



ASSOCIATION OF FOREIGN AFFAIRS

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Annual Report

Working year of 2016-2017

In this annual report you will find an overview of the 2016-2017 operational year of The Association of Foreign Affairs (UPF). The report is written in order to describe the work done throughout the year and report on whether or not the board has to fulfill the operational plan decided upon during the annual meeting of 2016. The Annual Report of 2016-2017 is to be found in the UPF archive as an attachment to the annual meeting protocol. The board of 2016-2017 considers the goals set up in the operational plan to be fulfilled to a great extent. We are proud of the work done to uphold the already amazing operations of UPF but also the efforts we put into developing the association even further. We wish you a pleasant reading!

Best regards,

The board of 2016-2017



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The Association's Organization

The Board

The board of UPF Lund/The Association of Foreign Affairs consists of thirteen board members, including the presidency, and nine deputy board members. The board for the working year of 2016-2017 was elected at the Annual Election Meeting on the 28th of April 2016. During the working year, the Association has had eight (8) different committees: Activity, Career, Lecture, Travel, PR, The Perspective Radio, The Perspective Magazine and The Perspective Webzine. The Presidium of the Association consisted of a President, Vice-President, Treasurer, Secretary, and a Head of IT, which was a temporary board member, appointed by the board.

The Annual Election Meeting on the 24th of April 2016 elected the following board:

President: Kajsa Fernström Nåtby

Vice President: Sofia Höglund

Secretary: Benjamin Hemche

Treasurer: Johanne Lund

Head of Activity Committee and Board Member: Johanna Caminati Engström

Head of Activity Committee and Deputy Board Member: Jessica Nilsson

Head of Career Committee and Board Member: Julia Bergström

Head of Career Committee and Deputy Board Member: Anna Olsson

Head of Lecture Committee and Board Member: Magnus Sigurdsson

Head of Lecture Committee and Deputy Board Member: Isabella Parling

Head of Lecture Committee and Deputy Board Member: James Rhys Davies

Head of Travel Committee and Board Member: Caroline Asker

Head of Travel Committee and Deputy Board Member: Fredrik Blix

Head of PR Committee and Board Member: Hanna Lindqvist

Head of PR Committee and Deputy Board Member: Maria Sundström

Editor-in-Chief of Radio UPF and Board Member: Ebba Bergström

Editor-in-Chief of Radio UPF and Deputy Board Member: Anna Svedéus

Editor-in-Chief of Webzine and Board Member: Klara Fredriksson

Editor-in-Chief of Webzine and Deputy Board Member: Michal Gieda

Editor-in-Chief of Magazine Utrikesperspektiv and Board Member: Tobias Adolfsson

Editor-in-Chief of Magazine Utrikesperspektiv and Deputy Board Member: Vilhelm Fritzon

Trustees

SAIA Representative

The board has a right to elect trustees, in accordance with § 18 in the association's old by-laws that were active then. A trustee was elected for the working year of 2016/17. Freja Rahm was elected as a SAIA representative during the Annual Election Meeting on the 28th of April 2016.

Election Committee

The Annual Meeting elected an Election Committee for the working year of 2016/17. Emelie Wendesten was elected as Head of the Election Committee. Ebba Sjödahl and Erica Wide were elected members of the Election Committee.

Vacancies and Re-elections

During the working year, one board member, Johanna Caminati Engström, and one deputy board member, Jessica Nilsson, resigned from their positions. The position of Head of IT was created and chosen by the board. The position as auditor was vacant after the annual meeting and therefore chosen during the operational year.

Head of IT

At a Board Meeting on the 13th of September 2016, the Board decided to elect an IT-person as a Temporary Board Position. The position of a head of IT was created after last year's project group had successfully relaunched the website and then recommended the board to have someone to continually tend to the website. After an election process carried out by the election committee Felix Kayser was nominated to the board. On The 13th of October 2016, the Board elected Felix Kayser Head of IT.

Auditor

The Board of 2016/17 was given a mandate to elect an auditor on the Annual Election Meeting on the 24th of April 2016. The Board decided to announce the position of Auditor as vacant on the 13th of September 2016. On the 13th of October, the Board elected Oscar Sönnergren as the Association's auditor after being nominated through the election process carried out by the election committee.

Heads of Activity

Since the heads of activity that were elected during the annual meeting went on an exchange during the spring semester the board announced these positions. The election process was carried out by Ebba Sjö Dahl as a representative from the election committee and the president and vice president of the board. At a Board Meeting on the 8th of December, the Board voted on the election of new Heads of Activity and elected the following:

Head of Activity and Board Member: Severine Renard

Head of Activity and Deputy Board Member: Markus Hellström

Signing of the Firm

At the Statutory Board Meeting on the 27th of August, 2016, President Kajsa Fernström Nåtby and Treasurer Johanne Lund were elected to sign for the firm, in accordance with § 24 in the old by-laws that were the once which were active then.

Board Meetings and Annual Meetings

The board was summoned for 13 (thirteen) board meetings and one statutory board meeting. Additionally, the Association held one Annual Meeting and one Annual Election Meeting.

27th of August 2016: Statutory Board Meeting

29th of September 2016: Annual Meeting

11th of May 2017: Annual Election Meeting

27th of August 2016: Board Meeting

13th of September 2016: Board Meeting

13th of October 2016: Board Meeting

3rd of November 2016: Board Meeting

24th of November 2016: Board Meeting

8th of December 2016: Board Meeting

19th of January 2017: Board Meeting

9th of February 2017: Board Meeting

2nd of March 2017: Board Meeting

23rd of March 2017: Board Meeting

6th of April 2017: Board Meeting

27th of April 2017: Board Meeting

16th of May 2017: Board Meeting

Changing of the By-laws

During the operational year, the by-laws of the association were changed. The old by-laws were last updated in 2008 but dates back much further than that. Since UPF has flourished during the last years the operations of the association has developed, expanded and altered. Therefore several things in the old by-laws were not practiced anymore. The old by-laws also lacked a comprehensive structure. Therefore it was time to update the by-laws.

The work with updating the by-laws was initiated by the previous board that had a project group working with suggestions of changes. The work of this project group was later finalized by president Kajsa Fernström Nåtby and vice president Sofia Höglund and presented to the board of 2016-2017, which decided to put them forward to the annual meeting on the 29th of September 2016. During the meeting, the by-laws were voted through with more than two-thirds majority.

According to the old by-laws, that were active during the changing of the by-laws it is stated that *"Amendment of the bylaws may only be made by two (2) decisions with identical wording in two consecutive Annual Meetings, of which at least one must be a regular meeting. The decision is taken by a majority of two thirds (2/3) of the participants in the meetings."*

Therefore the by-laws had before once again suggesting the by-laws, this time to the annual election meeting, the board revised the bylaws and added a few editorial changes. The board, including the president, interpreted these as editorial changes such as spelling mistakes; number changes or changing in wording that did not change the interpretation of the by-laws. This made the decision taken on the second annual meeting considered a decision with *"identical wording"* to the decision taken in September. At the annual election meeting on 11th of May 2017 the new by-laws were accepted by the meeting with more than two-thirds majority and therefore entered into force.

