



ASSOCIATION OF FOREIGN AFFAIRS

LUND • EST. 1935

Board Meeting 3

17:17-20:52 2019-10-31

Eden 230, Lund

The Board of 2019/20

Association of Foreign Affairs

1. Opening of the meeting

President Jesper Olsson declares the meeting open at 17:17.

2. Election of Chair of the meeting

Jesper Olsson is elected Chair of the meeting at 17:27.

3. Election of Secretary of the meeting

Soha Kadhim is elected Secretary of the meeting at 17:27.

4. Election of Attesters and Vote-Counters of the meeting

Juliet Brickell and Moritz Neubauer are elected Attesters and Vote-Counters of the meeting at 17:28.

5. Approval of the Agenda

(Attachment 1)

Proposal to approve the Agenda.

Passed by acclamation at 17:29.

6. Presidium reporting

6.1 Presidents

- Will show up at the committee meetings the upcoming weeks to introduce

themselves.

- There will be a mingle after the Anna Lindh lecture on the 20th of January, the board can attend if they like. If interested, sign up for the mingle.

- Stress prevention workshop is held next Thursday and Jonatan will send out a google form, please fill it out before the workshop.

- Have been contacted by International desk regarding orientation week in January. UPF will be on the official program for the international students. Events that the committees can organize has to be submitted by 27th of November.

6.2 Secretary

- The application for the Policy and By-laws working group is open. Have not received applications. Would like to committees to tell their active members that they can join. First meeting will be in a few weeks, date is not set yet.

- Members are still receiving emails regarding unpaid invoices for membership. CoahHippo had a feature were we could book invoices for a fee. Turns out that this feature is not working so will continue looking in to it.

6.3 Treasurer

- No reporting.

6.4 UFS Representative

- The next Forum Weekend is being planned. The application to host the weekend is open now, is leaning towards being in Malmö. Sofia asks if the board is interested in hosting the next Forum Weekend.

The board shows no interest in hosting the event.

- Reminds the board that there is a workingspace on Slack for UFS organizations and that board members can join it to get in contact and exchange information with

people with the same position in other organizations.

- Had a meeting in Copenhagen last week regarding The Nordic Convention in International Affairs. The date is set for 17 - 19th of April, costs and accommodation is unclear at the moment. Most of the committees will start their work in January.

- Had a board meeting last Friday and nothing of interest for UPF Lund was brought up. They talked about how the member associations can communicate with each other.

6.4 Head of IT.

- No reporting.

7. Committee reporting

7.1 Activity

- The hike is next Saturday (9th of November) and have so far 19 sign ups.

- The study visit is on Thursday, 21st of November. The visits booked will be published in the event soon.

- There will not be a Nobelsittning this year. All nations are booked for the entire semester. Because of this, the committee is looking into having a Christmas Party instead where committee members could get together.

- Reminds the board about the bike party after the stress prevention workshop.

7.2 Career

- Will have a seminar with a sustainable development advocate from Armenia. The advocate will travel to Germany, and will come by Lund as well.

- Don't have a venue for the seminar with Finland's former President Tarja Halonen.

Have contacted The University for a room in the University building but have not

received a reply. Will gladly take suggestions from board members of where to be.

- They now have subgroups in the committee that works with different events and programs.

- Many members went to the Forum Weekend in Våxjö and are now more excited for UPF.

- The network event on the 25th will have a pre-mingle at 17.00 in Lilla Salen. The pre-mingle is for the active members in Career committee, the board and those that possible winners from the competition. The main event will be at 19.00 in Athen.

Please promote the event to active members.

Martina Divkovic entered the meeting at 18:03.

7.3 Lecture

- Next weeks lecture is about the Muslim Minorities in China with ACE. If any media committee is interested for an interview, let Lecture know. Also asks the board to share and attend the event.

- Lecture for the rest of the semester is set.

- Will have a collaboration with Raul Wallenberg Institue (RWI). The event is with the High Commissioner on National Minorities, and former General Secertary at OSCE, Lamberto Sanier. There will also be a state representative from Sweden, but it's not confirmed yet. Media committee should let the Lecture committee know if they are interested.

- On the 20th of November, the previous Human Rights Commissioner Marissa Sow will give a lecture. She will talk about her work with Human Rights as commissioner. She will also talk about advocacy and her work and research about

being a black African woman.

