



**The Association of Foreign Affairs in Lund
Board meeting**

December 13th 2018
Paradisgatan 5H, Lund

Present: Michal Gieda, Zigne Edström, Simon Leo, Jesper Olsson, Colette Heefner, Andrew M. Niwagaba, Matilda Wilhelmsson, Eric Hertz, Signe Davidson, Olga Rudak, Jonatan Klefbom, Isak Fritzon, Louise Grönsund, Nina Lancelot, Joel Ekström, Endrit Bytyqi, Sofia Gjertsson and Erik Helldén

1. Opening of the meeting

President Michal Gieda declares the meeting open.

2. Election of Chair

Mr. Michal Gieda is by acclamation elected as Chair of the meeting.

3. Election of Secretary

Mr. Erik Helldén is by acclamation elected as Secretary of the meeting.

4. Election of Attesters and Vote Counters of the Meeting

Mr. Jonatan Klefbom and Mr. Simon Leo are elected as Attesters and Vote Counters of the Meeting

5. Approval of the Agenda

Ms. Colette Heefner wants to add 'Film Festival' to other points.

Mr. Jonatan Garbe wants to add 'Vocies of UPF' to other points.

Mr. Eric Hertz wants to add 'EASA' to other points.

The election of Head of PR is postponed to the next board meeting and therefore the point is removed from this agenda.

The agenda with the proposed additions is approved.

Mr. Andrew M. Niwagaba enters the meeting at 5.28 PM.

6. Presidium reporting

Presidents

Ms. Zigne Edström asks the board to share the member survey in the committees and to other members of the association. Study circles need to be updated soon.

Treasurer

Mr. Simon Leo informs that he has been working on the survey. He and the presidium has started the process of applying for grants.

Head of IT

Mr. Erik Helldén informs that he has been researching plugins. It's his last board meeting, and everyone is very sad about that.

UFS representative

Mr. Hannes Berggren informs that he is currently at a board meeting with UFS. He has sent out an email to the board with the operational plan of UFS.

7. Committee reporting

Activity Committee

Activity is happy with the last sitting and the semester as a whole. They are organising a christmas potluck on the 17th of December at Kämnarsrätten, and they want people to sign up. Next sitting is on the 23rd of January and the theme is "kids birthday party".

Career Committee

Career informs that member commitment has been satisfactory throughout the semester. The networking event was great. Great collaboration with the other committees.

Lecture Committee

Lecture informs that it is going okay. They're doing great with geographical spread, not so much with gender balance. There will be a European Election week next semester, and we could potentially collaborate with LUPEF or other organisations when organising this in order to get more people to attend. They will have workshops next semesters. They will also start each lecture with a five minute

intro, and they can spread information from the other committees then.

Magazine Committee

Magazine has published two magazines this semester. The workshop turned out great. Daniel at UFS has fixed the membership system, so the magazines should now be sent out correctly.

PR Committee

PR has reached 40% of their goal to gain 1000 members through the year. They are happy with the way that committee members have grown as they have become more confident in themselves and their ideas. The person that was nominated for the soon to be vacant position “Head of PR and Deputy Board Member” has withdrawn their candidacy, which means that another application process will begin as soon as possible.

Radio Committee

Radio is happy with how the semester has turned out. They will have published 10 podcasts in total. They have focused on individual work, but next semester, they will focus more on collaborations with other committees and between members.

Travel Committee

Travel informs that the trip to New York was amazing. It was a good combination of fun and interesting visits to different organization. The next trip is probably going to be to Georgia. The collaboration with Radio was successful.

Webzine Committee

Webzine now publishes three articles per week, and they have deadlines set until February. It is more effective to publish the articles both on the “UPF facebook” page and “the Perspective” facebook page. They have

8. Election of Head of IT and Board Member

Election committee presents their nomination for the position: Mr. Jacob Wolheim.

Jacob Wolheim is elected as Head of IT and Board Member for the remainder of the operational year of 2018/2019 through acclamation.

The meeting is adjourned at 18:38.

The meeting is resumed at 18:50. Ms. Olga Rudak joins the meeting.

9. Collaboration partners

Mr. Michal Gieda asks: How should we treat the possibilities to get new collaboration partners?

Right now, we put collaboration partners' logos on the website, posters, cover photo, full page advertising in the magazine, possibility to spread information through our newsletter in accordance with our contracts with the partners. The board brainstorms potential ways in which we can spread the word about our collaboration partners. The board will compile a list of their suggestions.

10. Other points

Christmas potluck

The board is meeting up on Saturday for dinner to celebrate the end of the semester.

Film festival

On March 20th–24th, UPF will collaborate with RWI that hosts a film festival on the theme of human rights.

Vocies of UPF

Radio is thinking about having a theme week next semester where members or board members can record chronicles "krönikor" where they can speak their minds about a topic of their own choice.

EASA

We should get more "utrymme" in the marketing of our joint lectures with EASA. Previously, we have not been involved in the creation of graphical material related to lectures. This should change. It will be discussed with EASA.

11. Confirmation of next board meeting

The next meeting will be held on the 17th of January at 18:00. The venue is yet to be announced.

12. Meeting adjourned

The meeting is adjourned at 19:29.

Erik Helldén, *Secretary*

Michal Gieda, *President*

Jonatan Klefbom, *Attester*

Simon Leo, *Attester*