The major changes from the old bylaws are:

- Everyone in the board has the right to vote!
- The responsibilities of the archivist has been changed and also become the responsibilities of the secretary (since this is the case in the association today)
- The election committees description is more detailed.
- The annual meeting has to have a protocol, the set agenda is altered.
- In the purpose equality and sustainability is added.
- If the association would disbanded the annual meeting and not the board decides where any left-over assets would go

The editorial changes done between the meetings are to be found as an attachment to the protocol of the Annual Election Meeting of 2017 with the name "Proposal of new by-laws 1".

A Swedish translation of the By-laws should be made directly from the English ones.

Projects and Grants

Folke Bernadotte - Grassrooted Peace

The project of this years Folke Bernadotte grant was called "Grassrooted Peace" and was conducted during the Spring and Autumn of 2016. The purpose of the theme was to draw attention to the efforts for peace undertaken at grassroot-level worldwide - efforts that easily passes the globalized media landscape unnoticed. Since the Nobel Peace Prize of 2014 was awarded to 17-year-old Pakistani girl Malala Yousafzai, the importance of individual and young activists draws an increased amount of attention. But many significant movements do still not receive any particular attention. With the theme Grassrooted Peace, UPF wanted to find answers to questions such as; how do people work under poor conditions for peace and disarmament over the world? Peace activism takes many forms, ranging from NGOs with thousands of members to a small network of committed.

The result of the project "Grassrooted Peace" was evaluated positively due to the fact that the activities attracted many members and encouraged to discussion on various related topics. The main goal was to highlight the important work on peace building that is done at a grassroot level and acknowledge this as an important part of international affairs. The project included 8 lectures, many radio programs, two magazines, several webzine articles and a trip to Beirut, which included 6 topical study visits. This project has given many students new perspectives on how peace is built and has raised the awareness of grassroots movements as key actors within international affairs.

Forum Syd and MUCF

UPF has received grants from MUCF and Forum Syd through SAIA. Forum Syd, which is given out by SIDA, has funded activities related to developmental questions. MUCF has contributed a lot to the daily activities of the association.

Konung Gustafs V:s 90-årsfond

The Association applied and received a grant from "Konung Gustafs V:s 90-årsfond" this year. The grant focuses on young leadership for the youth in Sweden. The project was called "International leadership" and aimed to give young ambitious student under the age of 30 the possibility to learn and develop leadership skills and contacts for future careers. The vision was to inspire our members to take leader roles in their future careers, as well as contribute to a rich engagement for international leadership among the students in Lund. Moreover, the project wanted to highlight "good leadership" which includes the importance of ethics, sustainability, democracy and standing up for what you promise. The project resulted in study visits from various leaders engaged in foreign affairs, which were highly appreciated by our members.

Project Integration

Project Integration was initiated by the board with the aim:

“To be a part of developing the integration of people who newly arrived to Sweden. To increase awareness of the situation we have in the world today where people are forced to leave their homes and flee to other countries. At the same time one aim of the project can be to help our members in doing something about an issue we know many care a lot about.”

The project group was recruited in January and consisted of Josefine Bimstrand, Vanessa Veltgens, Nada Hussein and Joakim Kämpe.

The project group outlined a project plan with the aim to define integration and to understand the efforts that were already being made within Lund municipality. The point was to avoid “re-inventing the wheel” and do something that would be considered useful.

From that research the base to what would be the three tracks of the project were set: Education, Meetings & Network. Education is about creating a counter-narrative to that of refugees as victims rather than agents. Meetings are about creating possibilities for meetings between established and newly established Swedes. Network is about building a network for continuation of the project.

The Project integration have successfully started up all these tracks by:

- Working out an outline for what integration is to support further efforts.
- Starting a cooperation-podcast with The Perspective Radio.
- Hosting a seminar on peace building.
- Establishing contact and start cooperation with Save the Children, Tamam, Raoul Wallenberg Institute, Kompis Sverige and Individuell Människohjälp.
- Hosting a startup-meeting together with 4 cooperation-partners.
- Starting to build a network among engaged students in Lund.
- Ensuring the continuation of the project by promoting it at the annual meeting of UPF Lund.

These goals have been reached with voluntary efforts and half the budget that was set aside by the board. The overall impression is that the project group fulfilled goals set out by the board and carried out a successful project.

Collaboration Partners

UPF has official collaboration partners where the cooperation is specified through collaboration agreements.

During 2016 these were:

- Center for Middle Eastern Studies
- Lund University Centre for Sustainability Studies

And during 2017:

- Center for Middle Eastern Studies
- Centre for East and South-East Asian Studies

We are also glad that the Raoul Wallenberg Institute announced that they which to become an official collaboration partner during the upcoming operational year, much thanks to the increased cooperation during this year.

Vision and Strategic Goals

In the operational plan of 2016-2017 the following vision was stated:

“As a large and influential organization, UPF must strive to take part in improving the world and finding creative solutions to the variety of issues our world faces. This should be done by providing a platform for people to help each other acknowledge and understand the complexity of global affairs, where not only the self-evident and mainstream issues are represented, but a diversity of opinions and perspectives are equally brought forward as to let our audience and members grow and develop. UPF’s role is to not only keep the knowledge we pursue to our own community, but to have our voices and our vision heard in all corners of the world, by people from all backgrounds and experiences.”

The operational of 2016-2017 further stated strategic goals as a way to work towards the vision. The goals presented in the annual report where:

Inclusiveness

UPF must always be welcoming and including a meeting point for students from all over the world. Interest, rather than expertise, is to be emphasized in attracting people to the association. We want our members to deepen their interest in global issues while having fun.

UPF should be a non-judging association where different perspectives are expressed. By not only allowing but also understanding different opinions, UPF strives to accomplish diversity when it comes to discussions and debates. An important part of this is to recruit members from diverse institutions in Lund and from different countries in the world.

We also wish to include non-Swedish speaking members by having English as our working language in as many aspects as possible of our work. This is also a way to keep, and develop our international profile.

Membership

We wish for the association to continue increasing the amount of active members but even more importantly increasing their possibilities to develop within and contribute to the purpose of the association.

Stress-prevention

We want to continue working with reducing the work-related stress among our board members and active members by keeping an open dialogue about the subject and making sure the stress prevention-policy is followed and developed further when needed.

Environmental Responsibility

We want to keep our negative environmental impact to a minimum in all our operations; UPF should have less negative environmental impact than ever before. Most importantly we want to keep highlighting environmental and climate questions as a topic within foreign affairs. This by making sure the environmental policy is followed and developed further when needed.

Crisis Management

UPF Lund wants to develop routines on how we work with crisis management within the association. In particular when it comes to our travel committee.