- Anna Lindh lecture will be a collaboration with RWI and Lund University. It is a ceremonial event with Anna Lindh Foundation. The lecture this year will be on the 20th of January and the board is invited to a mingle after the lecture. UPF Lund does not hold a big part of the event but get to represent, have a moderator and take care of the Q&A.

Jonatan Klefbom entered the meeting at 18:14.

(Chair Jesper Olsson declares a 10 minute break at 18:16).

(Chair Jesper Olsson declares the meeting open at 18:30).

7.4 Magazine

- the Magazines are at the printers. Had issues with the address-list.
- This issue, they focused on interviews, and got over 25 of them.
- Next week they will have an interview with the Armenian minister.

Alejandro Guzman re-entered the meeting at 18:33.

7.5 PR

- UPF promotion video will be recorded on the 8th of December, make sure to be available and present that day.
- Started the pre-sale for coffee 2 go cups. Also got vouchers to Waynes Coffee. A photoshoot will take place next week.
- During office hours, members gave positive feedback for the UPF free week.

- 2 photographers quit so the Heads will take pictures themselves. They also considering to start taking group pictures after the lecture with the lecturer, and make an overview album.

- Reminds the board to like, attend and share all events on social media.

Jonatan Klefbom agrees and says that attending and liking the photos are the least we can do.

Dilshoda Mustafaeva shows concern about only taking group photos after lectures. She argues that photos of the whole event is good to have as memories and documentation.

The board discusses the pros and cons with having many photos taken. Some board members show concern that there might be too much pressure on the heads of PR and that they are one of the committees that have the highest workload and that they, in the end should decide.

7.6 Radio

- Were going to have a liveshow today but it got cancelled.

- Next liveshow will be on the 14th of November. Anyone can be in the liveshow if they are interested. One could also send in suggestions of topics that they find interesting. Contact Alejandro Guzman if there is an interest.

- Have not had the chance to work with the recordings from the Panel discussion about Afghanistan. Will start next week. First episode will be published the same

week as the liveshow.

Linda Kivi asks if the liveshow will later become a podcast

Alejandro Guzman responds that it would if the participants want. It depends on if they like the content or not.

Rebecca Edvardsson asks Alejandro Guzman if he will moderate the liveshow. She also asks about what the work entails - workload and input.

Alejandro Guzman replies that they have already settled on the overall theme and everyone who is present will focus on a specific aspect. It is up to what the participants want to work with as long as it's connected to the overall theme, Heads of the committee are the one's who usually moderate and introduce everyone. There is normally 4-6 people in the liveshow and that it is around 7-8 minutes for each segment.

7.7. Travel

- They have run in to some issues because of Brexit. The election is one week after their trip to London. This mean that they have had trouble booking people they wanted to visit. If anyone in the board has contacts in London, let the Travel committee know.

- Many members have left the group, and some people didn't notify the Heads when leaving the group. They are currently 13 people going instead of the initial 17.

- They are happy with their collaboration with other committees.
- Have applied for financial aid to attend the EYE2020. This is a collaboration with the Career committee and 20 people will be able to go on the trip.
- Next week, Jonna Lindberg, Martina Divkovic and Sofia Gjertsson from the board will be in Taiwan asks the board to have in mind the time difference and to avoid emailing them during their travel.
- Going to start planning the trip for next semester soon. The preliminary date is March.

Moritz Neubauer asks if the EYE2020 is only for career and travel committee.

Martina Divkovic confirms this. The event is only for the Career and Travel committees.

Rebecca Edvardsson informs the board that even though the applications for the financial aid is closed, the deadline for the event itself is on the 17th of November and that one could still attend if they want to finance it themselves.

Sofia Gjertsson informs the board that UFS have spots for EYE2020 and that one could apply to travel with UFS.

Soha Kadhim adds to Sofias comment that there is also only 20 spots with UFS and that there will be 11 member associations that will 'fight' for a spot but that it'll probably be a first come, first serve.

7.8 Webzine

- Trying to plan the upcoming theme week 'Authoritarian week'
- They have a low attendance at the meetings because of exam week, and would like the board to remind their active members that they can write for Webzine.

Jesper Olsson informs the board that there is usually 15-20 minutes from when the microphone is set up to when the lecture starts and that this time could be used more effectively. For example, people could be there giving a shout out.

Rebecca Edvardsson agrees and says that board members can always come and let the Heads of Lecture know and that they will help out.

Jonatan Klefbom agrees with Jesper Olsson and believe that it is a good idea to also show the website on screen before a lecture.

