.se

Attachment 4

Motion about "Policy of Sexual Harassment"

Motion about a change in point 2.1 in the Sexual Harassment policy

Background

It is stated in the policy of Sexual Harassment that two people (member/board member) of each sex should be appointed as a sexual harassment contact person (see point 2.1.). Neither do the point align with the associations' vision for year 2020/21 nor the current statute of UPF. The language in the point should therefore be gender-inclusive. The wording of said point will limit future application of members who identifies themselves beyond the expression of gender binary, i.e. non-binary rather than man. It's only this single point in the policy which doesn't have a gender-inclusive language.

Purpose

The purpose of this motion is to make the language the Sexual Harassment Policy gender-inclusive, specifically point 2.1. A change in the wording will therefore align with the vision for UPF year of 2020/2021 and its current statute.

Proposal

I propose that the board decides

To change point 2.1 in the policy of Sexual Harassment

To change point 2.1 to "At the beginning of each board year, two sexual harassment contact persons (preferably not of the same gender) should be chosen"

Saia Said

Discrimination Contact Person(s)