Apart from the above presented goals the each committee and position had specific goals to achieve during the operational year. The board's success in achieving these is reported on under "*The work of the Presidium*" and the headline of each committee later on in the annual report.

Achievement of the Strategic Goals

Inclusiveness

Throughout the working year there has been an ongoing discussion on how to uphold the inclusiveness within UPF.

First of all, the inclusiveness towards international students has been worked with by having all activities of UPF in English. The only exceptions were two lectures where the lecturers did not speak English or preferred Swedish. UPF has also made efforts to attract students from parts of the university not traditionally involved in UPF. The project integration was introduced by the board with the ambition to make UPF inclusive towards people who newly arrived to Sweden.

Being inclusive and open for everyone that shows an interest for UPF has been challenging for the committees when the number of committee members has exceeded the ones needed to perform the activities and to fit in the meeting rooms. This has been handled by creating project groups within the committees and by expanding the activities of UPF. By emphasizing interest, rather than expertise, we think that we have succeeded in creating meeting places where people have the opportunity to deepen their interest in global issues. When it comes to social activities, 91 % of our members felt included and welcomed when attending a social event hosted by the association.

To work with being inclusive towards a difference of opinion and perspectives the board of UPF has discussed introducing a policy on inclusiveness of opinion. Although the board decided not to elect the policy, with the argument that this is handled already and an additional policy would not increase the results on this. The media channels of UPF had a theme week called "*An Open Mind*" including an issue of *The Perspective Magazine* where perspectives and opinions not so commonly expressed amongst students in Lund were highlighted in different ways.

Membership

Membership has steadily increased since September 2016, reaching a steady, record-breaking level of members, almost reaching 800. This has been done through reaching out to new faculties and programs, visiting classes previously left out, and going beyond the traditional scope of law/political science/economics students, including participating in the "Hälsningsgillet" at the Engineering School (LTH).

Furthermore, the signup process has become more efficient. Since the majority of our sign-ups after Get Active happened at lectures, the Lecture Committee has developed a system by which several lecture members sign up new members and one member takes payments. This allows the association to recruit a large number of new members in little time. Some information was considered no longer useful when registering members, wherefore the information required has been cut down. This also decreases the amount of bugs in the registry system, while retaining information needed for instance grants, the magazine or the weekly newsletter.

An organized lecture committee and visits to new faculties and programs has surely paid off. Issues arose early on with a broken member registry system. Using Excel files on an Association drive temporarily solved this, and was fixed long term by recruiting an IT-person to quickly and efficiently solving future technical failures. To prevent such issues in the future, the board has argued for the purchase of a more costly, but also more professional member registry system through SAIA. This system will hopefully be purchased by SAIA in the next working year, and enable for greater recruitment, online sign-ups and messages alerting members when their membership expires.

Stress-prevention

Stress-prevention has really been emphasized during the operational year. The ambition of reducing work-related stress and withhold the stress-prevention policy has been at the core of UPF's activities this year. The following actions were taken to make sure the goal was reached:

To create an atmosphere where dialogue about stress and workload is natural the stress-prevention policy was sent out to all board members during the summer and discussed with the board during the kickoff in Skanör. At the same time email as means of communication (instead of Facebook messenger) was decided upon. This was later on during the operational year evaluated together with the stress-prevention policy has a whole. No changes were made since the board was satisfied with it. Furthermore, the board was invited to and encouraged to go to a workshop on stress and stress management, which was held by Studenthälsan, although this workshop was in Swedish. At least two other workshops during the operational year mentioned stress prevention in different ways. A major part of the work to achieve this goal was that the presidents held individual talks with each board member, where the workload and stress level was one of the main focus areas. The board members who showed a high stress level was followed up on later on in order to release them from unnecessary workload and to offer support.

Since the interest for the association and its operations has increased a lot during the year, so has the workload for the board members. And even though many measures to reduce stress have been taken, the stress level has at times been too high for some board members. Therefore it's recommended for future boards to focus on how to make sure the stress level does not get too high for anyone in UPF. Overseeing the structures of UPF and the work task on specific positions could do this.

Environmental Responsibility

Since the environmental policy of UPF is both ambitious and specific this has been the main mean to achieve the goal on environmental responsibility. The policy was accepted during the operational year of 15/16, the work with it during last operational year was more focused on introducing it. This year its activities and details were made routine in the association. The environmental policy was, just as the stress-prevention policy, sent out during the summer and

then discussed in Skanör with the board. This to make sure that the policy was considered a fundamental part of the UPF work.

Many things have been done to achieve the goal of having a less negative environmental impact from UPF than ever before. For example a recycling station has been brought to the office, organic fika has been emphasized, all sittings (including the ball) has been fully vegetarian. All flights and travels for people invited to visit as well as all operations of UPF has been climate compensated through "Naturskyddsföreningen" by purchasing emission licenses for 4 tons of carbon dioxide. UPF has also had an active engagement in getting the AF-building to introduce recycling through starting name petitions together with Hållbart Universitetet and attending many meeting with the ones in charge of the AF-building.

Furthermore all issues of the magazine has had at least one article on the topic of environmental or climate questions, there has been several lectures, radio programs webzine articles and study visits related to questions of environmental politics. The PR committee also arrange a climate engagement fair connecting students to actors such as companies and organizations who work with environmental questions in Lund. In conclusion environmental awareness has been present in all operations throughout the year.

There is always room to further decrease the environmental impact from UPF. For example the travel committee could further consider the distance and the way they travel to their destinations. The topic of climate change as an question of international affairs could of course be highlighted even more. But the board of 2016-2017 reassured that we have achieved our goal of taking an environmental responsibility and that this has laid the foundation for UPF to continue on this path in the future.

Crisis Management

The Association has this year developed a Crisis and Mitigation Policy in order to ensure our members and the organization's safety in times of crisis. A project group was elected in order to conduct a policy after inputs from each committee and overall comments from the board members after a workshop with external experts on crisis management for organizations. The final product is seen as a guide of how to act, written for our board members, but could in the future include details on other risks. The overall purpose of the policy was to ensure our members safety when i.e. traveling, since the association has lacked clear information on what to expect from the Association when traveling with us. The policy is a helpful foundation and routines for board members that are seen as something that could be developed further in the upcoming years.

Work of the Presidium

Achievement of the Presidencies Goals

The presidency of 2016-2017 put great value in working with the development of the association. To not only keep on doing all the great things UPF has done historically, but to also see new possibilities and ways to further spread interest and knowledge on foreign affairs. Therefore the presidency has encouraged the board to be visionary and provided the board members with the knowledge and tools necessary to develop the association further. This has been done through arranging several workshops for the board, having discussion points related to strategic development during board meetings and by introducing committee- and post-specific visions and goals. The board has been very active during the many board meetings and showed a great interest in contributing to make UPF even better through sending in several motions. Therefore this goal is considered to be fully accomplished.