8. Documenting statistics

Chair Jesper Olsson informs the board about this point and gives a go-through on how and where to fill in the information for statistics. He adds that this is important to do and that the board and the committees involved should get better at it.

We receive a fourth of our budget from Folke Bernadotteakademien (FBA). The grant we apply for from FBA goes on for a fiscal year while our working year follows the academic year. This gets problematic to follow up on if committees don't fill in the

statistics for each event connected to the grant.

9. FBA (folke bernadotteakademin) 2019

Chair Jesper Olsson informs that during this week, the affected committees have been informed of what should be done before the end of the year. The theme for this year is "towards a safer future"

Jonatan Klefbom suggests that we take a round where the committees can let the board know what they'll do connected to this years theme.

Webzine will write articles around the theme and publish them before the end of the year.

Radio will use one of the Panels from SASNET. They will also do a piece about activists in Ukraine.

Magazine have already filled their end of the deal.

Career will organize a few events

Benjamin Johansson entered the meeting at 19:34.

Lecture have had many lectures in within the theme. Will fill in the statistics and information needed for the grant. They also inform that they have created a subcommittee that will focus on making sure that there is at least 4 lectures in the new theme next semester.

(Chair Jesper Olsson declares a 15 minute break at 19:38).

(Chair Jesper Olsson declares the meeting open at 20:00).

Martina Divkovic left the meeting during the break.

10. Foreign Correspondent Fund - Update

Sofia Gjertsson briefs the board about what the working group has done so far. She goes through rules of regulations.

Moritz Neubauer adds that there has been discussions of splitting the money monthly, for example 1/3 of the budget should preferably be used before Christmas/ during Christmas and then do more advertising next semester.

Benjamin Johansson wants clarification on what the association will cover with the money and that it should be stated in the form. He also thinks that there should be a criteria available to show what they short the application on.

Sofia Gjertsson explains that UPF will only cover travel and accommodation. She also thinks that it should be up to the group and the reason they want to have alumni and heads of committees in the group that takes the decisions.

Jonatan Klefbom asks about the procedure for receipts

Sofia Gjertsson answers that they will be reimbursed after the travel.

Rebecca Edvardsson thinks that it's a great idea but agrees with Benjamin, the application process should be more transparent. That the criteria should be stated, and that the application will be better if all the information is provided. The emphasize that it has to be super clear in transparency and regarding the purpose.

11. Get Active

11.1 Second Get active this semester

Chair Jesper Olsson briefs the board about this point and that a second get active is to remind members that they can become active throughout the year.

Linda Kivi thinks it's a good idea.

Rebecca Edvarsson asks if the formate will be the same as the one in the beginning of the semester.

Dilshoda agrees with Linda Kivi and explains that it could be a way for us to get more engaged people and expand.

Soha Kadhim does not think that this is something that should be brought up this late. There is a few weeks left for UPF this semester and to plan a new get active when there is only 6 weeks left will put more stress on the board members that already have a lot to do. She thinks it is a good idea but that this date should be set earlier in the semester.

Juliet Brickell don't see the point of having one before the Christmas break. She also

argues that there is approximately 5 weeks left and that there are other ways to inform members that they can become active throughout the year.

Jonatan Klefbom would like to raise his point of view. Many people have a lot to do in the beginning of the semester and that they later tend to think that they can't become active after the get active mingle, even when they're told that they can join throughout the year. A Second get active should not be as big as the first one. But if we get 20 more members, that would be good for some committees.

Sofia Gjertsson suggests that we use a slide before/after each lecture that informs the people attending that they can become active.

Rebecca Edvardsson informs that there is one slide on their drive from last year and that they can become better at using it. And regarding having a second get active before Christmas would help their committee because many of their big events next semester will be before the get active and that they could use more active members in their committee.

Juliet Brickell argues that class visits would be more effective than a second get active mingle.

Soha Kadhim suggests end of debate at 20:18.

Passed by acclamation at 20:20.

Jonatan Klefbom argues that the get active will still look the same from the outside

for those members who are not active but internally, it won't require as much from the board as the get active does.

Sofia Gjertsson mentions that there is approximately 730 members in the registry and that we have around 100-150 members who are active and that there is over 600 members where the majority are in Lund and attend our events either regularly or from time to time. She thinks that these people are the ones we should focus on and not on recruiting new members by visiting classes.

Rebecca Edvardsson informs the board know that if we should have a second get active this semester then we need to take a decision about it today.

Proposal to have a second get active on the 20th of November for the committees that need more active members.