In the operational plan a goal on having better cooperation within the whole board was set up. This was thought to be reached partly by having weekly presidiums meetings where everyone in the board was invited in order to facilitate communication amongst the committees and between the presidium and the committees. The meetings did not happen as often as intended although the cooperation amongst committees and between the presidency and the committees turned out to work great anyway. This is much thanks to the high ambitions and friendly atmosphere that has influenced the board as a whole during the whole year. Examples of the connection between committees is the increased cooperation amongst the media committees who arranged theme weeks together and also changed into a name unified name; *The Perspective*.

Another goal set up in the operational plan was to make the board more visible towards members. How to talk about board work and further involve members in what the board is doing is something that was discussed with the board during a workshop. A project group within the board sent out a survey to all members of UPF to get to know them better and get perspectives on how to further improve the association. In this survey more than 70% answered "yes" to the question "Do you know what the board does?" which can be interpreted as a positive feedback on the goal of making the board visible to members.

Finally, the presidency wanted to suggest updated by-laws and make sure that all policy documents were up to date. This was done through discussing all policy documents continuously with the board and by suggesting new by-laws as described under "Changing of the By-laws".

UPF Lund in SAIA

One of the visions of SAIA engagement in SAIA was to introduce active members to the umbrella organization, which the association has achieved: 14 board members went to the Forum weekend in Uppsala, which is a high number compared to previous years. 42 people from UPF attended the Convent, a high increase from last year when 30 people from UPF attended the Convent. A better cooperation between the different member-associations have been established, one example being that two UPF members went on a trip that UF Linköping organized. In short, UPF have succeeded to make people aware of SAIA's existence this year. This can be seen in the fact that the SAIA-representative position was the attractive when applying for the upcoming board positions.

One of UPF achievements in SAIA this year is the new official bilingual policy, which makes SAIA more democratic and transparent for all its members. Furthermore UPF did bring up the question of environmental responsibility within SAIA, an area where SAIA is improving more and more.

Head of IT

At a Board Meeting on the 13th of September 2016, the Board decided to elect an IT-person as a Temporary Board Position. On The 13th of October 2016, the Board elected Felix Kayser Head of IT. The position of a head of IT was created after last year's project group had successfully relaunched the website. The main tasks of the position this year were to keep the website up and running. It was regularly updated. The vision for the Head of IT this year included i.e. to add a Facebook event functionality to the website which has been accomplished. Different committees are also able to work independently with the website. The website project had also tried to implement an option for members to sign-up. During our kick-off in Skanör 2017, the board suggested to make the website more accessible for people with disabilities. Unfortunately the time was not given in order to look deeper into this.

Economy

Economic result of UPF

The economic result of the working year of 2016-2017 has been positive. The association has generated a solid surplus. On one hand this means that the association could have spent more during the working year, but on the other hand this means that we have created a safer economic ground for the association to stand on for the coming years. Total revenues of the working year ended at 404.334,83 SEK and the total costs landed at 349.460,22 kr. This gives a surplus of 54.874,61 SEK.

We tried to keep to the initial budget throughout the year. Expenditures that would differ from the budget were decided on board meeting. The received grants were larger than estimated, and so were our incomes from memberships and entrance fees. On the cost side, the budget were exceeded on a few posts. The budget for board trips ended with larger expenses than estimated as the expenses for train tickets to UFS annual meeting in Örebro were underestimated in the beginning of the year. The budgeted 'other expenses' ended up 20.649,06 SEK after a board decision to buy a camera from the extra incomes received from memberships. As we have had more members than expected, the budget granted for Magazine Committee were exceeded as a result of higher costs for print and post services. Lecture committees budget ended 1.777,68 SEK over budget because of an unpaid reimbursement for a lecturer from the working year of 2015-2016. This was a mistake made by the lecturer herself, but we decided to reimburse her as normal. Career committee was granted a larger budget in the beginning of the operational year, as we received a grant from Kung Gustaf Vs 90-årsfond. Still, the committee spent more than the granted 15.000 SEK, but this was mainly because of unexpected events and visits at the end of the year.

For the other committees, the expenses have been kept low. PR committee focused on promotion through Facebook and social media, and was not as reliant on posters as previous years, which also has a larger cost. Each participant of the travel committee received money from Folke Bernadotte, which means they have kept to the funding they were granted. Over all, the committees have been careful with their expenses, which gives the association a large surplus this year. This years project; 'Project Integration' did also leave over 50% of their budget.

For the coming working year, this means that the board and the association as a whole could think of new, creative paths to which the surplus could be spent.

Work of the Treasurer

For the working year of 2016-2017, the aim of the operational plan was to have an organized and transparent budget and to urge the committees to engage themselves in their expenses and to create economical awareness in the board.

Transparency regarding the budget has only partly been achieved. The communication with the committees has been good, but it should have existed a more convenient way for them to keep track of their expenses.

The reason for this is lack of time and a difficult beginning of the operation year. In the future, more focus should be put into the handover to make the workload easier to handle.

On the other hand, there has been an economical awareness in the board. All committees put up a budget wish before the final budget was set, and was following able to affect the association's budget for the year. This is something the new board could follow up on.

Committee work

We wish to encourage innovative ideas about how the committee work can be developed while building on the work already done during the previous working years. Our ambition is to create a better connection and cohesion between all committees since this provides a red thread in all of UPF's productions, an opportunity for members to try out a variety of activities within UPF and hopefully will inspire members to continue their engagement with the association. Committee specific goals and visions are presented below.

Activity committee

Taking into account that the Activity Committee's goal this year was to achieve an inclusive and diverse social dimension within UPF, several events were created. In order for these goals to be obtained, it was important to delegate tasks to members, promote cooperation between other committees, develop relationships with other channels and organize different types of activities that cater to the various interests and preferences of all members.

Ball

This event was an initiative of the committee in the first semester; hence the ticket sales would have to cover the complete cost of the ball. Though this is a stressful and time-consuming task, the ball committee (BC) of seven members and the heads took on the big project of organizing the event - mostly during the second semester. This event is important for the empowerment of the activity members who want to take on more work and gives them creative freedom to plan the event in accordance with their vision (& UPF's). This also induces cooperation with other committees and the board. This event was created to highlight the hard work of every member of the association through thank you speeches and recognition for the especially dedicated members. Also, the participation of non-members shows that UPF is welcoming to all.

Collaboration with other Associations

Debate Society

New cooperation including a lecture and debates with this society which went well. The more general lecture about public speaking and the actual debate was most appreciated.

Declaration of Foreign Affairs + Breakfast (In Swedish)

A collaboration together with the political science department and the ministry of Foreign Affairs where the declaration of Sweden's Foreign policy for the year was streamed. The pre and post discussions held by two of the department's teachers were especially interesting.

Human rights Film Festival

Collaboration with the Raoul Wallenberg Institute where we helped promote the event and arrange the discussions after the films. The choice of movies and the post-discussions fit in with the member's interests.

EU-Day

A new collaboration with ESN, organized by Maximin Orsero. There was a picnic at Botanical gardens, a panel discussion, followed by a Pub Quiz on Sustainability by interns of Framtidsjorden. In all, a very good way to promote discussion and members from both organizations to get to know each other.

US Election Week

We managed to bring people together for a nice and eventful week in relation to the US presidential election. A full week was arranged where all committees in UPF and LUPEF cooperated to acknowledge the election. At the election day a watch party evening was held in collaboration with LUPEF and the Political Science Department. We believe that both part of it were successful.

Inter-committee Events

Sitnings

We have had four sittings this year, hosted at different nations. It is important to do them at key moments that would reunite the members of the organization. Sittings allow new members to develop the first relationships within the association and old members to reconnect and everyone to feel included.

Pubs

We hosted 5 pub nights throughout the semesters, always following lectures. The most important ones are after the get active meetings, as it is an important occasion for new members to feel involved and start getting to know people from the committee they're interested in. We also creating quizzes that were linked to the UPf Media channels, so this is a good way for the Activity Committee to collaborate with the media committees and showcase their hard work and incite people to go to the lectures before. The turnouts to pub nights are usually quite high. We have also experienced positive cooperation with the nations.

Intra committee events

Several inter-committee events were held, a game night, an Easter potluck, rooftop parties, park hang outs, shared meals, a game fika and a glöggmingel for Active UPF members. These fun events allow members from the association to intermingle and get to know each other.

Study visits

A Stockholm Study visit trip was a real success! We managed to book organizations/departments that were relevant for the different interests of the members, had a great hostel in the city center and had dinner together. This was a good way of getting to know new people within the UPF without having to take "a lot of time off school" as we were only away for 2 days 1 night.

Copenhagen Study visit was a really appreciated and we were all booked in the amount of participants. We visited the UN city / UN Women in the morning, followed by a lunch break at a market. The Mexican Embassy was a great host, as well as gave a non-European perspective to certain issues. Finally the European Environmental Agency went hand in hand with UPF's environmental policy and gave us insight on the structure of EU's environmental work. In all, the day was appreciated, as it was inclusive and catered to the interests of many.

Career Committee

Career has reached the committee's goal and made some major changes, particularly to the Prep Course. As 2017 was the first year that the Prep Course was held in English, UPF now has all of its operations in English. In addition to the seminars, the Prep Course has been completed with two workshops focusing on leadership, as the Career Committee received a leadership grant this year. The study trip to Stockholm with the Mentorship Program was followed through. The goals for the operational year were the following for the Career Committee:

1. Invite at least three non Swedish-speaking guests to the prep course.
2. Develop personal goals with the mentees in the mentorship program and make sure that all of those goals have been achieved through support, workshops and monthly meetings.
3. Received a grant to extend the budget, thus enlarging the opportunities for the undertakers of the two programs.

At the end of the year, we can note that the Career Committee has:

1. Invited seven (7) guests to the Prep Course who did not have Swedish as their first language, of which three (3) accepted (Hannah Stanton, Lars Holte Nielsen and David Cairns).
2. Helped the mentees set out personal goals for their mentorship at the beginning of the Spring semester, of which most of the mentees have reached. Several mentees have obtained internships with the help of their mentors, and we have held workshops during meetings with the mentees.
3. With the help of the president and vice president, the Career Committee received a grant of fifteen thousand (15 000) SEK with the theme of leadership, which assisted in the study trip to Stockholm with the Mentorship Program and the possibility to bring Prep Course participants to the dinners with the speakers.

Lecture Committee

The primary purpose of the Lecture committee was to organize lectures, panel discussions and seminars covering a variety of international issues. In doing so, the committee aimed to ensure intellectual diversity while maintaining a politically impartial stance.

Overall ability to reach our goals

Overall the three heads of lecture can agree on that this year has been successful. Having said that, there are some things we could have of course done better. A few things that we considered well done are: gender equality, cultural diversity, and a good mix of academic-lecturers vs. non-academics such as journalists and policy formulators. Our ratio between female and male lecturers was 55 % male, vs 45 % female. This is something we really emphasized this year. We think we made a small improvement from last year. We also has a pretty good cultural diversity, and tried to cover as much countries and regions as possible. However, we had a large share of people lecturing who came from countries or cities nearby, so the speaker's backgrounds were not that diverse. Another of our main aims was to add more diversity to the lectures, with less academics and more journalists and practitioners. This was successfully achieved, with far more practitioners than academics represented in this year's lecture schedule – for example, we had a human resources person from the UN, an expert on espionage, a few student climate ambassadors, a person to talk about football, and so on, not to mention the Croatian President (Kolinda Grabar-Kitarovic), the Swedish Foreign Minister (Margot Wallström) and many others. This we believe is a really good job on our behalf.

Cooperation with other organizations

We consider ourselves lucky that a lot of organizations wants to work together with us. We have this year cooperated with RWI, CMES, LUPEF, the Pol Sci department at Lund University, the "We have a dream"-foundation, the department of Theology, Lund University, the UN-association in Lund, and a lot of other organizations. This shows our willingness to cooperate and build strong networks together with other important actors in the field of spreading knowledge on foreign affairs.

The Committee

The number of active members fluctuated throughout the academic year, but in general the committee consisted of around 15 core members, along with an additional 10 who were less active but still involved. Committee meetings were held in the UPF office on Wednesdays at 17:30. During these meetings, upcoming talks were planned and tasks delegated – such as brainstorming ideas for future lectures or establishing contact with a potential speaker. Committee members were very much encouraged to take responsibility from day one, and this

translated into the many lectures organized by committee members (more than 15). Further, to reward their dedication and hard work, the heads of the lecture committee invited committee members to attend dinners with speakers that matched their interests within foreign affairs, often sending two committee members in place of the heads of lecture. This was very much appreciated by the committee members. To foster a sense of belonging within the committees, hangouts were organized outside of the usual weekly meetings. As a result, the committee became very tightly knit which made meetings as much a time to spend with friends as to exchange ideas with individuals. One of our goals this year was to make committee members feel more engaged and hence arrange more lectures. This was successful, as we believe that having two lectures almost every week during the last two months has proven.

PR Committee

Our main vision for the PR committee during the year of 2016-2017 has been to strengthen our graphic profile and make it more recognizable. Further, we aimed to spread the association's operations over a wider range of institutions to reach students from different parts of the university.

Communication

During the year of 2016-2017 the main focus for the PR committee has been to strengthen UPF's graphic profile and to make it more recognizable. This has mainly been done by using the colors of UPF; orange, two shades of blue and grey, when communicating formal information about the association and events that don't have a clear connection to a specific topic within foreign affairs. We have also included two fonts in our graphic profile this year to make it stronger visually and easier to recognize. For headlines we have been using Bebas Neue (regular) and for all other text we have been using Avenir (light). To keep the fun and creative part of the PR committee's work that is posters and cover photos for Facebook events for our lectures, we have also developed some guidelines for the structure and layout of these. The guidelines include recommendations on what information to include, placement of specific information such as location, date and time but also a smaller headline of 'UPF LECTURE' in the font Avenir at the top.