Passed by acclamation at 20:24,

11.2 Get active date for Spring

Chair Jesper Olsson informs the board that Hälsningsgillet will be on the 7th of February.

Proposal to have the Get Active Mingle for the spring semester on the 12th of February.

Passed by acclamation at 20:47.

12. Theme weeks during the year

Jesper Olsson briefs the board about what the themes would be and what the overall goal is with having theme weeks.

Sofia Gjertsson approves the idea, but thinks that this is something for next semester.

Jonatan Klefbom mentions that there will be a workshop with UF Malmö next semester.

13. Motions

13.1 Motion "Make UPF more transparent" (Attachment 2)

Proposal to table the motion for the next board meeting.

Passed by acclamation at 20:51.

14. Other Points

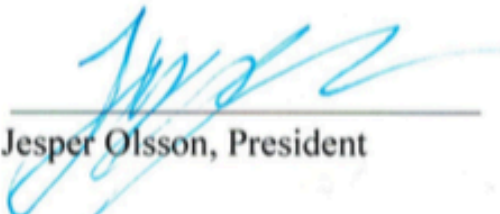
15. Confirmation of next Board Meeting

President Jesper Olsson proposes the next board meeting to be held on November 21st at 17:00 in Eden 222A

16. Meeting adjourned

Chair Jesper Olsson declares the meeting adjourned at 20:52.


Soha Kadhim, Secretary


Jesper Olsson, President


Juliet Brickell, Attester


Moritz Neubauer, Attester

Attachment 1



UPF Board Meeting Agenda

31st October 2019

Eden 230 17.00

1. Opening of the meeting
2. Election of Chair of the meeting
3. Election of Secretary of the meeting
4. Election of Attesters of the meeting
5. Approval of the Agenda
6. Presidium reporting
 - 6.1 Presidents
 - 6.2 Secretary
 - 6.3 Treasurer
 - 6.4 UFS Representative
 - 6.4 Head of IT
7. Committee reporting
 - 7.1 Activity
 - 7.2 Career
 - 7.3 Lecture
 - 7.4 Magazine

7.5 PR

7.6 Radio

7.7 Travel

7.8 Webzine

8. Documenting statistics

9. FBA 2019

10. Foreign Correspondent Fund- Update

11. Get active

11.1 Second Get Active this semester

11.2 Get Active Date for Spring

12. Theme weeks during the year

13. Motions

13.1 Motion "Make UPF more transparent"

14. Other points

15. Confirmation of next Board Meeting

16. Meeting adjourned



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Motion about “Making UPF more transparent”

Background

At the board meeting that took place on the 10th of October, board members that were present had a discussion regarding letting active members participate, or be present during board meetings. This was brought up due to the fact that active members were asking for the possibility to sit in and see how we conduct our board meetings. The first paragraph in our By-laws states that our value system is built on a firm belief of democracy, amongst other things. Since UPF Lund promotes itself as a democratic association who also strive towards transparency, I believe that The Board should, to our best abilities work to support this statement. If members are asking for such insight, I believe that it is our duty to give them that. Mostly because they are the ones who have the power to hold the board accountable for the work we do, and decisions we take. This is therefore something that should not be taken lightly.

The Board of 2017/2018 held a ‘‘UPF Lund transparency and Accountability Forum’’ during their board year. This was done because the member surveys that year showed that some members wanted more insight into the board’s work while others were curious about how the association was run. After our last discussion, I noticed that this is still something our members are interested in.

Purpose

The purpose of this motion is to bring this topic up for discussion once again and to make sure that we take actions regarding inviting curious members to a board meeting. Furthermore, and perhaps something that I believe is more important would be to try and create an event that takes place before the board meeting. The event will focus on creating a platform for our members where they can influence the association, whether it’s by giving compliments on what they believe we are doing good and should continue doing but also if they have suggestions on what we could improve. Above all, the possibility to ask board members questions regarding our projects, decisions and the work we have done so far in a safe and open environment. My belief is that the

earlier we start with this, the easier it is for us to work with improving the association's transparency and make sure that our members are happy with UPF.

Proposal

I propose that the board decides:

- To allocate at least an hour before a board meeting to an event that would focus on making the board's work transparent and including.*
- To have the board meeting after this event open to our members*
- To delegate the task of organizing and creating a format for this event to one (1) to three (3) board members, and additional active members if they are interested in helping out.*
- To have the first event on the 12th of December.*
- To have another follow up event during the spring of 2020.*

*Soha Kadhim,
UPF Secretary and Board Member 2019/2020.*