Social Media

Our main channel of communication this year has been Facebook as this is where we have noticed the information reach the largest number of people. A Facebook event has been created for each event organized by UPF to which members of the board and members of the committees invited all people they thought would be interested. Graphic photos and short video clips have also widely been used as ways of communicating as a response to Facebook's algorithms that prioritize these kinds of posts before posts with only text. In some cases we have chosen to pay for Facebook advertisements, this has particularly been used when promoting the two 'Get Active meetings' and other UPF projects such as the 'Project Integration', but also for a couple of lectures. This has worked really well and will be encouraged to the next year's marketing strategy. Counting from the first day of this operational year to the present we have seen a big increase in likes of our Facebook page, a great indicator of how good our reach has been. Going from 3820 to 4812 likes during this time, makes it an increase of almost 1000 likes!

Other social media that has been used is Instagram and Twitter. The purpose of Instagram has not only been promotional but also to create a better insight in the association's work and to show a more personal side of the organization. Since Instagram launched their new concept of Instagram stories, this function has also been used frequently. During the year we have held six small competitions on our Instagram in connection to for example the Christmas Calendar and the release of the destinations for the travel committee. This has helped us gain more followers and increase the activity on our profile. Our Twitter account has mainly been used to promote

events and spread information about our work in a more formal way, this as our followers include not only members but also previous lecturers and other organizations.

Welcome letters

In the beginning of both the autumn and the spring semester welcoming letters written by the president and vice president were sent out to different institutions for them to include in their welcoming packs for the newly arrived students.

Photography

Throughout the year, we've strived to document as many events as possible. At the beginning of the year, we did not have a camera of the association. Therefore it was sometimes logistically difficult to get a photographer to each event. However, during spring 2017 the board finally decided to purchase a camera for UPF, which has made our work a lot easier. The camera we bought is a Nikon D5300 with a 18-105 mm lens and an additional 35 mm fixed lens.

Film

We've developed a way of communicating through short promotional films with moving text. This has been a great way of reaching out to a wider range of students, but also a possibility to communicate longer messages in an effective way since the films can contain more information.

Projects

The Perspective

Prior to the name change of UPF's media channels, we elaborated a graphic profile for 'The Perspective' by building it on UPF's graphic profile. By doing so, we have linked the media channels closer to our brand, which give us a more professional impression.

Project Integration

The graphic profile for 'Project Integration' was created at the end of the autumn semester when launching the project. The graphic profile is based on our fonts Bebas and Avenir, but the colors are based on a turquoise scale. This has made the project look both independent in its communication but at the same time clearly linked to the PR of the association.

Presence around the University

Class Visits

In the beginning of each semester, we arranged visits to institution and classes around the university to welcome the new students to Lund and to introduce UPF and spread knowledge on what we do as an association. We reached out to students institutions we've previously visited, such as the Political Science Department and the Department of History, but did also visit classes within LTH, where UPF has not been as present during previous years. This proved to be very successful; since many students from LTH at later occasions told that they first heard about our association during one of these class visits.

Student fairs

We attended the Student's Associations Fair (SAF) and Hälsningsgillet during the autumn semester as well as during the spring semester. During these fairs, we distributed flyers about UPF's committees and upcoming events, spread information on the association's work and talked to a lot of curious students. We did also attract people to our upcoming get active meetings and drew attention to the association's stall by letting one of the board members walk around in a home-made globe. One of our main goals this year has been to spread the association's work to a wider range of institutions and to create a greater diversity within the association. This has partly been achieved through attending the Kårestivalen event held at LTH during the autumn term. At the fair, we met many students who had no idea that UPF existed, but who were very interested and curious about our work! By participating in Kårestivalen, SAF and Hälsningsgillet, we expressed that we are an inclusive association that aims to spread debate on foreign politics to all students, regardless of institution and program.

Hangouts

In the middle of the spring term, when the interest in UPF usually and naturally decreases, we arranged two 'UPF hang outs' with organizational help from the presidium. During a couple of hours, we had two stalls, one at Ekonomacentrum and another one at Matteannexet, where we offered coffee and a chat about UPF.

Other activities

DocLounge

In the spring term, we arranged a climate event at Mejeriet in cooperation with DocLounge Lund which the PR committee was solely responsible for. We streamed the documentary 'Before the Flood' and organized a climate engagement fair with different local associations working for a more sustainable world. We also arranged a panel discussion after the movie on activism and politics as ways to work towards a more sustainable world.

The Christmas calendar

As during previous years, we organized and carried through a Christmas Calendar on our Instagram. It has been a way of creating insight in the association's work. The calendar consisted of presentations of each committee and the members of the presidium, competitions, throwbacks to different UPF events and presentations of active UPF members.

Committee work & activities

The interest in the PR committee has been high at the beginning of each semester and around 25-30 students signed up during both Get Active meetings. However, the commitment has varied during the semesters. On average, we have had 5-10 very active members that have participated in the majority of the meetings and events throughout the year. Since the workload on the PR committee is high, we've actively tried to delegate the work to our members. By doing so, we've also given them more responsibility and creative freedom on their hands. During the US Election Week, we divided the group into different project groups such as 'marketing managers', 'photo booth-planners' and 'twitter feed responsible'. In the spring term, we had a project group responsible for the PR of the 'Project Integration, one group in charge of the PR for the 'International Human Rights Festival' and another group responsible for our LinkedIn page. It has showed to be a great way of getting things done, but also a great way of forming the group and getting to know each other! Further, we've had a couple of social activities such as a kick-off in the beginning of each semester and a kick-out at the end of the semesters.

Instagram/twitter responsible

During the fall, we introduced our active members to the ability to be responsible for either UPF's Twitter or Instagram for a period of two weeks. At the end of the year, however, the structure and continuity of it declined. We think it may be a good idea to introduce longer periods, so that the members get time to get comfortable in the position and feel more committed.

Workshops

During the autumn and spring semester, we held workshops in Photoshop in order for our active members to get technical skills and knowledge about the PR strategy and graphic profile we have aimed for this year.

The Perspective Magazine

During 2016-2017, the Magazine went through major changes. Most striking is the name change, as we changed from "Utrikesperspektiv" to "The Perspective Magazine". This, except from giving the Magazine an English title, also made the UPF Media channels more integrated as the Radio as well as Webzine also changed their names to "The Perspective Radio" and "The Perspective Webzine" respectively. With the name change, the Magazine is finally all English, something it has never been before. Apart from the name change we updated the Magazine's layout and broadened the type of articles being produced. For examples, we introduced fictional pieces and essays. The Magazine has become much more reader friendly and professional looking, which has also contributed to the unification of UPF's graphic profile. As UPF has had more members than ever before, this year has also seen the magazine printed to a larger audience than previous years.

Our year

We marketed the Magazine a lot before the Get Active meeting, thus we had a lot of applicants to the committee in the autumn of 2016. We aimed for a team not only mixed in gender, nationality and fields of study, but one that consisted of first semester-students and newcomers to writing as well as experienced writers and masters students. We had a policy of choosing people who showed enthusiasm and industriousness, rather than expertise, and indeed our most prolific and creative writers has been those without previous experience. Thus we believe this to have been a great move. After making our choice, we met with our new Editorial team for the first time on September 22. We produced two issues in the autumn, the first on the theme "Individual action" (as a part of UPF's general theme "Grassrooted peace"). This issue contained various articles highlighting the strive for peace by an individual, some examples being Human Right Lawyers in China, volunteers in Greece during the refugee crisis and an interview with journalist Martin Schibbye. The second issue had the theme "Geopolitics". It included an interview with Minister of Foreign Affairs Margot Wallström, a piece on the Iranian and Saudi Arabian power struggle in the Middle East, stories from UPF Travel Committee's trip to Washington D.C., and a lot more.

After the Winter break a few writers left the committee, and we recruited a few more at the Get Active-meeting in February. Again, the interest in writing for the Magazine was very high and we had to think hard and long on our choice. We managed to recruit a really talented illustrator, and she made the layout of the Magazine look better than ever before. Our third issue was themed "An Open Mind". More on that below. Our final Magazine as Editor's-In-Chief had the theme "Crime", as a part of the Association's general theme "SDG Goal 16: Peace, Justice and Strong Institution". Among other things, it dealt with the connection between crime and development, the story of carbon market criminals, problems with punishing financial criminals, reports from UPF Travel's trip to Rabat, a fictional piece about a day in a life of an Ghanaian drug addict and an interview with Isabella Lövin, Minister of Climate and International Development Cooperation.

Goals

One of the Magazine's goals for this year was to move towards creating discussion, rather than simply providing facts and stories. Our primary move was to, for the first magazine of 2017, have the theme "An open mind". The theme was about highlighting perspectives that usually do not get space in the magazine, showing different or controversial angles on common topics and in general trying to pop the bubble of our habitual thinking and comfort zones. Our motivation was that UPF can be seen as having a fairly strict orthodoxy on what is allowed to say and what is not, we wanted to challenge this. The issue reached great success, and rarely has a magazine gotten so much attention. Proof came one day, when one of our outrageous visions or goals for the year was fulfilled. We had wanted to make the magazine so good, that you could walk into a bar in Lund after release and hear people discussing the articles. Not in a bar, but in the library, this happened shortly after the release of the open mind-issue: some guys sitting discussing some of the things they had read about in the UPF Magazine. To us, this was as great a reward as we could wish for, and proof that we had succeeded with our task. We have gotten a lot of great feedback regarding the Open Mind edition, both from UPF members and others. As it became a major theme for all UPF Media Channels, it feels like our effort worked like a ripple effect for the whole Association. Proof of this was the Annual Meeting, where mentions of an Open Mind were frequent, and it seems like the future board appreciated the theme and want to continue working in the same spirit.

However, despite large marketing efforts on Facebook and in the magazine we were unable to motivate reader participation. Our goal was to get people to send in comments or shorter reflections on the articles or in general, which we would publish in the magazine. Despite our efforts, the wait for responses went without fruit.

The most important thing that we wanted to improve compared with previous years, was to tighten the group. Other years, the feeling of the group has been that you meet once a week to discuss the work, but nothing more. We wanted to create a group that could call each other friends. Not only was this a goal in itself, UPF should be about friendship as much as foreign affairs--but we were certain this would reflect well on the quality of the magazine. To foster an inclusive group feeling we, for example, have had weekly hangouts after our meetings, we invited the whole team to a study visit to Sydsvenskan, we started the second semester's first meeting, when we had a partly new team, with a silly portrait drawing-exercise. The results have been superb: the editorial team has shown a great team spirit, attendance to our outside work-events have been (mostly) high, and many members have expressed praise for our way of running the group with a mix of warmth and firm leadership. One clear example of our successful group dynamic is the interest that has been shown in helping with the layout process. Previous years, this has been a systemic problem: people have avoided helping out for fear of failure, because they "have not been the creative type", and almost none but the editors have done the layout. We encouraged all to try, set up small workshops on the basics and helped everyone. Thus, circa six people tried each issue, and we have been very proud to see the team evolve and learn new skills. We also believe the magazines of this past year to be of a quality rarely seen before, and we would like to think this, among other things, has come of the familiar atmosphere.

The Committee

We managed to create a broad, diverse but first and foremost, a very talented group. On gender balance, our group had more female than male members during our year, with 14 females and 11 males (including the two Editors). All in all, 10 of our members were Swedish (including the two Editors) and 15 were foreign. We had members coming from Sweden, India, France, Norway, the UK, the Netherlands, Germany, Pakistan, Ghana, Hungary, Lithuania, USA and Malaysia.

The Perspective Radio

The Perspective Radio's main purpose is to broadcast radio, something the committee of 2016-2017 have chosen to do through live shows every other week and discussion podcasts every other week. Our goal is to broadcast on topics from every corner of the world and on varying themes. During the fall semester our broadcasting was a part of the Folke Bernadotte project "Grassrooted peace" and we reported on this through shows on themes such as "Politics and sports: grassrooted level", "Food sovereignty" and "Arts and politics". During the spring semester the Folke Bernadotte grant was on "Sustainability goal nr 16: Peace, justice and strong institutions" which have guided us to do shows on "Implementation", "Youth in peace" and "Afghanistan".

Outside our regular broadcasting we have also published some bonus-material during the year. This has been a full-length version of interviews that have been aired in shorter forms during live shows, and reportages from both Washington D.C. and Moscow during the week leading up to the American election in November 2016.

Collaborations with other Committees

This point of the operational plan has been carried out very successfully. During the operational year of 2016-2017 Radio UPF changed their name to the current The Perspective Radio, something that was done together with The Perspective Magazine and The Perspective Webzine's name changes. This cooperation led to other cooperation in the produced content as well. We have, for example, during the year and especially during the spring semester had theme weeks together. During the release of our new name and the first magazine under the new name, the radio and webzine committees also produced media on the theme "Open mind". Later on in the semester, the radio joined webzine in a theme week on "Refugees and borders". At the same time the media channels also merged the Facebook pages and therefore automatically share each other's content. This name change also involved close collaboration with the PR committee in their making of a coherent graphic profile for the media channels.

The Perspective Radio started a collaboration with Project Integration to produce reportages on culture in the countries that people today flee from, with the ambition to show another narrative than the one often seen in mainstream media's projection of these countries.

Collaboration with Radio AF

During the fall semester, the Editors-in-Chief participated in Radio AFs "grundkurs i radioproduktion" in order to both deepen their knowledge in radio production but also to form a relationship with Radio AF, something that has been lacking in the past few semesters. During the American election night, UPF participated in their airing during the night and we have had meetings with their head of cooperation and political editor. The collaboration with them have therefore moved forward but we believe this can be developed even further.

Professionalize Content

In the beginning of our year we made attempts to standardize the content and more clearly define the purpose of each segment. For examples we wrote templates for interviews, informational segments etc. Unfortunately we failed in creating a routine in making sure members followed the templates and due to our members sometimes lacking enthusiasm we were often of behind schedule and did not priorities the quality of the editing. This is an issue that needs work in the future.

Committee

The Perspective Radio's editorial staff has varied in numbers and activity during the year. We have throughout the year had periods where many members want to engage and we don't have any problem with getting the shows done. However, other periods have been more of a struggle and the heads have contributed more than ideal. Should the workload remain this big for the heads they should perhaps consider restricting themselves to either pods or live shows or in some other way lower the amount of produced content.

The Perspective Webzine

At the start of the operational year the webzine set out to accomplish two things. First, theperspective.se planned to create a bigger social media presence for its content and discussions. Secondly, we aimed to give our editorial staff more responsibilities and meaningful roles in the committee if they wanted to. Overall we believe that we have accomplished all the things that we wanted to do, even though at times we couldn't be consistent with them due to lack of time or other priorities in UPF. On top of what we planned to do in our vision, we have also developed quite a few other things along the way, which are explained in detail below.

Publication

Besides our weekly publication of 2 articles per week, we have pursued an increased social media presence through twitter, additional articles and blog posts, working with themes, and paid promotion. With twitter, we have continued to not only promote our own content, but also tweeted and re-tweeted other articles and posts related to our own work, in order to create a more active and exciting twitter presence. The interest from our members to write for theperspective.se has been higher than before, especially during the second semester. This has resulted in us publishing around 1-2 additional articles and/or blog posts each week. We worked with several projects during the working year, where we attempted to once a month publish content on a specific theme for a whole week. Finally, we increased our budget in order to use the paid promotion function on Facebook for some of our articles. This was done in order to reach a wider audience and increase our followers on social media.

Writing resources

During the first semester, we created a google drive folder where we collected the necessary documents and guides on how to write articles for the webzine. We have also arranged three workshops for our members, touching upon different aspects of the writing process, and encouraging exchange of feedback and ideas between our active members.

Cooperation between members and additional tasks

As the webzine committee has mostly been focused on individual writing, we wanted to give our members the opportunity to perform different tasks as well as work together on articles and projects. This was done first by developing the coaching system, where members got the chance to coach and give feedback to other writers on their texts. Additionally, the aforementioned theme weeks have involved our members working in groups in order to develop a topic for the week, come up with ideas for their articles, and coach each other's texts. We additionally delegated some of the twitter responsibility, allowing those who wanted to tweet for the webzine for a week at a time.

We have also altered the meeting format as we realized that new members might not be comfortable speaking in front of all people during the meeting. We have therefore allowed some variation in our meetings, where every second week we had our members discuss their articles and ideas in smaller groups. We realized that our writers appreciated this.

Cooperation with other committees

Before our working year, the webzine committee has been relatively isolated in comparison to the rest of the association. We therefore aimed to better integrate the webzine with other committees through cooperation. One way we accomplished this was by merging the Facebook page of the webzine, radio and the magazine. Furthermore, we have attempted to work with shared theme weeks, where our most successful project was the open mind week together with radio and magazine.

Travel committee

Fall

During the fall semester, the travel committee went to Washington D.C. for one week in October. The trip focused on the upcoming American election by learning about presidential leadership and political campaigning in the United States. The travel committee did several interesting study visits during our time in the city. We visited official buildings such as the Supreme Court, the Library of Congress and the Capitol, as well as Georgetown University where we were guided around campus by a student. We attended a lecture on presidential leadership hosted by the World Affairs Council, and attended a vote rally with the presidential candidate Hillary Clinton in Philadelphia. We also had a meeting with the political campaigning firm Solidarity Strategies, to learn more about how political campaigns are used and focused in the United States. Meetings were also organised with the American Association of University Women and the Swedish Embassy, in order to get a broader understanding of US politics, as well as the diplomatic relations with Sweden.

Spring

For the spring semester the travel committee went to Rabat, Morocco for 3 whole days in March. The focus of the trip was the Sustainable Development Goal 16; peace, justice and strong institutions. As a result, it led to many interesting and knowledgeable visits such as Amnesty International and UNDP to learn more about this topic. Furthermore, we discussed issues such as human rights violations and how they, from their offices and operations in Morocco, work to improve and address these issues. In addition, we visited the Swedish Embassy where we were greeted by the vice-ambassador and their intern. Besides answering our many questions, they enlighten us more about Sweden's role and aspiration in Morocco and how that is related to various questions such as the West-Sahara conflict. On that note, we also visited the EU delegation in which it provided yet another perspective but from that of a EU and a more generic European view. The discussion consisted mainly, but not exclusively, about various questions especially regarding trade relations and the migration-crisis. We also visited ISESCO, and through discussions and walk-throughs we got to learn more about their goals and operations, which consists mostly of promoting and encouraging education, culture and science in the world. The same input was provided by the seminar we had with the Center for Political and Strategic Studies but with a more focus on Morocco and also about other questions such as security and anti-terrorism. We ended the trip by visiting the International University of Rabat so we can, just like in our trip to D.C., talk to fellow students in our own age.

Goals and Vision

Connecting to the operational plan of 2016-2017, we believe that we have achieved the goals that were set up in the early fall. Two trips have been arranged, and we have done our utmost to create a greater utilization of social media during the promotion and execution of the trips. In

our promotion of the trips, we have collaborated with the PR committee and created small "På Spåret"-competitions on Instagram before the announcement of each trip. We have used Instagram frequently during our travels, and promoted the travel blog on Facebook to a greater extent. The new UPF camera was also a great asset in the promotion of the trip during the spring semester, and can hopefully be used even more in the future. Furthermore, we have also developed the concept of the travel blog. It has previously worked as a travel diary, reporting directly from the trips each day. We have now started using it throughout the full semester, in order to highlight the full process of preparations, planning and reflections of the trip. The committee members have been able to come up with their own ideas for blog posts, which has made the travel blog feel more personal and connected to our members. Additionally, all members have been offered the chance to participate in other UPF committees, although we acknowledge that we can be even better at encouraging them to do so. Both trips have been covered in the Perspective Magazine and some travel experiences have also been mentioned in the UPF radio shows.

In accordance with our vision of this year, we created and adopted a security policy to our operations within the travel committee. It now goes under the name "Crisis and Risk Mitigation Policy" and is a binding policy for all committees and operations. Thus, we have successfully managed to create and integrate it into our own committee. It has enabled us to keep things more under control as well as giving us a guide as to how to act and behave before, during and after trips, which is the purpose of having the policy.

Lastly, the travel committee has started collaborating with other UF organizations in Sweden in order to create a joint travel database. Through this database, we have started to share our tips and contacts from previous travels, in order to create a greater network for future travels performed by associations of foreign affairs. This was set up as a long-term goal for this year of operation, and will probably need further development in the future. However, the foundation has been created and the database will hopefully expand even more during the upcoming years.